

**Grizzly Flats Community Services District  
Minutes of the Regular Meeting of the Board  
December 12, 2024**

**A. CALL TO ORDER**

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:02 P.M. by Director Hannblom.

**ROLL CALL OF THE BOARD**

Present: Directors Chigazola, Forbey, Hannblom, and Director Malonson

Called-in: None

Absent: None

Others: Kim Gustafson and A. Davidson

**SALUTE TO THE FLAG** was led by Director Hannblom.

**B. APPROVAL OF THE AGENDA – Director Chigazola made a motion to approve the agenda as presented. Director Malonson 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

**C. PUBLIC COMMENT – No public comment.**

**D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the November 14, 2024 regular meeting minutes.**
2. **Review monthly System Report for November (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).**
3. **Approval of the financial reports and spending for November 2024.**

**Director Malonson made a motion to approve the consent calendar as presented. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye**

**E. OFFICE & FINANCE**

***Office Operations:***

1. **Update from Mountain Counties Water Resources Association’s (MCWRA) Fall Forum which took place on November 22, 2024 –** Kim Gustafson said she attended the Water Resources Association’s Fall Forum at the Cameron Park Country Club and heard presentations from Tom McClintock, representatives from the United States Forest Service, El Dorado Water Agency, and Yuba Water Agency.
2. **Adopt the “Schedule of Regular Board Meetings” for the 2025 calendar year –** Kim Gustafson presented the 2025 Schedule of Regular Board Meetings and said that there were no conflicts with scheduled holidays.

**Director Chigazola made a motion to adopt the “Schedule of Regular Board Meetings” for the 2025 calendar year. Director Forbey 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

***Financial Operations:***

3. **Discuss the criteria which will be used during the January 9, 2025 regular meeting to determine if the volumetric rate must remain the same, or if it can be decreased -** Director Hannblom suggested comparing the revenue from August through December 2023 to August through December 2024, to see where the District is as far as meeting revenue goals. All Board members agreed this would be a key component in analyzing the volumetric rate.

Director Malonson asked if the District were to lower the volumetric rate, could it be brought back up again if needed? Kim Gustafson said it can be increased up to the approved amount each July in accordance with the schedule, but that it cannot exceed what was approved. Kim said Darlene Serpa (GFCSO's Bookkeeper) will be in next week and she will work with her to gather information before the next Board meeting.

1. **Review and approve Task Order #7 from H2O Urban Solutions for construction management and engineering work for the Tanks and Booster Pumps project** – Kim Gustafson said the project will be funded by insurance and FEMA will help cover mitigation funding. She said Scott Myers and Cort Abney (H2O Urban Solutions) are more than qualified for the project with their knowledge of the system. She mentioned that construction is anticipated to start next summer and that they are ready to work on design plans as soon as the task order is approved.

**Director Chigazola made a motion to approve Task Order #7 from H2O Urban Solutions for construction management and engineering work for the Tanks and Booster Pumps project for a not-to-exceed cost of \$500,080. Director Forbey 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### **F. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS**

1. **Update on the District's ARPA projects** – Kim Gustafson said the roof was just put on the new Clearwell tank, and construction putting it together should be done next week, weather depending. The coating contractor is getting ready to mobilize equipment on the property and will start the day after Christmas. Scott Myers (H2O Urban Solutions) said the inside coating should be completed within four weeks so that it can be put into operation right away, and since the outside coating is temperature sensitive, the outside will be primed with the final coating being applied in Spring. Kim said the reservoir liner cleaning project will be done in August after one of the new water treatment modules has been installed to treat potential turbidity.
2. **Update on the installation plan for the Water Treatment Modules, present the proposal from Carnahan Electric, and discuss whether additional estimates for the electrical work are needed if not funded through the American Rescue Plan Act (ARPA) funding** - Nate Moore (Carnahan Electric) walked the treatment plant and provided a quote for the electrical work for the project. After a brief discussion the Board agreed to move forward with the proposal from Carnahan Electric and not to seek additional bids.

**Director Forbey made a motion to approve the proposal for Carnahan Electric to do the electrical work for the installation of the Water Treatment Modules for \$21,885.01. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### **G. DISASTER RECOVERY**

1. **Review the most recent Disaster Recovery Status Report** – Kim Gustafson said the crew from Joe Vicini, Inc. finished the Eagle Ditch pipeline repairs. Kim said she and Scott Myers (H2O Urban Solutions) met with Michael Starinsky and Robin Yasso of the United States Department of Agriculture (USDA) and walked the ditch to show them progress made so far for the Eagle Ditch Tree Felling Project. They were able to see damage and repairs following the tree felling by Nate's Tree Service and are prepared to begin reimbursing the District for project related costs.

#### **H. ANNOUNCEMENTS / DIRECTORS COMMENTS**

1. Upcoming agenda item: January's meeting is the "Annual Organizational Meeting"- we will be selecting board positions for the year (Chair, Vice Chair), reviewing/changing committee memberships, confirming Board representatives for outside organizations (EDWA & MCWRA), and confirming service of Treasurer and Board Secretary.

- I. **ADJOURNMENT- Director Chigazola made a motion to adjourn. Director Forbey 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting adjourned at 7:35 P.M.**

Minutes submitted by:

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*Kim Gustafson, Board Secretary*

Approved by:

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*Lynn Hannblom, Board Chair*

Date:

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