

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
December 11, 2025**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Forbey, Hannblom, and Malonson

Called-in: Scott Myers (H2O Urban Solutions, Inc.)

Absent: Directors Chigazola and Simmons

Others: Kim Gustafson, Jessi Phillips, and M. Kelley

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA - Director Malonson made a motion to approve the agenda as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the regular meeting minutes of October 9, 2025.**
2. **Review the monthly System Reports for October and November 2025** – Kim Gustafson referred the Board to page 7 of the packet and said the number of active liens is 64 (not 66).
3. **Approval of the financial reports and spending for October and November 2025.**
4. **Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).**

Director Malonson made a motion to approve the consent calendar as amended. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. OFFICE & FINANCE

Office Operations:

1. **Update on the status of the Districts Water Master Plan** – Scott Myers provided updates on active Caldor Fire (FEMA) and American Rescue Plan Act (ARPA) projects. He stated the District’s Water Master Plan will be focused on once current projects are completed.
2. **Update on the plans and specifications on the consolidated tank design** – Scott Myers said he is working on developing the consolidated tank plans which include grading and septic work. He hopes to have it completed by the end of January so that they can be presented to the Board for approval during the February 12, 2026 Board meeting and go out to bid soon thereafter.
3. **Update on the back up pump generator for South View Drive** – Carnahan Electric put together a proposal of what they recommend for the back up pump station. Kim Gustafson said the proposal will likely be revised due to the suggestion of a security system for the area. She said the door frame on the South View pump room is damaged from a previous attempted break-in and will need to be replaced. Director Malonson suggested contacting PG&E to see if they would share costs for the project, and to look for any possible grants available. M. Kelley asked Kim to investigate the costs of the generator because he believes there may have been a mistake with the bid being so low. He recommended requesting a separate proposal for the equipment.

4. **Revisit the topic of additional water storage acquisition options and the Spring Flat property** – Kim Gustafson said the 20-acre Spring Flat property is currently listed for sale in the amount of \$225,000. She said it would be a pricey project to install a new water reservoir and gain more water rights. The District agreed that the project would be years away, but it would be nice to have the property. Kim is going to investigate Prop 4 and other options for funding.
5. **Review and approve the Board meeting schedule for 2026** – Kim Gustafson referred the Board to page 41 of the packet and said that there are no holidays conflicting with the 2026 list of meetings.

Director Forbey made a motion to approve Board meeting schedule for 2026 as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

****M. Kelley Left at 6:56****

Financial Operations:

6. **Approve California Special District Association's (CSDA's) annual membership renewal** – Kim Gustafson stated that the membership renewal cost went up 5%, which is standard. She told the Board that membership with CSDA provides many training opportunities and is required to maintain insurance through Special District Risk Management Authority (SDRMA). Kim also reminded the Board that they must renew their Ethics and Sexual Harassment Prevention training every two years. She will send an email to the Board to confirm if they are due for renewal.

Director Malonson made a motion to approve the annual CSDA membership renewal fee of \$2,980 for 2026. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the Water Treatment Module Installation project** – Kim Gustafson said Treatment Plant 2 has now been installed and the old plant has been removed from the property. Operators have been onsite to produce water 6 days per week. WesTech will be back out for further programming in the first week of January, and the hope is to be fully automated by mid-February 2026. She said she contacted Andrew Bolen (Bolen Construction) to let him know the District is ready to have the wall put back up at any time.
2. **Update on the Reservoir Lining Rehabilitation project** – Kim Gustafson said that the debris removal work has been completed. Blue Locker Commercial Diving indicated that the sediment was much thicker than expected and had to be broken up before removal. There were additional issues with Kiefer Landfill who wanted to charge over \$5,000 per load for disposal. Mark Moore was able to locate another landfill to take the sediment for under \$200 per load, but it was an extra two-hour drive either way for the Vactor trucks. These complications resulted in additional work and costs.
3. **Approval of Blue Locker Diving's Change Order #1 for \$25,000, relative to the Reservoir Debris Removal project** – Kim Gustafson stated there was a significant amount of debris that was removed with much difficulty. She said the overall project costs exceeded the contract amount by \$50,000, and Blue Locker Diving is asking the District to split the overage with them for the extra staff time, Vactor truck, and the disposal charges. Director Malonson asked how the District plans to keep up with the reservoir cleaning to avoid bigger costs in the future. Kim said the District should try to have the reservoir cleaned once every 5 years to avoid heavy sediment accumulation. The Board estimated that costs to clean the reservoir once every 5 years would be approximately \$65,000.

Director Malonson made a motion to approve Blue Locker Diving's Change Order #1 for \$25,000, relative to the Reservoir Debris Removal project. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report** – Kim Gustafson indicated that the Federal Emergency Management Association (FEMA) has been working on the District’s Caldor Fire related projects in the grants portal to push them through to obligation. Scott Myers has prepared project revision narratives for CalOES, and is now working to provide the related cost revisions. Remaining projects include Distribution Lines, Metering and Diversion Station, Tanks and Booster Facilities, and Water Lines and Meters.

H. ANNOUNCEMENTS / DIRECTORS COMMENTS – Director Malonson raised concerns about the low-lying valve boxes in the roadways. Kim Gustafson said there are no immediate plans to raise the valve boxes. She said she would look for funding and make sure it is added to the Water Master Plan if none is available.

I. ADJOURNMENT - Director Malonson made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:21 P.M.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
