

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
January 8, 2026**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors, Chigazola, Forbey, Hannblom, and Director Simmons

Called-in: None

Absent: Directors Malonson

Others: Kim Gustafson and M. Kelley

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA - Director Chigazola made a motion to approve the agenda as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the regular meeting minutes of December 11, 2025.**
2. **Review the monthly System Report for December.**
3. **Approval of the financial reports, purchase order, and spending for December 2025** – Director Hannblom referred to pk 18-19 of the packet and asked what the purchase order to Muniquip was for. Kim Gustafson explained that during wiring of the first water treatment plant unit, the level transmitter for the Clearwell fried. She indicated that staff plans to pass the additional cost onto WesTech.
4. **Receive and file the annual report regarding GFCSD's compliance with the Federal Trade Commission's Red Flag Rules in accordance with District Policy.**

Director Chigazola made a motion to approve the consent calendar as amended. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. ANNUAL ORGANIZATIONAL MEETING

1. **Nominate and elect Board positions for the 2026 calendar year-** Kim Gustafson said that the Board needs to elect a Board Chair and Vice Chair for the 2026 calendar year, she then asked for nominations.

Director Chigazola made a motion to nominate Lynn Hannblom for the Board Chair position. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with Directors Chigazola, Forbey, and Simmons voting aye. Director Hannblom abstained from the vote.

Director Forbey made a motion to nominate Bob Chigazola for the Vice Chair position. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all Directors Forbey, Hannblom, and Simmons voting aye. Director Chigazola abstained from the vote.

2. **Appoint members to the standing committees for the 2026 calendar year-** Kim Gustafson referred the Board to the Committee Roster on page 22 of the packet and asked the Directors if there were any specific committees that they were interested in. Following a brief discussion the "Budget & Finance Committee" will include Director Hannblom, Director Malonson, and Kim Gustafson. The "Personnel & Policy Review Committee" will include Director Simmons, Director Chigazola, and Kim Gustafson. The "Water Operations

Committee” will include Director Forbey, Director Malonson, and Kim Gustafson. The Capital Improvement Projects (CIP) Planning & Engineering Committee” will include Director Forbey, Director Chigazola, and Kim Gustafson.

3. **Confirm the service of Kim Gustafson as Board Secretary and Barbara Strauss as District Treasurer for the 2026 calendar year** - Kim Gustafson confirmed she will continue to be the Board Secretary and Barbara Strauss will be the new District Treasurer for the 2026 calendar year.
4. **Select agency representatives for the 2026 calendar year (El Dorado Water Agency, Mountain Counties Water Resources Association)** - Director Hannblom and Kim Gustafson volunteered to represent El Dorado Water Agency and Director Simmons volunteered to represent Mountain Counties Water Resources Association.

F. OFFICE & FINANCE

Financial Operations:

1. **Review and approve the change orders #1 for \$3,945.50 and #2 \$1,155.00 from Carnahan Electric, relative to additional electrical work for the Water treatment Module Installation project** – Kim Gustafson said that the budget for wiring in the new water treatment modules has been exhausted and that Carnahan Electric has had to perform additional electrical work to help get the equipment automated. She indicated that these costs are going to be submitted to WesTech for reimbursement, but that Carnahan Electric should receive payment from the District in the meantime.

Director Chigazola made a motion to approve change orders #1 for \$3,945.50 and #2 for \$1,155.00 as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the District’s ARPA projects** – Kim Gustafson told the Board that she recently submitted the quarterly ARPA report for the period ending December 31, 2025, and that all funding has been exhausted. She indicated that the El Dorado Water Agency wanted her to make a presentation to their Board about the project completion, as well as the District’s recovery challenges and opportunities.

Kim said that Blue Locker Diving Services has been fully reimbursed, wrapping up the reservoir cleaning project. She then said that staff continues to work with representatives from WesTech and Misco Water to get the new water treatment plants automated with the chemical feed pumps.

2. **Review and approve change orders #1 for \$7,509.00 and #2 for \$4,463.00 from M-3 Construction, relative to the Water Treatment Module Installation project** – Kim Gustafson said that Cort Abney is disputing some of the charges in the change orders #1 and 2 from M-3 Construction, and is requesting that the Board delay approving the additional charges until he has a chance to speak with Shawn Sullivan.

H. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report** – Kim Gustafson said that the Metering and Diversion Station project is pending award and will likely be re-versioned after obligation to move it closer to the reservoir and placed into an underground vault. She said the Distribution Lines project was obligated as well. The two projects that are still unobligated are the Tanks & Booster Facilities and Water Lines & Meters. Staff will schedule another call with Cal OES to work the remaining projects toward obligation.

I. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. **Announce Special District Risk Management Authority’s Spring Education Day, which is scheduled to take place on Wednesday, March 18, 2026** – Kim Gustafson said that the District gets discounted insurance rates for sending up to two Board members and two staff members to this event. Directors Chigazola and Simmons said they would check their schedules to see if they are able to attend.

2. **Reminder about the District's 2026 Board Election** – Kim Gustafson said that Director Chigazola's and Director Malonson's seats will be up for election this year.

M. Kelley said that he didn't have an update for the South View generator project other than the fact that we would need an 18- or 22-KW generator to start up the single-phase power.

Director Hannblom referenced a few pages printed from Board meeting packets before the fire and requested that staff restore the system report format to include additional information about work orders, more detailed information about delinquent accounts (how many are 3 months behind, 4 months, etc.), and leak information. Additionally, Director Chigazola would like to bring back the Action Item List.

- J. ADJOURNMENT- Director Chigazola made a motion to adjourn. Director Simmons 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:17 P.M.**

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
