Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
June 11, 2026

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Forbey, Hannblom, Malonson, and Simmons
Called-in: None
Absent: None
Others: M. Kelley, B. Strauss, Kim Gustafson, and Jessi Phillips

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Kim Gustafson requested that the wording for item F.3. be updated to "Approve change orders #1-4 from Crosno Construction". **Director Simmons made a motion to approve the agenda as amended. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

C. PUBLIC COMMENT – Mel Kelley asked if the replacement Maintenance Technician position was temporary. Kim Gustafson confirmed that the position is a full-time role.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the May 14, 2026 regular meeting minutes.**
2. **Review monthly System Report for May 2026.**
3. **Approval of the financial reports and spending for May 2026**
4. **Receive and file the current Action Items List.**

Director Simmons made a motion to approve the consent calendar as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. OFFICE & FINANCE

Office Operations:

1. **Update on issues at South View Pump Station and request funding to purchase a replacement pump and repair the damaged Berkeley pump for an emergency back-up** – Kim Gustafson said that the South View generator issues were finally resolved when the board was replaced on June 5, 2026. Unfortunately, staff discovered that the 7.5 HP Berkeley pump was smoking and no longer operational on Sunday, June 8, 2026 so customers only had a residual water pressure of around 20 PSI. A back-up 5 HP Goulds pump was borrowed from the Booster Station project to restore pressure to affected customers until replacement equipment could be purchased. Carnahan Electric wired in the new pump, but the mercoid switch was no longer operational. Staff purchased a well pump switch and installed it on Wednesday, June 10, 2026, which finally restored pressure to the South View zone. Director Forbey expressed concern that a power surge may have damaged the pump and recommended that staff obtain Carnahan Electric's opinion if Chandler Electric's work may be somehow related. Mel Kelley said that 3-phase power is cheaper and better than single-phase power and recommended that staff merge the lot at 4765 Sciaroni Road with the South View parcel. Staff was directed to repair the Berkeley pump and contact PG&E to research 3-phase power options for the South View pump station.

Director Forbey made a motion to approve the unbudgeted expense to repair the Berkeley pump for a not-to-exceed cost of $3,500. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

2. **Review and approve the District's "Conflict of Interest Code" and "Appendix" as required by El Dorado County Elections Department** – Kim Gustafson said that the El Dorado County Elections Department requires the District to review and approve the "Conflict of Interest Code" and "Appendix" every two years. These documents identify specific job titles within an agency that involve making or influencing government decisions, requiring them to complete the annual 700 form.

   Director Simmons made a motion to approve the District's "Conflict of Interest Code" and "Appendix" as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

Financial Operations:

3. **Approve annual Spam Reduction Server Cost of $216 of e-billing** – Kim Gustafson said that staff has experienced issues with e-billing for the past few months, receiving reports that customers are not receiving their monthly water statements. Upon investigation, it was discovered that the monthly water statements were flagged as spam because they are in a ".pdf" format. The District's webmaster Abe Lyons indicated that the issue could be resolved with a spam reduction service that costs $216 per year. Director Forbey asked what the service was called and Kim said she would send him the server information after the meeting.

   Director Simmons made a motion to approve the unbudgeted expense of $216 for the Spam Reduction service as requested. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. CONSOLIDATED TANK REPLACEMENT PROJECT

1. **Update on the Consolidated Tank Replacement Project** – Kim Gustafson said that the old Clearwell tank was demolished and hauled off. M-3 Construction has been removing dirt and leveling the pad site in preparation for the ring wall. Trees that were impeding the work site have been felled and removed as well.

2. **Authorize the General Manager to approve project-related orders for up to 5% of the project cost as needed** – Following a brief discussion, the Board decided to leave the General Manager's approval limit at $5,000 to better protect the project costs.

3. **Approve change orders #1-4 from Crosno Construction ~~#1 for the H2O related altitude valve vault and change order #2 for stump removal and soil grading to negate the need for a retaining wall and to level the soil between tanks~~** – Kim Gustafson referred the Board to page 29 of the packet, and requested Board approval for change order #1 to substitute one Ultra-Spool Expansion joint for two Baker DMJ joints on both the 6" inlet and 12" outlet lines, and reconfigure the site piping accordingly for $5,555.97, for change order #2 to provide a H2O related altitude valve vault in lieu of a pedestrian rated one for $4,144.14, change order #3 to remove an additional 100 cubic yards of material and stumps between the existing Clearwell and the new consolidated tank for $6,027.12, and change order #4 to add another 170 square feet of retaining wall due to different terrain for $13,098.60. The Board requested staff contact the original site surveyor and request that they share some of the additional groundwork costs due to the topography inaccuracies.

   Director Chigazola made a motion to approve change orders #1-4 from Crosno Construction for a total of $28,825.83 as requested. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

4. **Approve proposal from GEOCON Consultants, Inc. to provide Geotechnical Testing & Observation, Materials Testing, and Special Inspection Services for a not-to-exceed cost of $20,361** – Kim Gustafson referred the Board to page 43 of the packet and requested that the Board approve the proposal from GEOCON Consultants, Inc. as presented.

Director Simmons made a motion to approve GEOCON Consultants, Inc.'s proposal for geotechnical work for a total cost not-to-exceed $20,361 as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

5. **Authorize staff to proceed with the leach line installation proposal from Leif Wilson for the emergency septic system repair project for a not-to-exceed cost of $6,800** – Kim Gustafson referred the Board to page 49 of the packet and requested that the Board approve the new leach line installation proposal from Leif Wilson to complete the emergency septic repair project.

   Director Chigazola made a motion to approve Leif Wilson's proposal for leach line installation for a not-to-exceed cost of $6,800. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. DISASTER RECOVERY – Kim Gustafson said there was not much to report for this item, other than the fact that she completed and submitted project completion documentation for two of the three projects relative to FEMA's DR4683 Severe Storm(s) disaster.

H. ANNOUNCEMENTS / DIRECTORS COMMENTS – Kim Gustafson reminded the Board that the election filing period runs from July 13, 2026 to August 7, 2026. The three seats which are up for re-election are currently held by Directors Chigazola, Malonson, and Simmons.

I. ADJOURNMENT - Director Chigazola made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:47 P.M.

Minutes submitted by: _________________________
Kim Gustafson, Board Secretary

Approved by: _________________________
Lynn Hannblom, Board Chair

Date: _________________________