

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
September 12, 2024**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Forbey, Hannblom, and Malonson

Called-in: None

Absent: None

Others: Kim Gustafson, Mel Kelley, Jessi Phillips, Matt and Olivia Nunley

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director Malonson made a motion to approve the agenda as presented. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the August 8, 2024 regular meeting minutes.**
2. **Review monthly System Report for August (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts) -** Kim Gustafson said there was higher than normal water production in August due to flushing for water quality issues and water use for dust control during the Clearwell Tank Replacement project.
3. **Approval of the financial reports and spending for August 2024.**
4. **Receive and file the 2024/2025 Direct Change Confirmation for El Dorado County.**
5. **Receive and file Special District Risk Management Authority's (SDRMA's) letter dated August 28, 2024 about no paid property/liability claims in 2023-24.**

Director Chigazola made a motion to approve the consent calendar as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. OFFICE & FINANCE

Office Operations:

1. **Update from the El Dorado Water Agency meetings -** Director Hannblom said she and Kim Gustafson participated in the El Dorado Water Agency's August meeting via Zoom. She said that the water agency expressed concerns that the Grizzly Flats CSD were not meeting the deadlines with the ARPA projects. Kim reassured the water agency that projects are on schedule and the District is available to address any concerns the water agency may have. Director Hannblom recommended the District send pictures of the projects progress to the representatives at the water agency.
2. **Discuss options to surplus the old silver backwash tank-** Kim Gustafson said that several people have expressed interest in the old backwash tank that was removed to make room for the new Clearwell Tank. After a brief discussion the Board granted permission for Kim to hold a silent bid for the tank.

Director Forbey made a motion to authorize the General Manager to surplus the old backwash tank as recommended. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

F. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. **Update on the District's ARPA projects** - Kim Gustafson said the new Clearwell piping tie-ins were completed and the project is moving along smoothly. She said the District put out the Reservoir Debris Removal Request For Proposals (RFP) today, with an October 4, 2024 deadline for bid submission. She indicated that proposals will be presented to the Board for approval at the October 10, 2024 meeting. A crew from Joe Vicini, Inc. was up to excavate test pits in the treatment plant room last week to determine where the piping is and what is going to be needed to connect to move forward with the Water Treatment Plant Improvements project.
2. **Approve Pacific Tank and Construction's Change Order Request #1 for Vault Cleanup and Piping for a not-to-exceed cost of \$10,208 and authorize the General Manager to approve ARPA related change orders as needed, for up to 15% of the project cost** - Kim Gustafson said there was an old vault that had a check valve which was prohibiting water flow to the District office from the pump station. She said it was in bad shape and looked like it was going to collapse. Pacific Tank cleaned it up, took out the check valve, and put in new piping before it was sealed back up. Director Davidson requested that a steel plate be installed on the vault. After a brief discussion, the Board approved the existing change order and future change orders.

Director Chigazola made a motion to approve Pacific Tank and Construction's Change Order #1 for \$10,208 and to authorize the General Manager to approve change orders as needed up to 15% of the project cost. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

3. **Review proposals for Water Treatment Module Pre-selection and authorize staff to contract with the most qualified firm** - Kim Gustafson said that staff contacted three potential bidders for providing Water Treatment Modules (WTM), but only received one proposal in response. She said that the treatment plants are failing and need to be replaced as soon as possible. The plan is to purchase two WTM units directly from the vendor to save money. There will be two different construction parts to the project; a mechanical portion installing the equipment and getting it plumbed, and then there will be the programming companies that will come in to dial in the PLC and get them running. Director Davidson and Director Hannblom suggested the same company do the install and the programming.

Director Chigazola made a motion to authorize the General Manager to purchase two Water Treatment Modules from WesTech Engineering LLC. as presented for a not-to-exceed cost of \$759,362.18. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

4. **Review proposals for Coating and Welding Inspection Services and authorize staff to contract with the most qualified firm** - Kim Gustafson said there was one bid submitted for the project. Although it was sent by FedEx priority overnight delivery on 9/6/24 it was not received until 9/12/24. Staff contacted FedEx to determine why the delivery was delayed, and they indicated that there were not enough delivery drivers. Kim requested that the Board accept the proposal since it was submitted by the bidder in time to meet the deadline.

Director Chigazola made a motion to authorize the General Manager to execute a contract with MCS Inspection for a not to exceed cost of \$47,750. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

G. DISASTER RECOVERY

1. **Review the most recent Disaster Recovery Status Report**- Kim Gustafson indicated that there have been issues with the Nate's Tree Service during Phase 1 of the Tree Felling Project. The tree company was supposed to keep the trees off the pipeline but were directly hitting the diversion instead. Upon seeing the damage first-hand, one of the Water Operators requested that their staff immediately stop operations. The crew lead responded by screaming at our Operator and shoving her around while threatening to hit her. The tree company will now sub a company to make the repairs on the pipeline.
2. **Review proposals for the Eagle Ditch Tree Felling Project, Phase 2 (units A & B) and authorize staff to contract with the lowest responsible bidder**- Kim Gustafson said that two bids were received for Phase 2 of the Eagle

Ditch Tree Felling project; one from Nate’s Tree Service and the other from Oneto Tree Service. Brian Oneto was the lowest responsible bidder and was awarded the bid. Kim Gustafson said Brian Oneto has done work for the District before and she is confident in his work.

Director Chigazola made a motion to authorize the General Manager to execute a contract with Oneto Tree Service to perform Phase 2 (units A & B) of the Eagle Ditch Tree Felling Project for a not-to-exceed cost of \$158,000. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

5. **ANNOUNCEMENTS / DIRECTORS COMMENTS** – Director Davidson said that the new volumetric rate should be lowered so that it doesn’t deter customers from putting the water to beneficial use.

ADJORNMENT- Director Malonson made a motion to adjourn. Director Forbey 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 8:05 P.M.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
