

**Grizzly Flats Community Services District**  
**Minutes of the Regular Meeting of the Board**  
**June 13, 2024**

**A. CALL TO ORDER**

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:01 P.M. by Director Hannblom.

**ROLL CALL OF THE BOARD**

Present: Directors, Chigazola, Davidson, Forbey, Hannblom, and Director Malonson

Called-in: None

Absent: None

Others: Kim Gustafson and Jessi Phillips

**SALUTE TO THE FLAG** was led by Director Hannblom.

**B. APPROVAL OF THE AGENDA – Director Malonson made a motion to approve the agenda as presented. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

**C. PUBLIC COMMENT –** There were no public comments.

**D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the May 9, 2024 regular meeting minutes.**
2. **Review monthly System Report for May (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts) –** Director Hannblom asked that the note at the bottom of the Water Production Report (PK3) be removed, the note states “Due to the Caldor Fire’s interruption of operations, August and September data in the above chart was estimated.”
3. **Approval of the financial reports and spending for May 2024.**

**Director Chigazola made a motion to approve the consent calendar as presented. Director Malonson 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

**E. PUBLIC HEARING PERTAINING TO NEW WATER CAPACITY FEE SCHEDULE**

1. **Adopt the new water capacity fee schedule and Resolution 2024-03 “Adjusting the Capital Connection Charge for Water Service to New Customers.” Which is necessary to reflect updates to the California Constitution affecting application of capacity fees to accessory dwelling units, and to ensure the fee reflects the current costs of buying-in to the District’s water infrastructure –** After a brief discussion among the Directors and Kim Gustafson, Director Davidson expressed concern with the new water capacity fee and noted that he was going to abstain from voting for this item since he owns multiple properties that would be affected. Kim let the Directors know that soon the state will require all new connections to be charged by square footage of the new build. Director Hannblom requested to review the fee schedule at the end of the year to get a better idea of how many new customers are buying in the system and asked Kim to add it to the December 2024 agenda.

**Director Chigazola made a motion to adopt the new water capacity fee schedule and Resolution 2024-03 “Adjusting the Capital Connection Charge for Water Service to New Customers.” Director Forbey 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with four directors present voting aye: Chigazola, Forbey, Hannblom, and Malonson. Director Davidson abstained from the vote.**

**F. OFFICE & FINANCE**

***Office Operations:***

1. **Report from the 2024 Water Resources Department and Management Plan Update meeting–** Kim Gustafson

said there will be a series of about five meeting to discuss a policy that focuses on securing long term water supply and economic prosperity in El Dorado County.

2. **Review and approve the District’s “Conflict of Interest Code” and “Appendix” as required by El Dorado county Elections Department** - Kim Gustafson said every two years the District is required to look at the Conflict of Interest Code and make any necessary changes.

**Director Malonson made a motion to Approve the “Conflict of Interest Code” and “Appendix” as presented. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### ***Financial Operations:***

3. **Update on billing from H2O Urban Solutions, Inc-** Kim Gustafson said the District has received all bills for operations and maintenance services through May 2024.
4. **Report on the status of the District’s California Disaster Loan (CDL) payment** - Kim Gustafson said she contacted FEMA to close out the CDL loan, but they recommended paying it off so that no more interest is accrued but leaving it open for a few years in case the District needs it for an emergency.
5. **Approve annual membership renewal of California Rural Water Association (CRWA) for \$744** - Kim Gustafson said the California Rural Water Association helps the District with grant writing, training for the operators, and they also have a vendor pull that the District gets discounts with.

**Director Davidson made a motion to approve California Rural Water Association’s membership renewal as presented. Director Malonson 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### **G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS**

1. **Update on the District’s ARPA projects** –Kim Gustafson said the ARPA projects are moving along. She said the liner repair will be done by August 30<sup>th</sup> and the reservoir debris removal will be done after that to avoid access issues. Director Hannblom asked who will be doing the debris removal and Kim let her know that the project has not yet gone out to bid. Kim said that the Clearwell Replacement Project bid deadline was extended to July 9, 2024, so a special meeting will not be needed at the end of June to award a contract for that work. Instead, it will be presented for the Board’s review on July 11, 2024.
2. **Receive the Debris Survey Report which summarizes the findings during our recent underwater inspection of the raw water reservoir** – Kim Gustafson referred the Board to page 36 of the packet, and said that there was a lot less debris within the reservoir than originally anticipated, so cleaning should take only a few weeks.

#### **H. DISASTER RECOVERY**

1. **Review the most recent Disaster Recovery Status Report** – Kim Gustafson said the EHP (Environmental Historic Preservation) team from FEMA is requiring a lot of information before moving forward with the pipe repair along North Canyon, Big Canyon, and Eagle Ditch. Director Davidson asked if we could flush at North Canyon. Kim said the District is close to reaching a settlement amount with the insurance company for the tanks and booster stations.
2. **Review proposals for the Eagle Ditch Tree Felling project. Phase 1 (units C,D,E, and F) and authorize staff to contract with the lowest responsible bidder-** Kim Gustafson said that the District received five proposals for the tree felling project phase 1. After going through the proposals, the Board of Directors awarded the lowest responsible bidder.

**Director Chigazola made a motion to award the contract for Phase 1 of the Eagle Ditch Tree Felling project to Nate’s Tree Service, Inc. for a not-to-exceed amount of \$299,990. Director Forbey 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

- I. **ANNOUNCEMENTS / DIRECTORS COMMENTS** – Kim Gustafson reminded the Board that the Declaration of Candidacy forms will be available for completion at the El Dorado County Elections Department at 3883 Ponderosa Road, Shingle Springs, CA 95682 from July 15, 2024 to 5:00 PM on August 9, 2024.
- J. **ADJORNMENT- Director Malonson made a motion to adjourn. Director Davidson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:52 P.M.**

Minutes submitted by:

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*Kim Gustafson, Board Secretary*

Approved by:

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*Lynn Hannblom, Board Chair*

Date:

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