

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
November 14, 2024**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Forbey, and Director Hannblom

Called-in: None

Absent: Director Malonson

Others: Kim Gustafson, M. Kelley, A. Withrow, F. Stenger, and M. Nunley

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director Forbey made a motion to approve the agenda as presented. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – Andy Withrow said the Board’s decision to raise the base rate and the usage rate by 300% was excessive and he does not agree with the increase, and when the increase went into effect there should have been security in place for the District employees. He was upset to learn that a District employee was recently threatened by a customer because of the increase on their water statement. Director Hannblom reminded Andy that the Board will be meeting in January to see if the District is able to reduce the volumetric rate.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the October 10, 2024 regular meeting minutes.**
2. **Review monthly System Report for October (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).**
3. **Approval of the financial reports and spending for October 2024.**
4. **Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).**

Director Davidson made a motion to approve the consent calendar as presented. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye

E. CUSTOMER APPEAL TO THE BOARD

1. **F. Stenger – Water service removal request -** Kim Gustafson said Mr. Stenger came in and requested that his water service be removed since he has a well and does not use District water. After some research she was able to verify there is a working well on the property. Ordinance 88-1 does not contain any policies that allow the District to disconnect service to a customer’s location. The Board discussed the unique situation, this location is greater than 5 acres, has a well that provides more than enough water, and is not located within Grizzly Park. Kim mentioned that this location is a difficult area for the District and any leaks in that area can potentially dewater the system. Director Davidson recommended documenting the amount of water that has gone through the meter to prove that the customer doesn’t use the District’s water. Mr. Stenger understands that if he wants to access the District’s water, he will need to repay the capital connection fee. Under the circumstances the Board decided to revise the Ordinance and approve the removal of the connection.

Director Chigazola made a motion to approve an exception for removal of the water connection since this property is greater than five acres, has a viable well, and is not located in Grizzly Park. Director Forbey 2nd

the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. OFFICE & FINANCE

Office Operations:

1. **Update on the El Dorado Water Agency meeting** – Kim Gustafson said she participated in the meeting remotely, and that they mentioned the District’s reservoir project came in under budget. There is approximately \$155,000 that will be reallocated to another agency.

Financial Operations:

2. **Review and approve Change Order #1 and Change Order #2 for the USDA Tree Felling Project** – Kim Gustafson said there is over 300 feet of damaged pipeline along Eagle Ditch after phase one of the Tree Felling Project. A crew from Joe Vicini, Inc. has been working on the emergency repairs for the pipeline. Nates Tree service was supposed to do the mastication along the Eagle Ditch pipeline, but they have been unresponsive. Most of the brush in the area has been cleared out by the Vicini crew, and with winter around the corner the brush is expected to die down. Director Hannblom suggested calling the Mark Egbert (Resource Conservation District) to see who they used for mastication.

Director Chigazola made a motion to approve Change Order #1 for a not-to-exceed cost of \$55,000 to repair Eagle Ditch, and Change Order #2 for a not-to-exceed cost of \$19,750 to masticate and treat the pipeline shelf with herbicide. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. **Discuss California Special District’s Association’s (CSDA’s) annual membership renewal** – Kim Gustafson spoke briefly about the membership to the Board of Directors, and all agreed to the renewal.

Director Chigazola made a motion to approve the annual CSDA membership renewal fee for 2025 as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

4. **Review and approve Task Order #6 from H2O Urban Solutions for additional construction management and engineering work for the USDA Tree Felling Project** – Kim said the original task order has been exceeded and asked the Board for an extension. After a brief discussion the Board agreed to approve Task Order #6 with a do not exceed amount of \$120,000.

Director Davidson made a motion to approve Task Order #6 with a not-to-exceed cost of \$120,000 from H2O Urban Solutions for additional construction management and engineering work for the USDA Tree Felling Project. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the District’s ARPA projects**- Kim said the Clearwell project is progressing well with all three rings on the tank and preparations underway for the roof installation. Kim and the Board of Directors discussed the upcoming Water Treat Module project which is over budget. However, she said some of the costs could be covered with insurance money. Director Davidson asked Kim how much insurance money would be left, she let him know there would be enough for the pump station upgrades and the Tyler and Winding Way consolidated tank installation.
2. **Authorize staff to surplus the old Water Treatment Modules upon removal** – There was a brief discussion about disposal of the old Water Treatment Modules.

Director Forbey made a motion to authorize staff to surplus the old Water Treatment Modules upon removal. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. Review proposals for the Water Treatment Module Installation project and authorize staff to contract with the most qualified firm – Kim Gustafson said the District received two proposals for the project.

Director Forbey made a motion to execute a contract with M-3 Construction to install the Water Treatment Modules for a not-to-exceed cost of \$611,968. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

H. DISASTER RECOVERY

1. Review the most recent Disaster Recovery Status Report - Kim mentioned she is still working with FEMA on getting projects obligated.

- I. ANNOUNCEMENTS / DIRECTORS COMMENTS – Kim Gustafson said a while back Special District Risk Management Authority (SDRMA) requested pictures from their customers to use in their materials. Kim sent in a picture of the reservoir and SDRMA selected the picture to be in the annual report this year.

- J. ADJOURNMENT- Director Chigazola made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:30 P.M.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
