

**Grizzly Flats Community Services District
Notice of a Regular Meeting of the Board**

Date: Thursday, December 12, 2024

Time: 6:00 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT: Items not on the agenda - *This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.*

D. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the November 14, 2024 regular meeting minutes. {pk 1-3}
2. Review monthly System Report for November (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts). {pk 4-6}
3. Approval of the financial reports and spending for November 2024. {pk 7- 20}

Recommended Motion/Action: Approve the consent calendar as presented.

E. OFFICE & FINANCE / Gustafson, General Manager

Office Operations:

1. Update from Mountain Counties Water Resources Association's (MCWRA's) Fall Forum which took place on November 22, 2024 / Gustafson (discussion)
2. Adopt the "Schedule of Regular Board Meetings" for the 2025 calendar year / Gustafson (discussion/action) {pk 21}

Recommended Motion/Action: Adopt the schedule of regular board meetings as presented.

Financial Operations:

3. Discuss the criteria which will be used during the January 9, 2025 regular meeting to determine if the volumetric rate must remain the same, or if it can be decreased / Gustafson (discussion)
4. Review and approve Task Order #7 from H2O Urban Solutions for construction management and engineering work for the Tanks and Booster Pumps project / Gustafson (discussion/action) {pk 22-28}

Recommended Motion/Action: Approve Task Order #7 as presented.

F. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. Update on the District's ARPA projects / Gustafson (discussion)
2. Update on the installation plan for the Water Treatment Modules, present the proposal from Carnahan Electric, and discuss whether additional estimates for the electrical work are needed if not funded through the American Rescue Plan Act (ARPA) funding / Gustafson (discussion/action) {pk 29-33}

Recommended Motion/Action: Approve the proposal from Carnahan Electric to perform project related electrical work or direct the General Manager to obtain additional quotes for comparison.

G. DISASTER RECOVERY

1. Review the most recent Disaster Recovery Status Report / Gustafson (discussion) {pk 34-36}

H. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Upcoming agenda item: January's meeting is the "Annual Organizational Meeting" – we will be selecting board positions for the year (Chair, Vice Chair), reviewing/changing committee memberships, confirming Board representatives for outside organizations (EDCWA & MCWRA), and confirming service of Treasurer and Board Secretary.

I. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held in person on Thursday, January 9, 2025, at 6:00 PM.***

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
November 14, 2024**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Forbey, and Director Hannblom

Called-in: None

Absent: Director Malonson

Others: Kim Gustafson, M. Kelley, A. Withrow, F. Stenger, and M. Nunley

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director Forbey made a motion to approve the agenda as presented. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – Andy Withrow said the Board’s decision to raise the base rate and the usage rate by 300% was excessive and he does not agree with the increase, and when the increase went into effect there should have been security in place for the District employees. He was upset to learn that a District employee was recently threatened by a customer because of the increase on their water statement. Director Hannblom reminded Andy that the Board will be meeting in January to see if the District is able to reduce the volumetric rate.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the October 10, 2024 regular meeting minutes.**
2. **Review monthly System Report for October (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).**
3. **Approval of the financial reports and spending for October 2024.**
4. **Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).**

Director Davidson made a motion to approve the consent calendar as presented. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye

E. CUSTOMER APPEAL TO THE BOARD

1. **F. Stenger – Water service removal request - Kim Gustafson said Mr. Stenger came in and requested that his water service be removed since he has a well and does not use District water. After some research she was able to verify there is a working well on the property. Ordinance 88-1 does not contain any policies that allow the District to disconnect service to a customer’s location. The Board discussed the unique situation, this location is greater than 5 acres, has a well that provides more than enough water, and is not located within Grizzly Park. Kim mentioned that this location is a difficult area for the District and any leaks in that area can potentially dewater the system. Director Davidson recommended documenting the amount of water that has gone through the meter to prove that the customer doesn’t use the District’s water. Mr. Stenger understands that if he wants to access the District’s water, he will need to repay the capital connection fee. Under the circumstances the Board decided to revise the Ordinance and approve the removal of the connection.**

Director Chigazola made a motion to approve an exception for removal of the water connection since this property is greater than five acres, has a viable well, and is not located in Grizzly Park. Director Forbey 2nd

pk1

the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. OFFICE & FINANCE

Office Operations:

1. **Update on the El Dorado Water Agency meeting** – Kim Gustafson said she participated in the meeting remotely, and that they mentioned the District’s reservoir project came in under budget. There is approximately \$155,000 that will be reallocated to another agency.

Financial Operations:

2. **Review and approve Change Order #1 and Change Order #2 for the USDA Tree Felling Project** – Kim Gustafson said there is over 300 feet of damaged pipeline along Eagle Ditch after phase one of the Tree Felling Project. A crew from Joe Vicini, Inc. has been working on the emergency repairs for the pipeline. Nates Tree service was supposed to do the mastication along the Eagle Ditch pipeline, but they have been unresponsive. Most of the brush in the area has been cleared out by the Vicini crew, and with winter around the corner the brush is expected to die down. Director Hannblom suggested calling the Mark Egbert (Resource Conservation District) to see who they used for mastication.

Director Chigazola made a motion to approve Change Order #1 for a not-to-exceed cost of \$55,000 to repair Eagle Ditch, and Change Order #2 for a not-to-exceed cost of \$19,750 to masticate and treat the pipeline shelf with herbicide. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. **Discuss California Special District’s Association’s (CSDA’s) annual membership renewal** – Kim Gustafson spoke briefly about the membership to the Board of Directors, and all agreed to the renewal.

Director Chigazola made a motion to approve the annual CSDA membership renewal fee for 2025 as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

4. **Review and approve Task Order #6 from H2O Urban Solutions for additional construction management and engineering work for the USDA Tree Felling Project** – Kim said the original task order has been exceeded and asked the Board for an extension. After a brief discussion the Board agreed to approve Task Order #6 with a do not exceed amount of \$120,000.

Director Davidson made a motion to approve Task Order #6 with a not-to-exceed cost of \$120,000 from H2O Urban Solutions for additional construction management and engineering work for the USDA Tree Felling Project. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the District’s ARPA projects**- Kim said the Clearwell project is progressing well with all three rings on the tank and preparations underway for the roof installation. Kim and the Board of Directors discussed the upcoming Water Treat Module project which is over budget. However, she said some of the costs could be covered with insurance money. Director Davidson asked Kim how much insurance money would be left, she let him know there would be enough for the pump station upgrades and the Tyler and Winding Way consolidated tank installation.
2. **Authorize staff to surplus the old Water Treatment Modules upon removal** – There was a brief discussion about disposal of the old Water Treatment Modules.

Director Forbey made a motion to authorize staff to surplus the old Water Treatment Modules upon removal. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. Review proposals for the Water Treatment Module Installation project and authorize staff to contract with the most qualified firm – Kim Gustafson said the District received two proposals for the project.

Director Forbey made a motion to execute a contract with M-3 Construction to install the Water Treatment Modules for a not-to-exceed cost of \$611,968. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

H. DISASTER RECOVERY

1. Review the most recent Disaster Recovery Status Report - Kim mentioned she is still working with FEMA on getting projects obligated.

- I. ANNOUNCEMENTS / DIRECTORS COMMENTS – Kim Gustafson said a while back Special District Risk Management Authority (SDRMA) requested pictures from their customers to use in their materials. Kim sent in a picture of the reservoir and SDRMA selected the picture to be in the annual report this year.

- J. ADJOURNMENT- Director Chigazola made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:30 P.M.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:



Grizzly Flats Community Services District System Report

November 2024

Kim Gustafson, General Manager
Andy Vicars (D2) GFCSD Maintenance Technician,
Cody Moore, Michelle Derryberry, H2Ou Water System Operators, Chris Haggard and RJ Barney
(Operators in Training)

The purpose of this System Report is to share production data and statistics with the Board of Directors for an update on our Operations and Maintenance activities as we recover from the Caldor Fire.

Water Production Report

Current Year

2024	Total Gallons	Daily Average (gallons per day)	Monthly Flushing
January	2,607,400	84,110	179,865
February	2,826,200	97,455	547,926
March	2,877,804	92,832	227,663
April	3,009,628	100,321	254,954
May	2,746,900	88,610	257,492
June	4,264,500	142,150	317,301
July	2,146,100	69,229	166,230
August	5,310,100	171,294	329,058
September	3,675,000	122,500	527,478
October	3,606,800	116,348	338,202
November	2,913,700	97,123	323,569
December			

*November's flushing total represents water flushed for water quality purposes (197,628 gallons), and to leaks on Edgewood Circle, Grizzly Flat Road, and Mount Pleasant Drive (125,941 gallons).

Prior Years

2023	Total Gallons	Daily Average
January	2,638,810	85,123
February	2,102,184	75,078
March	3,036,700	97,958
April	2,803,200	93,440
May	2,857,600	92,181
June	2,460,000	82,000
July	3,638,600	117,374
August	3,648,700	117,700
September	3,061,284	102,043
October	2,853,300	92,042
November	2,539,240	84,641
December	2,344,516	75,630

2022	Total Gallons	Daily Average
January	2,386,600	76,987
February	2,568,200	91,721
March	2,668,600	86,084
April	2,817,200	93,907
May	3,574,600	115,310
June	4,251,500	141,717
July	4,529,800	146,123
August	3,443,000	111,065
September	2,932,100	97,737
October	2,727,200	87,974
November	2,027,000	67,567
December	2,925,100	94,358

pk4

Water Treatment

- Both plants ran well in November 2024.

Distribution System

- On the evening of November 5, 2024, staff was alerted to a leak on Edgewood Circle where a service line slipped off a curb stop.
- On November 18, 2024, a crew from Joe Vicini, Inc. assisted staff with a leak repair at a service line on Mount Pleasant Drive.
- On November 25, 2024, a crew from Joe Vicini, Inc. assisted staff with a leak repair at a service line on Grizzly Flat Road.

Rainfall

This Year (July 1 – June 30)	Amount (in inches)
July	0.00
August	0.17
September	0.00
October	0.40
November	3.57
December	
January	
February	
March	
April	
May	
June	

Prior Years (July 1 – June 30)	Amount (in inches)
2013 – 2014	31.25
2014 – 2015	32.76
2015 – 2016	52.70
2016 – 2017	78.03
2017 – 2018	38.46
2018 – 2019	65.43
2019 – 2020	33.84
2020 – 2021	18.42
2021 – 2022	37.65
2022 – 2023	39.64
2023 – 2024	36.90
2024 – 2025 Total	04.14

Administration Report

Billing Information	Number this Month
Bills Mailed Out	620
Active Connections (on/billed each month)	620
Connections on hold (connections damaged by fire)	0
Inactive Connections (locked off/liened with no bill)	7
Current Liens	58
Liens Filed	0
Liens Released	1
New Service Installations	0
Fire Flow Letter Requests	0
1 st Tier Late Charges	81
2 nd Tier Late Charges	109

Staff transferred service at one vacant parcel within the burn scar in November.

Billing Summary

2024	# of Bills Sent	# Payments Received	Amount Billed	Amount Received
January	623	580	44,084.36	43,487.98 (99%)
February	621	590	43,917.60	42,260.55 (96%)
March	623	634	43,929.31	47,277.75 (108%)
April	619	577	44,036.43	41,081.95 (93%)
May	620	597	44,483.05	43,349.86 (97%)
June	622	614	45,388.62	44,904.98 (99%)
July	620	589	46,469.68	39,064.54 (84%)
August	619	601	66,997.60	43,447.51 (65%)
September	620	600	64,196.15	58,018.53 (90%)
October	623	617	61,951.50	62,935.88 (102%)
November	620	570	60,556.80	51,281.00 (85%)
December				

2023	# of Bills Sent	# Payments Received	Amount Billed	Amount Received
January	557	552	38,395.60	42,946.92 (112%)
February	563	489	42,367.98	32,992.64 (78%)
March	562	565	38,391.27	46,081.30 (120%)
April	574	539	42,610.63	39,694.43 (93%)
May	583	554	41,661.73	46,155.20 (110%)
June	585	581	42,678.25	44,227.24 (104%)
July	589	570	43,519.16	43,227.34 (99%)
August	591	599	45,650.85	42,936.14 (94%)
September	602	568	43,574.75	37,800.10 (87%)
October	613	575	43,633.04	42,692.82 (98%)
November	620	612	44,413.81	45,889.96 (103%)
December	622	552	43,978.74	39,059.12 (89%)

2022	# of Bills Sent	# Payments Received	Amount Billed	Amount Received
January	222	206 (93%)	15,281.45	19,851.86
February	225	180 (80%)	16,473.35	15,320.98
March	234	216 (92%)	17,073.98	19,909.26
April	479	238 (50%)	30,324.68	18,922.53
May	517	329 (64%)	37,100.11	23,733.14
June	527	379 (72%)	38,350.24	35,010.72
July	531	397 (75%)	38,467.34	37,813.68
August	545	528 (97%)	39,578.18	39,827.01
September	545	502 (92%)	40,236.08	33,442.22
October	552	498 (90%)	39,615.53	36,302.27
November	556	551 (99%)	39,685.78	40,177.77
December	558	505 (91%)	45,658.22	29,758.29

PK6

**Grizzly Flats Community Services District
Profit/Loss - O/M
November 2024**

	<u>November 2024</u>	<u>Year-to-Date</u>	
Ordinary Income/Expense			
Income			
40000 · O & M Income			
40100 · Water Charges - Basic Rate	56,798.17	272,491.49	
40110 · Water Charges - Volumetric Rate	6,156.90	40,072.06	
40200 · Water User Penalties	791.74	3,279.89	
40210 · Water User Lien Fees	0.00	1,610.00	
40300 · Miscellaneous Revenue	0.00	0.00	
40400 · Pooled Interest	30.34	1,207.38	
40600 · New Service Installation	0.00	0.00	
41000 · Grant Revenue - O&M State of CA	0.00	0.00	
45800 · Insurance Recovery Revenue	120,902.18	351,006.31	Recived from Insurance
49000 · Sale of Assets	0.00	750.00	Backwash Tank
			Year-to-date Collection from
			customers \$258,057
Total 40000 · O & M Income	<u>184,679.33</u>	<u>670,417.13</u>	Month of September \$52,870
Expense			
50000 · Personnel Costs			
51000 · Salaries Expense			
51100 · Field Staff	3,358.00	19,534.08	
51200 · Admin Staff	8,989.92	47,260.39	
51400 · Standby Pay	0.00	68.58	
51600 · Holiday Pay	704.08	2,050.64	
Total 51000 · Salaries Expense	<u>13,052.00</u>	<u>68,913.69</u>	
52000 · Payroll Expense			
52100 · Payroll Tax	1,076.45	5,777.30	
52300 · Workers' Comp	191.42	1,694.00	
Total 52000 · Payroll Expense	<u>1,267.87</u>	<u>7,471.30</u>	
53000 · Benefits Expense			
53100 · Deferred Comp	0.00	0.00	
53200 · HRA Medical	3,112.50	15,562.50	
53300 · Life Insurance	0.00	69.90	
Total 53000 · Benefits Expense	<u>3,112.50</u>	<u>15,632.40</u>	
54000 · Contract Operation	25,000.00	123,673.05	H2O Urban Solutions
Total 50000 · Personnel Costs	<u>42,432.37</u>	<u>215,690.44</u>	
60000 · Operations & Utilities Exp			
60100 · Alarm Service	0.00	252.00	
60200 · Communication	414.13	1,707.37	
60400 · Fire & Safety Supplies	0.00	17.77	
60600 · PG&E	19.17	148.80	
60700 · Propane	258.82	258.82	
60800 · Trash Disposal	0.00	152.79	
30900 · Website	0.00	89.00	
Total 60000 · Operations & Utilities Exp	<u>692.12</u>	<u>2,626.55</u>	
61000 · Water Treatment			
61100 · Chemicals	208.40	1,202.51	
61200 · Equipment & Supplies	62.48	857.87	
61300 · Testing & Lab Reports	430.00	1,945.00	
Total 61000 · Water Treatment	<u>700.88</u>	<u>4,005.38</u>	

Grizzly Flats Community Services District
Profit/Loss - O/M
November 2024

	<u>November 2024</u>	<u>Year-to-Date</u>	
62000 - Maintenance Exp			
62100 - Building	0.00	247.21	
62200 - Customer Meters	0.00	355.00	
62300 - Distribution System	239.41	30,891.09	
62400 - Grounds	0.00	55.90	
62410 - Grizzly Pond Expenses	0.00	0.00	
62450 - Eagle Ditch	0.00	0.00	
62500 - Office Equipment	0.00	66.47	
62600 - Parts & Equip.	0.00	1,944.17	
62700 - Road Repairs	0.00	932.67	
62800 - Service Contracts	227.03	1,089.26	
62900 - Treatment Plant I & II	424.73	539.09	
Total 62000 - Maintenance Exp	<u>891.17</u>	<u>36,120.86</u>	
63000 - Vehicle Exp.			
63100 - Oil/Grease	14.91	14.91	
63200 - Parts & Repairs	0.00	0.00	
63300 - Tires & Snow Chains	0.00	1,485.29	
63400 - Tractor Maintenance & Repairs	0.00	0.00	
63500 - Fuel Purchases	0.00	1,056.45	
Total 63000 - Vehicle Exp.	<u>14.91</u>	<u>2,556.65</u>	
64000 - Employee Exp.			
64100 - Clothing	0.00	0.00	
64200 - Education & Certification	0.00	65.00	
64300 - Employee - Auto Mileage	0.00	0.00	
64400 - Transportation and Travel	0.00	0.00	
Total 64000 - Employee Exp.	<u>0.00</u>	<u>65.00</u>	
65000 - Admin Exp.			
65100 - Agency Admin. Fee	702.52	1,826.09	
65150 - Bank Fees & Supplies	123.84	760.33	Purchase of Deposit Slips
65200 - Election Cost	0.00	0.00	
65250 - Janitorial & Supplies	86.79	412.45	
65300 - Meeting Expense	0.00	0.00	
65350 - Membership & Dues	2,619.00	2,919.00	Underground Service Alert & CA Special District
65400 - Office Supplies	0.00	515.60	
65450 - Postage	0.00	2,097.00	
65500 - Public & Legal Notices	22.50	299.38	
65550 - Software	0.00	2,269.99	Continental Utility - Annual Maintenance
Total 65000 - Admin Exp.	<u>3,554.65</u>	<u>11,099.84</u>	
66000 - Professional Services			
66100 - Audit & Accounting	740.00	4,440.00	
66200 - Legal	2,605.76	5,045.36	
66400 - Liability Insurance	1,960.62	9,803.10	
66900 - Liability Other	110,118.00	45,213.50	H2O Engineering
Total 6600 - Professional Services	<u>115,424.38</u>	<u>64,501.96</u>	
67100 - Asset Management Program	0.00	4,828.68	
Total Expense	<u>163,710.48</u>	<u>341,495.36</u>	
Net Income (Loss)	<u><u>\$20,968.85</u></u>	<u><u>\$328,921.77</u></u>	

Grizzly Flat Community Services District

Profit/Loss - CIP

November 2024

	<u>November 2024</u> <u>Year-to-Date</u>	
CIP Income/Expense		
Income		
45000 - Capital Income		
45100 - Standby Charges	0.00	8,492.29
45200 - Penalties on Standby Fees	0.00	-149.25
45300 - Capital Connection Fee	0.00	0.00
45600 - Pooled Interest	0.00	3,761.73
Total 45000 - Capital Income	<u>0.00</u>	<u>12,104.77</u>
70000 - Capital Expense		
70000 - Capital Purchases	0.00	0.00
70210 - Grant Expense	0.00	0.00
70300 - Interest on Long Term Debt	0.00	11,497.50
70800 - Depreciation	7,662.66	38,313.30
Total 70000 - Capital Expense	<u>7,662.66</u>	<u>49,810.80</u>
Net Income (Loss)	<u><u>(7,662.66)</u></u>	<u><u>(37,706.03)</u></u>

pk 9

Grizzly Flats Community Services District
Check Detail
November 9, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	5207	11/09/2024	Andrew Vicars.	10100 · WF-O&M Checking		-308.54
Bill	11/7/24	11/07/2024		22200 · Accrued HRA Medical	-308.54	308.54
					-308.54	308.54 ✓
Bill Pmt -Check	5208	11/09/2024	BaseCamp Environmental, Inc	10100 · WF-O&M Checking		-987.50
Bill	52695	11/01/2024		17018 · #2 Reservoir Lining Rehab	-987.50	987.50
					-987.50	987.50 ✓
Bill Pmt -Check	5209	11/09/2024	CALNET	10100 · WF-O&M Checking		-145.51
Bill	22548532	11/02/2024		60200 · Communication	-145.51	145.51
					-145.51	145.51 ✓
Bill Pmt -Check	5210	11/09/2024	Camille D'Ambrosio	10100 · WF-O&M Checking		-1,140.00
Bill	10	10/31/2024		17017 · #1 Clearwell & WTP Imp	-760.00	760.00
				17018 · #2 Reservoir Lining Rehab	-380.00	380.00
					-1,140.00	1,140.00 ✓
Bill Pmt -Check	5211	11/09/2024	Carnahan Electric Ltd	10100 · WF-O&M Checking		-2,821.63
Bill	725-4035	10/01/2024		14800 · Caldor Fire Expenses	-337.50	337.50
Bill	721-4023	10/01/2024		14800 · Caldor Fire Expenses	-601.14	601.14
Bill	SVC-33130-1	10/24/2024		62600 · Parts & Equip.	-1,882.99	1,882.99
					-2,821.63	2,821.63 ✓
Bill Pmt -Check	5212	11/09/2024	Darlene Serpa Accounting	10100 · WF-O&M Checking		-1,480.00
Bill	Oct-24	10/31/2024		66100 · Audit & Accounting	-1,480.00	1,480.00
					-1,480.00	1,480.00 ✓
Bill Pmt -Check	5213	11/09/2024	Eurofins Eaton Analytical, Inc.	10100 · WF-O&M Checking		-300.00
Bill	3800067671	11/07/2024		61300 · Testing & Lab Reports	-300.00	300.00
					-300.00	300.00 ✓
Bill Pmt -Check	5214	11/09/2024	H2O Urban Solutions, Inc.	10100 · WF-O&M Checking		-21,255.00
Bill	4200.007.03	10/01/2024		17020 · USDA Grant - Tree Felling	-21,255.00	21,255.00
					-21,255.00	21,255.00 ✓

Grizzly Flats Community Services District
Check Detail
 November 9, 2024

Bill Pmt -Check	5215	11/09/2024	Inland Business Systems	10100 · WF-O&M Checking		-219.66
Bill	4458829	10/24/2024		62800 · Service Contracts		-219.66
						219.66
						-219.66
						219.66
Bill Pmt -Check	5216	11/09/2024	Jessica Phillips.	10100 · WF-O&M Checking		-554.78
Bill	11/8/24	11/09/2024		22200 · Accrued HRA Medical		-554.78
						554.78
						-554.78
						554.78
Bill Pmt -Check	5217	11/09/2024	Kier & Wright Civil Engineers	10100 · WF-O&M Checking		-9,009.45
Bill	301179	10/31/2024		17018 · #2 Reservoir Lining Rehab		-541.45
						541.45
Bill	30115	10/31/2024		17017 · #1 Clearwell & WTP Imp		-8,468.00
						8,468.00
						-9,009.45
						9,009.45
Bill Pmt -Check	5218	11/09/2024	Kim Gustafson.	10100 · WF-O&M Checking		-1,733.97
Bill	962994	10/04/2024		65500 · Public & Legal Notices		-75.00
						75.00
Bill	11/5/24	11/05/2024		22200 · Accrued HRA Medical		-1,658.97
						1,658.97
						-1,733.97
						1,733.97
Bill Pmt -Check	5219	11/09/2024	Koby Pest Control	10100 · WF-O&M Checking		-70.00
Bill	268727	10/29/2024		62100 · Building		-70.00
						70.00
						-70.00
						70.00
Bill Pmt -Check	5220	11/09/2024	Pacific Tank & Construction	10100 · WF-O&M Checking		-898,542.49
Bill	3.0	10/30/2024	VOID	17017 · #1 Clearwell & WTP Imp		-898,542.49
						898,542.49
						-898,542.49
						898,542.49
Bill Pmt -Check	5221	11/09/2024	Water Environmental Testing	10100 · WF-O&M Checking		-415.00
Bill	24-10-GF	11/05/2024		61300 · Testing & Lab Reports		-115.00
						115.00
				17017 · #1 Clearwell & WTP Imp		-300.00
						300.00
						-415.00
						415.00

Grizzly Flats Community Services District

Check Detail

November 9, 2024

Bill Pmt -Check	5222	11/09/2024	PACE Supply Corp.	10100 · WF-O&M Checking		-5,702.58
Bill	69966665	11/01/2024		62300 · Distribution System	-239.41	239.41
				14800 · Caldor Fire Expenses	-95.81	95.81
				17020 · USDA Grant - Tree Felling	-610.82	610.82
Bill	69969205	11/05/2024		17020 · USDA Grant - Tree Felling	-425.25	425.25
Bill	69969205-1	11/07/2024		17020 · USDA Grant - Tree Felling	-3,989.70	3,989.70
Bill	69969205-2	11/07/2024		17020 · USDA Grant - Tree Felling	-341.59	341.59
					-5,702.58	5,702.58
Bill Pmt -Check	5223	11/09/2024	US Bank Corporate	10100 · WF-O&M Checking		-4,078.21
Bill	10/15/2024	10/15/2024		65250 · Janitorial & Supplies	-39.63	39.63
				65250 · Janitorial & Supplies	-59.44	59.44
				65250 · Janitorial & Supplies	-85.78	85.78
				62500 · Office Equip.	-18.22	18.22
				60200 · Communication	-142.48	142.48
				67100 · Asset Management Program	-2,676.43	2,676.43
				65450 · Postage	-730.00	730.00
				65500 · Public & Legal Notices	-22.50	22.50
				65100 · Agency Admin. Fee	-203.74	203.74
				65550 · Software	-99.99	99.99
					-4,078.21	4,078.21

Jim Gustafson 11/12/24

later date 11/14/24

Grizzly Flats Community Services District

Check Detail

November 20, 2024

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	5224	11/20/2024	California Special District Assoc.	10100 - WF-O&M Checking		-2,619.00
Bill	2025	11/01/2024		65350 - Membership & Dues	-2,619.00	2,619.00
					-2,619.00	2,619.00
Bill Pmt -Check	5225	11/20/2024	Carnahan Electric Ltd	10100 - WF-O&M Checking		-465.00
Bill	SVC-33200-1	11/14/2024		14717 - ARPA #1 Clearwell & WTP	-465.00	465.00
					-465.00	465.00
Bill Pmt -Check	5226	11/20/2024	CDTFA	10100 - WF-O&M Checking		-702.52
Bill	L0028841765	11/14/2024		65100 - Agency Admin. Fee	-702.52	702.52
					-702.52	702.52
Bill Pmt -Check	5227	11/20/2024	Core & Main	10100 - WF-O&M Checking		-4,937.02
Bill	V958335	11/08/2024		14720 - Grant Rec - USDA Tree Felling	-1,842.34	1,842.34
Bill	V968101	11/13/2024		14720 - Grant Rec - USDA Tree Felling	-1,063.36	1,063.36
Bill	V975378	11/13/2024		14720 - Grant Rec - USDA Tree Felling	-2,031.32	2,031.32
					-4,937.02	4,937.02
Bill Pmt -Check	5228	11/20/2024	El Dorado Irrigation District	10100 - WF-O&M Checking		-208.40
Bill	11182024	11/18/2024		61100 - Chemicals	-208.40	208.40
					-208.40	208.40
Bill Pmt -Check	5229	11/20/2024	Eurofins Eaton Analytical, Inc.	10100 - WF-O&M Checking		-15.00
Bill	3800067307	11/04/2024		61300 - Testing & Lab Reports	-15.00	15.00
					-15.00	15.00
Bill Pmt -Check	5230	11/20/2024	Joe Vicini, Inc.	10100 - WF-O&M Checking		-18,070.00
Bill	29814	11/12/2024		14720 - Grant Rec - USDA Tree Felling	-18,070.00	18,070.00
					-18,070.00	18,070.00
Bill Pmt -Check	5231	11/20/2024	PG & E	10100 - WF-O&M Checking		-19.17
Bill	Nov-24	11/14/2024		60600 - PG&E	-19.17	19.17
					-19.17	19.17

Grizzly Flats Community Services District

Check Detail

November 20, 2024

Bill Pmt -Check	5232	11/20/2024	Pacific Tank & Construction, Inc	10100 · WF-O&M Checking		-277,285.34
Bill	3.0	10/30/2024		14717 · ARPA #1 Clearwell & WTP	-277,285.34	277,285.34
					-277,285.34	277,285.34
Bill Pmt -Check	5233	11/20/2024	Verizon Wireless	10100 · WF-O&M Checking		-292.10
Bill	5211618627	11/01/2024		60200 · Communication	-268.62	268.62
				14800 · Caldor Fire Expenses	-23.48	23.48
					-292.10	292.10
Bill Pmt -Check	5234	11/20/2024	H2O Urban Solutions, Inc.	10100 · WF-O&M Checking		-198,781.12
Bill	4200.007.04	11/01/2024		14720 · Grant Rec - USDA Tree Felling	-89,674.12	89,674.12
Bill	4200.009.02	11/01/2024		66900 · Other	-47,992.00	47,992.00
Bill	4200.009.01	11/01/2024		66900 · Other	-37,102.00	37,102.00
Bill	4200.010.02	11/01/2024		66900 · Other	-24,013.00	24,013.00
					-198,781.12	198,781.12

Kim Gustafson 11/20/24

Pat Jahn 11/21/24

Grizzly Flats Community Services District

Balance Sheet

As of November 30, 2024

November 30, 2024

ASSETS

Current Assets

Checking/Savings

10000 · Cash In Banks

 10100 · WF-O&M Checking 1,858,031.41

 10200 · WF- Payroll Checking 24,292.81

 10400 · WF- USDA Loan Reserve 46,084.16

Total 10000 · Cash In Banks 1,928,408.38

11000 · LAIF Investments

11100 · O&M Funds

 11110 · O & M Reserve Acct 82,721.68

Total 11100 · O&M Funds 82,721.68

11800 · CIP Funds

 11210 · CIP Dedicated Reserve 70,570.06

 11220 · CIP Restricted Reserve 250,000.00

Total 11800 · CIP Funds 320,570.06

Total 11000 · LAIF Investments 403,291.74

12000 · Cash in County Treasury

 12200 · CIP Funds 8,347.70

Total 12000 · Cash in County Treasury 8,347.70

13000 · Petty Cash Fund

100.00

Total Checking/Savings 2,340,147.82

Other Current Assets

14500 · Other Receivable 452.74 Wells Fargo Return Item

14715 · DFA Grant 3,025.00

14717 - ARPA # Clearwell & WTP 1,297,362.72

14718 - ARPA #2 Reservoir Lining Rehab 43,097.27

14719 - FEMA Project 4683DR Storm Damage 9,000.00

14720 - USDA Tree Felling 580,073.28

Total Grant Reimbursement 1,932,558.27

14800 · Caldor Fire Expenses

201,525.28 Offset by acct 25000

Amount owed by customers. Includes

14900 · A/R- Water User Fees

219,912.56 monthly billing of \$63,747

15000 · Prepaid Expenses

 15100 · Insurance 13,724.38

 15200 · Worker's Comp 1,339.98

Total 15000 · Prepaid Expenses 15,064.36

Total Other Current Assets 2,369,513.21

Total Current Assets 4,709,661.03

Fixed Assets

16000 · Capital Assets

 16100 · Land 237,405.00

 16200 · Water Plant 3,546,527.91

 16300 · Vehicles 68,275.01

 16400 · Equipment 269,188.21

 16900 · Accumulated Depreciation -2,064,640.30

Total 16000 · Capital Assets 2,056,755.83

Grizzly Flats Community Services District

Balance Sheet

As of November 30, 2024

	<u>November 30, 2024</u>
17000 · Work In Progress	
17010 - WIP - Reservoir Liner Repairs	171,385.00
17022 - FEMA Project 659585 - Utility Damages	1,849.97
17700 · Water Master Plan (H2Ou)	29,135.00
Total 17000 · Work In Progress	<u>202,369.97</u>
Total Fixed Assets	<u>2,259,125.80</u>
TOTAL ASSETS	<u><u>6,968,786.83</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	155,880.68
Total Accounts Payable	<u>155,880.68</u>
Other Current Liabilities	
21400 - Other Payables or Expense	0.00
22000 · Personnel Payables	
22100 · Federal & State Payroll Taxes	0.00
22200 · Accrued HRA Medical	53,926.86
22300 · Accrued Vacation	1,846.33
Total 22000 · Personnel Payables	<u>55,773.19</u>
23500 - Other Liability	50,000.00 H2O Urban Solutions
Grants & Projects	
24900 - Project 659585 - Utility Damage	148,458.27
24910 - WIP - ARPA Grant	732,465.66
24920 - Project 437365 - Fire Hydrants	357,904.95
24930 - Tank Replace - Tyler & Winding	1,332,519.31
25000 - Deferred Revenue Advance	499,424.99 Funds received - projects on going - per CPA
Total Other Current Liabilities	<u>3,176,546.37</u>
Total Current Liabilities	<u>3,332,427.05</u>
Long Term Liabilities	
20200 · USDA Loan	747,500.00
Total Long Term Liabilities	<u>747,500.00</u>
Total Liabilities	<u>4,079,927.05</u>
Equity	
167 · Retained Earnings - Old Acct	757,385.07
30000 · Reserves-Retained Earnings	1,176,827.01
30100 · Reserves- CIP Restricted	540,875.62
30300 · Reserves - Asset Management	80,548.45
30400 · Reserves - USDA Loan Reserve	42,007.89
Net Income	291,215.74
Total Equity	<u>2,888,859.78</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,968,786.83</u></u>

**Grizzly Flats Community Services District
O/M Budget vs. Actual
November 2024**

	<u>Jul-24 to Nov-24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
40000 · O & M Income				
40100 · Water Charges - Basic Rate	272,491.49	600,000.00	-327,508.51	45.42%
40110 · Water Charges - Volumetric Rate	40,072.06	80,000.00	-39,927.94	50.09%
40200 · Water User Penalties	3,279.89	10,000.00	-6,720.11	32.8%
40210 · Water User Lein Fees	1,610.00	0.00	1,610.00	100.0%
40300 · Miscellaneous Revenue	0.00	800.00	-800.00	0.0%
40400 · Pooled Interest	1,207.38	3,500.00	-2,292.62	34.5%
40600 · New Service Installation	0.00	1,200.00	-1,200.00	0.0%
45800 · Insurance Recovery Revenue	351,006.31	0.00	351,006.31	100.0%
49000 · Sale of Assets	750.00	0.00	750.00	100.0%
Total 40000 · O & M Income	670,417.13	695,500.00	-25,082.87	96.39%
Expense				
50000 · Personnel Costs				
51000 · Salaries Expense				
51100 · Field Staff	19,534.08	142,456.00	-122,921.92	13.71%
51200 · Admin Staff	47,260.39	122,335.00	-75,074.61	38.63%
51300 · Overtime	0.00	2,000.00	-2,000.00	0.0%
51400 · Standby Pay	68.58	300.00	-231.42	22.86%
51600 · Holiday Pay	2,050.64	12,304.00	-10,253.36	16.67%
Total 51000 · Salaries Expense	68,913.69	279,395.00	-210,481.31	24.67%
52000 · Payroll Expense				
52100 · Payroll Tax	5,777.30	20,257.00	-14,479.70	28.52%
52300 · Workers' Comp	1,694.00	2,297.00	-603.00	73.75%
Total 52000 · Payroll Expense	7,471.30	22,554.00	-15,082.70	33.13%
53000 · Benefits Expense				
53100 · Deferred Comp	0.00	5,560.00	-5,560.00	0.0%
53200 · HRA Medical	15,562.50	49,800.00	-34,237.50	31.25%
53300 · Life Insurance	69.90	400.00	-330.10	17.48%
Total 53000 · Benefits Expense	15,632.40	55,760.00	-40,127.60	28.04%
54000 · Contract Operations	123,673.05	276,605.00	-152,931.95	44.71%
Total 50000 · Personnel Costs	215,690.44	634,314.00	-418,623.56	34.00%

**Grizzly Flats Community Services District
O/M Budget vs. Actual
November 2024**

	<u>Jul-24 to Nov-24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
60000 · Operations & Utilities Exp				
60100 · Alarm Service	252.00	1,200.00	-948.00	21.0%
60200 · Communication	1,707.37	4,500.00	-2,792.63	37.94%
60400 · Fire and Safety Supplies	17.77	1,000.00	-982.23	1.78%
60600 · PG&E	148.80	1,000.00	-851.20	14.88%
60700 · Propane	258.82	4,000.00	-3,741.18	6.47%
60800 · Trash Disposal	152.79	750.00	-597.21	20.37%
60900 · Website	89.00	270.00	-181.00	32.96%
Total 60000 · Operations & Utilities Exp	2,626.55	12,720.00	-10,093.45	20.65%
61000 · Water Treatment				
61100 · Chemicals	1,202.51	6,500.00	-5,297.49	18.5%
61200 · Equipment & Supplies	857.87	2,000.00	-1,142.13	42.89%
61300 · Testing & Lab Reports	1,945.00	10,500.00	-8,555.00	18.52%
Total 61000 · Water Treatment	4,005.38	19,000.00	-14,994.62	21.08%
62000 · Maintenance Exp				
62100 · Building	247.21	500.00	-252.79	49.44%
62200 · Customer Meters	355.00	3,000.00	-2,645.00	11.83%
62300 · Distribution System	30,891.09	15,000.00	15,891.09	205.94%
62400 · Grounds	55.90	5,000.00	-4,944.10	1.12%
62410 · Grizzly Pond Expenses	0.00	700.00	-700.00	0.0%
62450 · Eagle Ditch	0.00	10,000.00	-10,000.00	0.0%
62500 · Office Equip.	66.47	1,000.00	-933.53	6.65%
62600 · Parts & Equip.	1,944.17	1,500.00	444.17	129.61%
62700 · Road Repairs	932.67	10,000.00	-9,067.33	9.33%
62800 · Service Contracts	1,089.26	3,100.00	-2,010.74	35.14%
62900 · Treatment Plant I & II	539.09	4,000.00	-3,460.91	13.48%
Total 62000 · Maintenance Exp	36,120.86	53,800.00	-17,679.14	67.14%
63000 · Vehicle Exp.				
63100 · Oil/Grease	14.91	500.00	-485.09	2.98%
63200 · Parts & Repairs	0.00	3,500.00	-3,500.00	0.0%
63300 · Tires & Snow Chains	1,485.29	2,000.00	-514.71	74.27%
63400 · Tractor Maintenance & Repairs	0.00	1,000.00	-1,000.00	0.0%
63500 · Fuel Purchases	1,056.45	5,500.00	-4,443.55	19.21%
Total 63000 · Vehicle Exp.	2,556.65	12,500.00	-9,943.35	20.45%

**Grizzly Flats Community Services District
O/M Budget vs. Actual
November 2024**

	<u>Jul-24 to Nov-24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
64000 · Employee Exp.				
64100 · Clothing	0.00	500.00	-500.00	0.0%
64200 · Education & Certifications	65.00	1,000.00	-935.00	6.5%
64300 · Employee - Auto Mileage	0.00	300.00	-300.00	0.0%
64400 · Transportation and Travel	0.00	800.00	-800.00	0.0%
Total 64000 · Employee Exp.	65.00	2,600.00	-2,535.00	2.5%
65000 · Admin Exp.				
65100 · Agency Admin. Fee	1,826.09	5,835.00	-4,008.91	31.3%
65150 · Bank Fees & Supplies	760.33	1,000.00	-239.67	76.03%
65200 · Election Costs	0.00	500.00	-500.00	0.0%
65250 · Janitorial & Supplies	412.45	700.00	-287.55	58.92%
65300 · Meeting Expenses	0.00	300.00	-300.00	0.0%
65350 · Membership & Dues	2,919.00	6,465.00	-3,546.00	45.15%
65400 · Office Supplies	515.60	4,500.00	-3,984.40	11.46%
65450 · Postage	2,097.00	5,300.00	-3,203.00	39.57%
65500 · Public & Legal Notices	299.38	1,300.00	-1,000.62	23.03%
65550 · Software	2,269.99	4,430.00	-2,160.01	51.24%
Total 65000 · Admin Exp.	11,099.84	30,330.00	-19,230.16	36.6%
66000 · Professional Services				
66100 · Audit & Accounting	4,440.00	16,600.00	-12,160.00	26.75%
66200 · Legal	5,045.36	4,000.00	1,045.36	126.13%
66400 · Liability Insurance	9,803.10	23,527.00	-13,723.90	41.67%
66900 · Other	45,213.50	950.00	44,263.50	4,759.32%
Total 66000 · Professional Services	64,501.96	45,077.00	19,424.96	143.09%
67100 - Asset Management	4,828.68	0.00	4,828.68	100.0%
Total · O & M Expenses	341,495.36	810,341.00	(468,845.64)	42.14%
Net Income	328,921.77	(114,841.00)	443,762.77	-286.41%

Grizzly Flats Community Services District
CIP Budget vs. Actual
November 2024

	<u>Jul-24 - Nov-24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
45000 - Capital Income				
45100 - Standby Charges	8,492.29	58,560.00	-50,067.71	14.5%
45200 - Penalties On Standby Fees	-149.25	1,200.00	-1,349.25	-12.44%
45300 - Capital Connection Fee	0.00	11,704.00	-11,704.00	0.0%
45600 - Pooled Interest	3,761.73	8,508.00	-4,746.27	44.21%
Total 45000 - Capital Income	12,104.77	79,972.00	-67,867.23	15.14%
70000 - Capital Exp.				
70000 - Capital Purchase	0.00	0.00	10,500.00	0.0%
70100 - Compliance	0.00	1,095.00	-1,095.00	0.0%
70210 - Loan/Grant Expense	0.00	0.00	0.00	0.0%
70300 - Interest On Long Term Debt	11,497.50	25,000.00	-13,502.50	45.99%
70800 - Depreciation	38,313.30	91,698.00	-53,384.70	41.78%
Total 70000 - Capital Exp.	49,810.80	117,793.00	-57,482.20	42.29%
Net Income	(37,706.03)	(37,821.00)	(10,385.03)	99.70%

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



2025 Board Meetings

(Meetings take place on the 2nd Thursday of each month @ 6:00 PM)

January 9, 2025

February 13, 2025

March 13, 2025

April 10, 2025

May 8, 2025

June 12, 2025

July 10, 2025

August 14, 2025

September 11, 2025

October 9, 2025

November 13, 2025

December 11, 2025

EXHIBIT B

LIST OF TASK ORDERS AND APPROVAL DATES

Approval Date: December __, 2024

Task Order #7 – Construction Management and Engineering work for the Tanks and Booster Pumps project

**Engineering and Construction Management Professional Services
Tyler Road/Winding Way Water Storage and Pump Station Replacement Project**

Background

Following the Caldor Fire of 2021, Grizzly Flats Community Services District (“District”) embarked on an ambitious program to rebuild and improve the District’s water supply system. The water system sustained significant damage from the fire, coincidental with the need to address failing water system components. Efforts to correct all deficiencies simultaneously were complicated due to lack of available funding. Thus, a variety of funding options were sought to allow the District to restore the water system to it’s former capacity and reliability. Funding was secured from federal, state, local, and private sources, and this effort continues to allow all necessary improvements can be completed.

A summary of major water system projects the District has advanced since 2021, project status, and project funding sources are provided below. Many of the projects have “overlapping” funding, meaning the projects are funded through multiple sources.

Major Water System Improvement Projects

(as of November, 2024)

Project	Status	Funding
Reservoir Liner Repairs	Completed	Insurance/FEMA
Reservoir Debris Survey	Completed	ARPA
Hazardous Tree Felling	Summer 2025 completion	USDA
Big and North Canyon Pipe Repairs	Summer 2025	USDA
Clearwell Replacement	Under construction, April, 2025 completion	ARPA
Water Treatment Plant Replacement	Treatment modules purchased, installation June-August, 2025	ARPA/Other
Reservoir Debris Removal	August, 2025	ARPA

PK 22

Tyler Road/Winding Way Storage Replacement		To be determined - proposed December, 2025	Insurance/FEMA
Tyler Road/Winding Way Pumping Station Replacement		To be determined - proposed December, 2025	Insurance/FEMA
Surface Water Metering Station		To be determined - proposed December, 2025	Insurance/FEMA
Fire Hydrant Replacement		To be determined - proposed June, 2026	FEMA
Completed	In Progress	Pre-Design	Pending

As shown in the table above, many of the projects are completed or in progress and will be completed by early-mid 2025. Work associated with the Tyler Road/Winding Way storage and pumping stations, and the Surface Water Metering Station are still in a "pre-engineering" phase, and require engineering planning and design services prior to construction.

The Tyler Road and Winding Way storage and pumping stations were destroyed by the Caldor Fire. These facilities were insured through a private insurance company, and will provide the primary source of funding for replacement of the Tyler Road and Winding Way facilities. As part of the effort to secure funding for District water projects, H2O Urban Solutions worked on behalf of the District with the insurance company for over two years negotiating a reasonable settlement for replacement of the facilities. In addition and independent of construction costs, H2O Urban Solutions negotiated a separate, fair-market fee necessary to provide project engineering design and services during construction. The engineering and construction services fee settlement was based on an industry accepted percentage of construction cost, ensuring that the professional services costs have no impact on funding available for construction.

The Caldor Fire disrupted the District's plans and goals for future improvements, therefore old planning efforts are obsolete. The following scope of work is based on the H2O Urban Solutions unique understanding of the water system and consistent with other improvements the District is currently in the process of competing.

Scope of Work

Significant changes to the water system resulting from the Caldor Fire can provide the District with an opportunity to restore the water system to a state better than prior to the fire. Since the fire, ideas regarding the best way to rebuild the water system have been discussed and evaluated. Specifically, consolidating the Tyler Road and Winding Way facilities at the District water treatment plant site has several benefits, rather than rebuilding the two facilities in their current locations. It is likely that the Tyler and Winding facilities were built in their current locations to allow development of the

community without incurring the cost of installing large sections of distribution piping. However, replacing the capacity of Tyler and Winding at the water treatment plant site will help reduce operation and maintenance costs, and increase reliability of the pumping facilities. Hence, this proposal assumes construction of a single water tank and pumping station at the water treatment plant site.

This proposal includes engineering planning and design, construction management, and construction inspection services for a new water storage tank and pump station. The time for completion of the engineering design will be approximately 4 - 6 months, and construction will require approximately 12 months. The water storage tank will be constructed where the existing clearwell tank is located, and pump station near the existing storage shed. Improvements will include, but are not limited to, demolishing the existing clearwell, grading, tank foundation, steel tank and appurtenances, pump building, site piping and electrical conduit to support the new tank and pump station, mechanical, electrical, controls, instruments, equipment, and other necessary improvements to support the tank and pump station.

Engineering planning and design shall include, but is not limited to, preparing plans, specifications, and bid documents to address the following activities and improvements:

- Basis of Design (BOD) report and preliminary drawings
- Coordinate environmental documentation
- Hydraulic modeling, profiles and CT analysis
- Existing tank decommissioning and demolition plan
- Grading, earthwork, drainage, access, erosion control
- Structural design for pump building
- Storage tank and foundation design, coatings, and appurtenances
- Site piping and conduit
- Electrical service
- Mechanical designs for pump station piping, pumps, control valves, venting, etc.
- Electrical design for tank appurtenances, pumps, instruments, etc.
- Pump control and programming narratives
- Telemetry
- Emergency power systems
- Construction sequencing, disinfection programs, start up, commissioning, etc.
- Submit bid documents to State DDW for review
- General permit coordination (California AirBoard diesel and coatings)
- Prepare Operation and Maintenance Manuals per State DDW requirements
- Prepare District State Division of Drinking Water permit amendment and associated reporting

Construction Management shall include, but is not limited to:

- Bidding and advertising

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- Addenda
- Review bids and provide recommendations
- Organize and conduct construction meetings
- Equipment, material, and schedule submittal review and organization
- Construction permits review and organization
- Develop, review, process, and recommend change orders
- RFI's
- Pay request review and processing
- Coordinate specialty testing of materials and review results
- Organize and oversee start up and commissioning
- Coordinate and review as-built drawings
- Organize punch list and work
- Recommendation for final acceptance report

Construction Inspection shall include, but is not limited to:

- Inspection of work, including but not limited to, piping, conduit, tank foundation, pump building, rebar, CMU, etc.
- Assist with specialty inspections, including but not limited to, soil compaction, concrete strength, welding, coatings, and electrical.
- Records and daily field notes and other correspondence.
- Assist engineering with change orders and RFI's.

The following section defines specific tasks to complete engineering design and construction related activities.

No.	Task	Description
1.0	Engineering Planning and Design	
1.1	Basis of Design (BOD)	Develop hydraulic, mechanical, and power performance criteria. Prepare report (BOD) to document project design objectives.
1.2	Storage Tank and Foundation Design	Design steel storage tank and appurtenances in accordance with AWWA D100-21, including tank geometry, elevation, location, access, drainage, controls, coatings, etc.
1.3	Grading and Erosion Control Plan	Develop grading, drainage, access, and erosion control plan for site.
1.4	Yard Piping Design	Develop yard piping plan for connecting storage tank and pump station to existing piping and electrical conduit.

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1.5	Pump Station Design	Design building (foundation, walls, roof), mechanical (pipes, pumps, valves, ventilation).
1.6	Pump Station Structural Design	Perform structural design and details of building per IBC Table 1604.5 Risk Category IV and ASCE Chapter 7.
1.7	Electrical Engineering	Develop electrical plans for power, controls, instruments, lighting, and telemetry for storage tank and pump building.
1.8	State DDW Submittal and Review	Coordinate with State DDW regarding design review, acceptance, and permitting of new facilities.
1.9	Permit Amendment	File permit amendment and associated reporting for use of new facilities.
1.10	Specifications and Bid Documents	Develop specifications and bid documents (1 set) for all project work.
1.11	General Project Coordination	Provide regular updates to District management and Board, coordinate subconsultants and environmental work, etc.
2.0	Construction Management	
2.1	Advertising and Bidding	Assist with advertising project by contacting potential contractors, answer contractor questions, conduct pre-bid meeting, produce addenda, as needed.
2.2	General Project Coordination	Oversee, coordinate, and manage construction process, maintain schedules, coordinate with and provide updates to District, manage inspection staff and subconsultants, etc.
2.3	Submittal Review	Review equipment and material submittals (approximately 50), track submittal status (submitted, under review, returned, revise and resubmit).
2.4	Change Orders	Develop, review and process change orders.
2.5	RFI's	Address <i>Requests For Information</i> from contractor and subcontractors.

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2.6	Payment Application Review	Review, revise, and process monthly progress payment applications from contractor.
2.9	Start Up and Commissioning Oversight	Coordinate start up and commissioning activities, coordinate operations of existing water system, direct disinfection and testing requirements, coordinate operator training, etc.
2.7	State DDW Permit Amendment	
2.8	Project Close Out	Review Maintenance and Operation manuals, as-built drawings, etc.
3.0	Construction Site Inspections	
3.1	Site Inspections and Reporting	Perform site inspections of Work, provide daily reporting, track materials and Work progress for accurate progress payments, coordinate specialty inspections, assist with change orders and RFI's, etc.
3.2	Specialty Inspections	Inspection activities by others, including tank coatings, tank welding, concrete testing, and soil compaction testing.

Compensation

The following table provides an estimate of staff, staff hours, and associated cost to provide professional services as defined above.

**Grizzly Flats CSD
Tyler and Winding Storage and Pump Station
Estimate of Cost**

Task	Description	Project Manager	Project Engineer	Engineering Technician	Inspector	Clerical	Subconsultants
1.0	Engineering Planning and Design						
1.1	Basis of Design (BOD)	10	40	6	0	2	
1.2	Storage Tank and Foundation Design	16	80	16	0	10	
1.3	Grading and Erosion Control Plan	10	20	0	0	2	\$ 15,000.00
1.4	Yard Piping Design	6	16	8	0	2	
1.5	Pump Station Design	20	160	60	0	10	
1.6	Pump Station Structural Design	6	16	0	0	4	\$ 15,000.00
1.7	Electrical Engineering	10	30	10	0	6	\$ 60,000.00
1.8	State DDW Submittal and Review	16	25	0	0	4	
1.9	Permit Ammendment	6	12	0	0	2	
1.10	Specifications and Bid Documents	8	80	0	0	6	
1.11	General Project Coordination	60	40	0	0	4	
	Subtotal Labor	168	519	140	0	52	
	Subtotal by Responsibility	\$ 33,600.00	\$ 93,420.00	\$ 16,800.00	\$ -	\$ 3,640.00	\$ 90,000.00
						Total for Task 1.0	\$ 237,460.00
2.0	Construction Management						
2.1	Advertising and Bidding	6	10	0	0	0	0
2.2	General Project Coordination	70	100	0	0	16	0
2.3	Submittal Review	8	60	0	0	0	0
2.4	Change Orders	10	20	0	0	0	0
2.5	RFI's	20	40	0	0	0	0
2.6	Payment Application Review	8	30	0	0	8	0
2.9	Start Up and Commisioning Oversight	8	30	0	0	0	0
2.7	State DDW Permit Amendment	10	40	0	0	2	0
2.8	Project Close Out	14	30	0	0	0	0
	Subtotal Labor	154	360			26	
	Subtotal by Responsibility	\$ 30,800.00	\$ 64,800.00	\$ -	\$ -	\$ 1,820.00	\$ -
						Total for Task 2.0	\$ 97,420.00
3.0	Construction Site Inspections						
3.1	Site Inspections and Reporting	0	0	0	600	0	\$ -
3.2	Specialty Inspections	0	0	0	0	0	\$ 65,000.00
	Subtotal Labor	0	0	0	600	0	
	Subtotal by Responsibility	\$ -	\$ -	\$ -	\$ 100,200.00	\$ -	\$ 65,000.00
						Total for Task 3.0	\$ 165,200.00
						Project Total	\$ 500,080.00

PM - \$200/hr; PE - \$180/hr; ET - \$120/hr; Inspector \$167/hr (PW); Clerical - \$70/hr
9-Dec-24

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Web: www.carnahanelectric.com
CA Electrical C10 & C46 #423462

Grizzly Flats CSD
Project Proposal for

Grizzley Flats CSD ARPA #1 Reservoir

Prepared By:
Carnahan, John
November 15, 2024

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This document is intended to describe the Scope of Work proposed to Grizzly Flats CSD by Carnahan Electric, Ltd. The information set forth below is intended to be a framework for discussion around project work efforts and is subject to change. It is anticipated that project requirements will be mutually defined and/or detailed written specifications finalized if the proposed Scope of Work is approved. Project schedules and cost estimates contained herein are based upon information provided to date and are subject to change.

Scope of Work / Desired Outcome

Pull in a parallel 1/0 3 phase circuit to location (430')

Inclusions

- Price includes the provision and installation of all of boxes and wire for devices provided by CE Ltd and listed in this proposal.
- Demolition and removal of existing equipment to be performed by CE Ltd
- State Sales tax is included in the price.
- Price includes start up and test of the listed devices provided by CE Ltd in this proposal to ensure functionality of the system as proposed.

Exclusions

- Patching and painting are to be performed by others and are not part of this scope.
- CE Ltd does not warrant any customer-provided equipment or cabling. Additional labor required to troubleshoot, repair or correct faulty equipment or wiring will be billed as a separate invoice.
- In the event CE Ltd encounters a subsoil rock formation which (1) prevents penetration with standard excavating equipment, and which (2) requires pulverizing or blasting or construction modification, then the customer will be responsible for the cost of removing the rock and/or for such cost of the construction modification over and above the contract price specified here in.

Limitation

- Basic system function and connectivity testing to be performed at time of installation. Additional time or trips required to perform this testing will be performed on a time and material basis.
- Price is based on reusing existing wiring. If any existing wiring cannot be reused or contains faults, additional labor and material will be billed on a separate invoice on a time and material basis.
- Awarded projects may be subject to labor rate increases under State Department of Labor Prevailing Wage regulations if work is performed 180 days past the project bid date of record.
- If customer requires a third party service agreement for builders risk insurance, payroll, invoicing or business functions in support of the project and additional direct costs or administrative costs will be billed to the customer as an additional item(s) above the original contract price.

Price

We propose to provide the above listed Scope of Work for the sum of:

\$21,885.01

This proposal may be withdrawn by Carnahan Electric, Ltd if not accepted within 30

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days.

Warranty

The warranty on the listed equipment and labor shall be void if a person or firm other than Carnahan Electric, Ltd or a contractor authorized by Carnahan Electric, Ltd performs any work identified within the original scope of work of this contract.

All equipment provided by Carnahan Electric, Ltd has a warranty of one year from the date of invoice. THIS WARRANTY EXCLUDES ALL COVERAGE FOR CONSEQUENTIAL DAMAGES AND IS GIVEN IN LIEU OF ALL OTHER EXPRESS WARRANTIES OR IMPLIED WARRANTIES OF FITNESS, HABITABILITY, OR MERCHANTABILITY OR OTHERWISE PROVIDED UNDER THE LAWS OF CALIFORNIA.

Equipment Schedule

Equipment

Qty	Model Number	Manufacturer	Description
1	CUT3BR1224L125 R	Eaton Corporation	C-H 3BR1224L125R 3PH 125A MLR
2	CUTBR320	Eaton Corporation	C-H BR320 3P-240V-20A CB
4	https://www.platt.com/p/073223		https://www.platt.com/p/0732238 /ilsco/multi-tap-connector-3-port- 1-side-entry-14-to-1-0-awg-al- cu/783669079265/ilspts310
7	APP4SDEK	Tpi Corporation	APP 4SDEK 4SQ BOX 2-1/8D COMB
100	12E	Platt	CONDUIT 1/2-IN EMT
3,500	1ATHHNCSTRBLA X1000	Platt	THHN-1/0-BLK-STR-CU 1000FT
6	https://www.platt.com/p/003491		https://www.platt.com/p/0034915 /leviton/duplex-receptacle-20a- 125volt-narrow-5-20r- ivory/078477819616/lev5352i
1	RAC907C	Platt	RAC 907C 4SQ RS CVR 2G DPLX
1	RAC800C	Platt	RAC 800C 4SQ RS CVR 1G SW
1	https://www.platt.com/p/021900		https://www.platt.com/p/0219004 /leviton/single-pole-toggle- switch-15a-120vac-ivory- residential-co- alr/078477500842/lev26512i

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Qty	Model Number	Manufacturer	Description
			Relocate power to 24"
15	12ES1H	RACO	EMT 1/2-IN ONE HOLE STL STRAP
100	101SLHWSSMS	DOTTIE	56604 10 X 1 HWH SHT MTL
10	12ESSSCP	RACO	EMT 1/2 STL SET SCREW CPLG
8	12ESSSCN	RACO	EMT 1/2-IN STL SET SCREW CONN
1	LEVGFWT2W	Platt	LEV GFWT2-W 20A WR/TR/ST GFI
1	RAC808C	Platt	RAC 808C 4SQ RS CVR 1G GFCI
1	CUTBR3100	Eaton Corporation	C-H BR3100 3P-240V-100A CB
40	2E	Platt	CONDUIT 2-IN EMT
2	2.00E+90	Platt	CONDUIT 2-IN-EMT 90DEG ELBOW
4	ARL835RT	ARLINGTON INDUSTRIES	ARL 835RT 2" EMT COMP COUP R
4	https://www.platt.com/p/073474		https://www.platt.com/p/073474/arlington/emt-compression-connector-2-raintight-concrete-tight-steel/018997820259/ar1825rt
1	APPHUB200DN	Tpi Corporation	APP HUB200DN 2 ZDC WATER TIGH
1	CUTDG323NGB	Eaton Corporation	C-H DG323NGB 100A 240V 4SN SW
3	BUSFRNR80	Platt	BUS FRN-R-80 FUSETRON DUAL-EL
10	SHALLOWSTRUT	B-LINE	SHALLOW STRUT EH 10 PGAL
6	PSTPS1300AS2EG	Platt	PST PS 1300 AS 2 EG 2 UNIVCLM
5	asphalt		Asphalt

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Terms & Conditions

Payment is to be made as follows:

A 1.5% service charge per month will be applied to all past due invoices.

- Acceptable forms of payment include checks made payable to CE Ltd or direct deposit of funds to CE Ltd's accounts. Payment by MasterCard or Visa plus an additional 3.5% surcharge is available with prior approval.
- Acceptance of this proposal must be accompanied by a 10% deposit. An additional 10% of the project is due upon the first day of work.

Acceptance

I do hereby authorize the Statement of Work specified in this document. I have read and understand the Inclusions, Exclusions, Limitations, and Warranty listed above. The above prices, specifications, and conditions are satisfactory and are hereby accepted. Payment will be made as stated above.

The undersigned is fully authorized to represent the Customer and Owners and do hereby agree to fully comply with and abide by the terms of this agreement.

Authorized Signature

Printed Name

Title

Date

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GRIZZLY FLATS CSD DISASTER STATUS REPORT



Date: December 12, 2024

General: The purpose of Status Reporting is to provide current information to District staff, administration, and elected officials of ongoing progress on water service and infrastructure restoration. The Status Report will be updated on a regular basis and as information critical to restoration of the water system becomes available.

CURRENT STATUS	
Situation Summary	<ul style="list-style-type: none"> • Eagle Ditch Tree Felling Project – Nate’s Tree Service began tree felling activities on June 17, 2024 and damaged Eagle Ditch pipeline while felling trees during Phase 1 (units C, D, & E) of the USDA Tree Felling Project. The crew from Joe Vicini, Inc. expects to wrap-up pipeline repair work along Eagle Ditch by December 13, 2024. Scott Myers and Kim Gustafson met with two representatives from United States Department of Agriculture on December 5, 2024 to discuss project status and next steps to begin reimbursements. They were notified of pipeline repairs, and the plan for mastication and herbicidal treatment. It appears there may be grant funding after work has been completed which may be used to procure a skid steer for future vegetation management. • District staff continues work with Angel Jimenez and the EHP team at FEMA and Cal OES to get undeveloped projects obligated. • District staff continue regular bi-weekly meetings with Insurance Co. On August 6, 2024, the insurers agreed to \$3,250,000 for fire damage repair / replacement cost for the Tanks and Booster Station project. The final project under negotiation is the Metering and Diversion Station. Staff is working to provide the insurance adjustor with information about the building contents so that they can prepare an estimate for replacement.
Water System Assessment	<ul style="list-style-type: none"> • District staff is complete with all assessments of the water system and is responding to FEMA’s requests for information (RFI) and reviewing damage and recovery costs to support emergency funding applications as they become available.
Actions and Activities	<ul style="list-style-type: none"> • Finalizing documentation to support fire damages for FEMA. • Maintaining Water Treatment and Distribution Operations with fire and storm related water quality impacts and equipment failures from regular power outages and aging equipment.

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GRIZZLY FLATS CSD DISASTER STATUS REPORT



Future Actions	<ul style="list-style-type: none">• Review damage determination by FEMA and prepare cost estimates of damages. Compare to FEMA and insurance cost estimates.• Retain contractor to replace surface water metering station.• Planning and design of replacement facilities for Tyler and Winding Way, and the surface water metering station.• Use ARPA funding for non-fire related improvements is much needed to begin making progress and address challenges with current water treatment production, monitoring processes, tank levels, system pressures, etc. during power outages and remotely. The Board will be requested to provide direction for electrical work by either approving the quote from Carnahan Electric or directing staff to obtain additional quotes at the December 12, 2024 regular meeting.
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FEMA Project Status Update

Project #	FEMA Category	Project Title	FEMA Category Type	FEMA Process Status	Activity Completion Deadline	# Damages	Estimated Project Cost	Amount Received	Retention	Amount Spent	\$ Left	Notes
4619 - Calder Fire												
437312	B - Emergency Work Donated Resources	Donated Resources	Emergency Work Donated Resources	Pending CHC Project Development	3/12/2022	1	\$-	\$-	\$-	\$-	\$0.00	Need to Appeal, Received Notice of Determination
437322	A - Debris Removal	Hazardous-Free Removal	Standard	Project-Removed	3/12/2023	0	\$-	\$-	\$-	\$-	\$-	Project-Removed
437326	F - Utilities	Water Lines and Meters	Standard	Pending EHP Review	3/12/2023	1	\$2,870,019.12	\$-	\$-	\$-	\$3,532,823.72	Waiting on FEMA
437331	B - Emergency Protective Measures	Temporary Road Access-Self Cert (Big Canyon)	Work Completed / Fully Documented	Obligated	3/12/2022	1	\$33,600.00	\$30,240.00	\$3,360.00	\$33,600.00	\$0.00	Project Completed
437355	F - Utilities	Tanks and Booster Facilities	Standard	Pending Insurance Peer Review	3/12/2023	2	\$3,739,162.75	\$-	\$-	\$-	\$0.00	FEMA to pay insurance deductible, insurance to pay damages
437364	B - Emergency Protective Measures	Emergency Protective Measures & Temporary Repairs	Work Completed / Fully Documented	Obligated	3/12/2022	1	\$346,860.41	\$342,755.35	\$6,105.06	\$348,860.41	\$0.00	Project Completed
437365	F - Utilities	Fire Hydrants	Standard	Obligated	3/12/2023	1	\$367,082.00	\$357,904.95	\$9,177.05	\$367,082.00	\$0.00	Adding Isolation Valves as Reversion
546167	F - Utilities	Cleanwell Water Tank	Work Completed / Fully Documented	Obligated	3/12/2023	1	\$6,450.00	\$5,079.38	\$1,370.62	\$6,450.00	\$0.00	Project Completed
547264	G - Parks, Recreational Facilities, and Other Items	Fencing, Signage, and Retaining Walls	Standard	Project-Removed	3/12/2023	2	\$-	\$-	\$-	\$-	\$69,000.00	Project-Removed
547435	F - Utilities	Big Canyon Water Diversion and Retaining Wall	Standard	Pending Peer Review	3/12/2023	1	\$89,023.03	\$-	\$-	\$-	\$89,023.03	Project Removed
548122	D - Water Control Facilities	HDPE Reservoir	Specialized	Obligated	3/12/2023	1	\$127,870.23	\$124,673.48	\$3,196.75	\$22,485.00	\$105,385.23	Work Completed, Total Project Cost \$170,850
548682	F - Utilities	North Canyon Creek Diversion	Standard	Pending EHP Review	3/12/2023	1	\$122,725.64	\$-	\$-	\$-	\$122,725.64	Project Removed
548687	F - Utilities	Metering and Diversion Station	Standard	Pending EHP Review	3/12/2023	1	\$133,098.29	\$-	\$-	\$-	\$133,098.29	Waiting on FEMA
657294	G - Parks, Recreational Facilities, and Other Items	Miscellaneous Facility Damages (Display Case, Containment Area, Box to Overflow, Access Point Locks, Security Cam)	Standard	Obligated	3/12/2023	5	\$23,777.58	\$23,183.13	\$2,377.76	\$-	\$23,777.58	Project Ready
659585	F - Utilities	Miscellaneous Utility Damages (Forest View, Grizzly Pond, WQ Sample Sns, Stream Gages, Old Mine PRV, Hydrant Flow Meter)	Standard	Obligated	3/12/2023	6	\$152,264.89	137,038.40	\$15,226.49	\$940.83	\$151,324.06	Work Partially Completed, hydrant flow meter was purchased in September 2024.
659587	F - Utilities	Eagle Ditch Pipeline	Standard	Pending EHP Review	3/12/2023	1	\$92,432.48	\$-	\$-	\$-	\$92,432.48	Project Removed
660345	B - Emergency Protective Measures	2022 Emergency Protective Measures	Work Completed / Fully Documented	Obligated	3/12/2022	1	\$178,435.94	\$173,975.05	\$4,460.89	\$178,435.94	\$0.00	Project Completed
683606	F - Utilities	Distribution Lines	Specialized	Pending Peer Review	3/12/2023	1	\$27,627.90	\$-	\$-	\$-	\$200,000.00	Waiting on FEMA
705086	Z - Mgmt Costs	Management Costs	Management Costs	Pending Formulation	9/12/2025	1	\$27,027.91	\$-	\$-	\$-	\$27,027.91	Waiting on FEMA
							Estimated Total Project Cost	\$8,338,458.17				

Project #	FEMA Category	Project Title	FEMA Category Type	FEMA Process Status	Activity Completion Deadline	# Damages	Estimated Project Cost	Amount Received	Retention	Amount Spent	\$ Left	Notes
DR 4683 - Winter Storm Damage												
713636	F - Utilities	Grizzly Flats Community Services District Water treatment plant	Standard	Obligated	7/14/2024	1	\$260,528.81	\$-	\$-	\$-	\$260,528.81	Obligated, will remove PLC & Chemical Feed Pump from scope, submitting H2Ou invoicing for manual operations
740206	Z - Mgmt Costs	Grizzly Flats Community Services / Management Costs	Management Costs	Obligated	1/14/2027	1	\$13,403.95	\$-	\$-	\$-	\$13,403.95	Obligated 1/16/24
725136	A - Debris Removal	Grizzly Flats Community Services District Debris Removal 422	Standard	Obligated	7/14/2023	1	\$7,550.00	\$-	\$-	\$-	\$7,550.00	Obligated 12/12/23
							Estimated Total Project Cost	\$281,482.76				

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