

Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
June 12, 2025

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Forbey, Hannblom, and Director Malonson

Absent: None

Others: Kim Gustafson and Jessi Phillips

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA - Director Malonson made a motion to approve the agenda as presented. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the May 8, 2025 regular meeting minutes.**
2. **Review monthly System Report for May (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).**
3. **Approval of the financial reports and spending for May 2025** – Director Chigazola suggested selling Grizzly Pond shirts during Burger Nights. Director Hannblom and Kim Gustafson informed Director Chigazola that the District would not be able to profit from the shirt sales, but all agreed the shirt sales will be good for community involvement.

Director Chigazola made a motion to approve the consent calendar as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. CUSTOMER APPEAL – B. DUNCAN

1. **Request to allow a longer amortization period for repayment period for accounts that have large balances -** After a brief discussion, and in accordance with California Health and Safety Code Section 116910, the Board authorized granting a repayment period of 36 months if the customer pays \$1,000 down as proposed.

Director Chigazola made a motion to approve the repayment period to 36 months with the \$1,000.00 down for this account. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. 2025/2026 BUDGET SESSION

1. **Receive the proposed budget for the 2025/2026 fiscal year for the Operation and Maintenance (O&M), Asset Management Program and Capital Improvement Projects (CIP)** – Kim Gustafson referred the Board to the separate handout containing the 2025/2026 proposed budget and Volumetric Rate Comparison spreadsheet. She requested that the Board review the documentation in preparation for discussion during the July 10, 2025 regular meeting.

G. OFFICE & FINANCE

Office Operations:

1. **Voting for California Special District's Association's (CSDA's) Seat B – Sierra Network-** After a brief discussion the Board of Directors voted on Mark Wasley for the CSDA's Board of Directors.

Director Forbey made a motion to vote for Mark Wasley for the CSDA's Board of Directors. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye

2. **Discuss the Operations and Maintenance contract renewal options with H2O Urban Solutions, Inc. and consider approval of a 2-3 year extension** - Kim Gustafson said that the Finance and Budget Committee meeting discussed the Operations and Maintenance contract renewal with H2O Urban Solutions, and it was suggested to extend the contract for 2-3 years instead of going year by year. She indicated that H2O Urban Solutions would adjust their rate for the first year to include an additional \$11,000 for overtime during the Water Treatment Module Installation Project, for a total of \$287,605. For years #2 and 3, the rate would be adjusted by the current CPI index at those times respectively.

Director Chigazola made a motion to authorize the General Manger to extend the Operations and Maintenance contract with H2O Urban Solutions for 3 years. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

Financial Operations:

3. **Approve purchase of a 2014 GMC 2500 4 x 4 truck which has been sourced and inspected by Mel Kelley** - Kim Gustafson spoke briefly about the details of the truck Mel Kelley found in Carson City, Nevada. Director Chigazola had questions regarding the smog requirements upon bringing the truck into California. Kim will follow up on the smog details before the next meeting.

Director Chigazola made a motion to authorize the General Manager to purchase a used 2014 GMC 2500 truck for \$14,000, exceeding the original budget of \$10,000. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

- H. **AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS** – Kim Gustafson informed the Bored that the gable wall has been removed and M-3 Construction has been on site doing tie-ins and preparation for the Water Treatment Module Installations. The District was informed by WesTech that the units should be ready to ship by August 29, 2025, although this pushes the schedule back a little. Kim indicated that she is still hopeful everything will be done by winter.

I. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report** - Kim Gustafson indicated the Eagle Ditch project has been completed, for which she revised and re-submitted the final reimbursement request. Cal OES requested information on what is needed to complete the Distribution Lines, Metering and Diversion Station, Tanks and Booster Facilities, and Water Lines and Meters, so that the projects can be obligated. Scott Myers is working to prepare a summary of those projects for Cal OES.

- J. **ANNOUNCEMENTS / DIRECTORS COMMENTS** - Kim Gustafson mentioned she will have knee surgery on 10/20/25 and may not be in the office for a couple of weeks during recovery.

- K. **ADJOURNMENT- Director Malonson made a motion to adjourn. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:11 P.M.**

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
