

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
February 12, 2026**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors, Chigazola, Hannblom, Malonson, and Simmons

Called-in:

Absent: Director Forbey

Others: Kim Gustafson, Jessi Phillips, M. and S. Almer, M. Kelley, A. Lewis, and D. and L. Manske

SALUTE TO THE FLAG was led by Director Hannblom.

- B. APPROVAL OF THE AGENDA** – Kim Gustafson indicated that she was able to get information about an important issue after the agenda was posted, and she asked the Board for approval to add item “F.3. Request to purchase and install a backup generator and repair the entrance to the South View pump station” as a discussion and action item to the agenda.

Director Chigazola made a motion to approve the agenda as amended. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

- C. PUBLIC COMMENT** – Mel Kelley said that the South View entrance gate does not appear to be broken and should be relatively easy to re-install.

- D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the regular meeting minutes of January 8, 2026.**
2. **Review the monthly System Report for January 2026** – Director Hannblom referred to pages 5 and 6 of the packet, and noted that more payments were received in January 2025 than in January 2026.
3. **Approval of the financial reports and spending for January 2026 .**
4. **Receive and file the quarterly Interest Report from the Local Agency Investment Fund (LAIF).**

Director Chigazola made a motion to approve the consent calendar as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. DISTRICT TREASURER APPOINTMENT

1. **The Board will consider making an appointment for the vacant District Treasurer position** – After a brief discussion the Board agreed to appoint Barbara Strauss as District Treasurer.

Director Chigazola made a motion to appoint Barbara Strauss to the District Treasurer position as requested. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. OFFICE & FINANCE

Office Operations:

1. **Adopt Resolution 2026-01 Authorizing Investment of Monies In the Local Agency Investment Fund** – Kim Gustafson indicated that the District can be earning interest on grant funding if it is transferred to the LAIF account, but that a new resolution would need to be adopted to identify the persons who are authorized to transfer funds into or out of the investment account first.

Director Chigazola made a motion to adopt Resolution 2026-01 Authorizing Investment of Monies in the Local Agency Investment Fund as presented. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

Financial Operations:

2. **Review and approve change orders #3 for \$4,435.30 and #4 for \$3,820.54 from Carnahan Electric, relative to additional electrical work for the Water Treatment Module Installation project** - Kim Gustafson said that additional electrical work was needed from Carnahan Electric following complications with WesTech's Water Treatment Module programming. Staff intends to pass on the charges for additional electrical work to WesTech. Kim also indicated that the District is still waiting for the Operations and Maintenance Manual and staff training for the new water treatment modules before releasing the remaining funding.

Director Simmons made a motion to approve change orders #3 for \$4,435.30 and #4 for \$3,820.54 from Carnahan Electric as presented. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. **Discuss the purchase of the backup generator for the South View pump station** – Mel Kelley indicated that the quote from Carnahan Electric seemed high and recommended that staff reach out to Chandler Electric for their estimate. Mark Almer volunteered to get a quote from Chandler Electric on behalf of the District for comparison. Kim Gustafson requested approval to proceed with the generator installation and South View building repairs for a not-to-exceed cost of \$16,000 using funding from the Capital Improvement Project Dedicated Reserve.

Director Chigazola made a motion to approve the South View Pump Station Generator Installation and Building Repair project for a not-to-exceed cost of \$16,000. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the District's ARPA projects** – Kim Gustafson said that the Water Treatment Module installations are complete, and the District has received temporary authorization to put both units into use by the State Water Resources Control Board. Cort Abney is in talks with WesTech about cost overruns and pending items required prior to project closeout. Kim said the District issued a partial payment to WesTech, but that approximately \$186,000 was withheld until project completion.
2. **Review and approve change orders #1 for \$2,525.00 and #2 for \$4,463.00 from M-3 Construction, relative to the Water Treatment Module Installation project** – Kim Gustafson said that M-3 Construction incurred additional charges due to equipment needed to transport the new Water Treatment Modules up the driveway, resealing dome screen hold-downs and trimming HDPE pellet screens, installing the clarifier backboard and piping supports, and renewal of the fence rental until the Treatment Plant wall could be replaced.

Director Simmons made a motion to approve M-3 Construction's change orders #1 for \$2,525.00 and #2 for \$4,463.00 as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

H. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report** – Kim Gustafson they are continuing to work with Cal OES to obligate projects. She mentioned that she emailed Congressman Kiley for assistance on moving the unobligated projects forward, but she has not heard back. The Board suggested Kim tries to contact Senator Alvarado-Gil's office as well.
2. **Approve the Tyler and Winding Way Tank Consolidation Project Request for Proposals (RFP) and authorize staff to solicit for bids** – After a brief discussion the Board approved the contract documents and for staff to solicit for bids.

Director Chigazola made a motion to approve the Tyler and Winding Way Tank Consolidation Project Request for Proposals (RFP) and to authorize staff to solicit bids. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

I. ANNOUNCEMENTS / DIRECTORS COMMENTS

- 1. Reminder about Special District Risk Management Authority’s Spring Education Day, which is scheduled to take place on Wednesday, March 18, 2026** - Kim Gustafson reminded the Board about Special District Risk Management Authority’s Spring Education Day, which is scheduled to take place on Wednesday, March 18, 2026. She indicated that Director Simmons will be attending with Jessi Phillips and Jesse Withrow. Director Chigazola was not sure if he would be available to attend.

J. ADJOURNMENT - Director Chigazola made a motion to adjourn. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:17 P.M.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
