Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
April 9, 2026

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Forbey, Hannblom, and Simmons
Absent: Director Malonson
Others: Kim Gustafson, Chris Haggard, and Jessi Phillips

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA - Director Chigazola made a motion to approve the agenda as presented. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the March 12, 2026 regular meeting minutes.**

2. **Review the monthly System Report for March 2026.**

3. **Approval of the financial reports and spending for March 2026 –** Director Hannblom requested staff investigate using a collections agency for past due accounts. Kim Gustafson mentioned that using a collection agency would mean funding another agency and ultimately being a gift of public funds**.** Kim mentioned she believes the best way to collect past due balances would be through the lien process. She explained that outstanding lien balances will be transferred to customers tax rolls' each July, and if taxes are not paid after ten years, the property will be auctioned off, and the District will be paid the delinquent water charges. Director Hannblom referred to page 18 of the budget and said the lab fees already exceed the budget. Kim Gustafson indicated that there were additional samples required this year with the new PFAS mandate, and Lead and Copper sampling. Lynn asked if the District should go to bid for a new lab that is more cost-effective, and Kim said that was a good idea and will investigate.

4. **Receive and file the current Action Items List** – Director Hannblom requested that Kim schedule the skid steer and Terex training, and that she remove the reservoir cleaning project from the action list for now.

5. **Review and approve purchase of ParcelQuest data for the 2026/2027 tax roll.**

   Director Chigazola made a motion to approve the consent calendar as amended. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. OFFICE & FINANCE

Office Operations:

1. **Recap from Special District Risk Management Authority's Spring Education Day –** Attendees, Director Simmons and Jessi Phillips (Office Facilitator) gave a brief update on SDRMA's Spring Education Day.

2. **Update on the South View Pump Station Generator Installation and Building Repair project –** Kim Gustafson mentioned that 49r Propane and Chandler Electric were able to get the generator installed and the wire run to

the building this week. They are expected to wrap up the remaining work tomorrow, and the final inspection should be scheduled for next week. Kim said she will give the affected customers a status update tomorrow once she has more information.

3. **H2O Urban Solutions Operations Contract Transition & Continuity Plan –** Kim Gustafson referred the Board to page 24 of the packet for information about Scott Myer's Operations Contract Transition & Continuity Plan proposal. She says that Scott Myers (H20 Urban Solutions, District Engineer) is looking to retire within the next few years, and though he wants to maintain the engineering contract to see through that all recovery projects are completed, he would like to have Chris Haggard take over operations and maintenance. Chris Haggard is a current employee of H20 Urban Solutions and has been with the District for about two years. Kim mentioned he recently secured his business license and started his own company called NorthCanyon H20 LLC. She said Chris is more than capable of taking on the operations contract. Kim mentioned she reached out to Barbara Brenner's office for legal advice on the contract and they advised that the current terms are acceptable provided operations and maintenance remain the sole focus. Director Hannblom asked Chris if he had the necessary insurance and documentation. Chris confirmed that he has obtained a quote and once the contract is transferred over in July, he will have everything in place.

   <u>Director Forbey made a motion to authorize the Operations and Maintenance contract transition from H2O Urban Solutions, Inc. to NorthCanyon H2O LLC. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.</u>

4. **2026 Notice of Elective Offices –** Kim Gustafson said she received notice from the county that there are three seats open for election this year; Directors Chigazola, Malonson, and Simmons.
   a. Review the Board positions up for election this year and deadlines to file for those positions **–** Kim Gustafson said that the Board would need to let the Elections office know who would cover the costs if a candidate statement were to be prepared. Kim then verified with the Board that they would have to pay for their statement if one is prepared.
   b. Review and approve "Notice of Elective Offices to be filled".
   c. Review and approve Resolution 2026-02 "Declaring an Election Be Held in its Jurisdiction, Consolidation with other Districts, Requesting Election Services – After a brief discussion Kim Gustsfson asked the Board for approval to move forward.

   <u>Director Simmons made a motion approve the "Notice of Elective Offices to be Filled" and adopt resolution 2026-02 "Declaring and Election Be Held in its Jurisdiction, Consolidation with other Districts, Requesting Election Services. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.</u>

Financial Operations:

5. **Approve annual membership renewal with Mountain Counties Water Resources Association (MCWRA), for the period of July 1, 2026 to June 30, 2026 –** The Board agreed on the annual membership renewal with Mountain Counties Water Resources Association.

   <u>Director Forbey made a motion to approve MCWRA's annual membership invoice in the amount of $1,443 as presented. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.</u>

6. **Review proposals for the Consolidated Clearwell Replacement Project and authorize staff to contract with the most qualified firm –** After a brief discussion, the Board approved Kim Gustafson to move forward with the lowest responsible bidder, pending the outcome of the requested references.

   <u>Director Chigazola made a motion to authorize the General Manager to execute a contract with Crosno Construction Inc. to install the consolidated Clearwell tank for a not-to-exceed cost of $1,071,600, pending positive reference verification. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.</u>

F. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report –** Kim Gustafson said she was unsuccessful in receiving any responses from the offices of Adam Schiff, Alex Padilla, and Gavin Newsom regarding a request for assistance with FEMA. She was made aware that it would likely be after the elections before she would receive a response. Director Hannblom said she would help with emails and calls.

G. ANNOUNCEMENTS / DIRECTORS COMMENTS – There were no announcements or director comments.

H. ADJOURNMENT- **Director Chigazola made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:13 P.M.**

Minutes submitted by: __________________________

Kim Gustafson, Board Secretary

Approved by: __________________________

Lynn Hannblom, Board Chair

Date: ____________________________