

Grizzly Flats Community Services District
Notice of a Regular Meeting of the Board

Date: Thursday, July 11, 2024

Time: 6:00 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT: Items not on the agenda - *This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.*

D. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the June 13, 2024 regular meeting minutes.
2. Review monthly System Report for June (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).
3. Approval of the financial reports and spending June 2024.

Recommended Motion/Action: Approve the consent calendar as presented.

E. OFFICE & FINANCE / Gustafson, General Manager

Office Operations:

1. Voting for California Special District Association's (CSDA's) 2024 Board Election / Gustafson (discussion/action)

Recommended Motion/Action: The Board should take action to select one candidate for Seat A on CSDA's Board of Directors.

2. Review and approve the contract extension with H2O Urban Solutions, Inc for Operations and Maintenance Services during the 2024/2025 fiscal year / Gustafson (discussion/action)

Recommended Motion/Action: Approve the contract extension with H2O Urban Solutions, Inc. as presented.

3. Review and approve the contract extension with Western Hydrologics, L.L.P. for annual water rights reporting / Gustafson (discussion/action)

Recommended Motion/Action: Approve the contract extension with Western Hydrologics L.L.P. as presented.

Financial Operations:

4. Receive lien list and authorize staff to transfer outstanding charges for collection through the El Dorado County tax roll / Gustafson (discussion/action)

Recommended Motion/Action: Authorize the General Manager to transfer outstanding lien balances to the annual tax roll as presented.

5. Approve annual membership renewal with Mountain Counties Water Resources Association (MCWRA), for the period of July 1, 2024 to June 30, 2025 / Gustafson (discussion/action)

Recommended Motion/Action: Approve MCWRA's annual membership invoice in the amount of \$1,412 as presented.

F. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. Update on the District's ARPA projects / Gustafson (discussion)
2. Receive the Geotechnical Report for the Clearwell Replacement Project from Geocon Consultants, Inc. / Gustafson (discussion)
3. Review proposals for the Clearwell Replacement Project and authorize staff to contract with the most qualified firm / Gustafson (discussion/action)

Recommended Motion/Action: Authorize the General Manager to execute a contract with the most qualified candidate to replace the Clearwell tank.

4. Review proposals for Water Treatment Module Pre-Selection and authorize staff to contract with the most qualified firm / Gustafson (discussion/action)

Recommended Motion/Action: Authorize the General Manager to execute a contract with the most qualified firm to provide new Water Treatment Modules.

G. DISASTER RECOVERY

1. Review the most recent Disaster Recovery Status Report / Gustafson (discussion)
2. Update on hazard tree marking for USDA grant to remove hazard trees along Eagle Ditch pipeline / Gustafson (discussion)

H. PERSONNEL & POLICY REVIEW COMMITTEE

1. Update from Personnel & Policy Review Committee Meeting held on July 3, 2024 / Gustafson (discussion)
2. Approve proposed changes to the District's Accounting Policies and Procedures Manual, Employee Handbook, and the Schedule of Charges as appended to Ordinance 88-1 / Gustafson (discussion/action)

Recommended Motion/Action: The Board should approve the revisions to the District's Accounting Policies and Procedures Manual, Employee Handbook, and the Schedule of Charges as appended to Ordinance 88-1 as presented.

I. CLOSED SESSION

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Pursuant to § 54957.
Title: General Manager
2. **CONFERENCE WITH LABOR NEGOTIATORS** Pursuant to § 54957.6.
Agency designated representative: Kim Gustafson
Unrepresented employees: General Manager, Maintenance Technician/Distribution Operator, and Office Facilitator

J. REPORT FROM CLOSED SESSION

K. 2024/2025 BUDGET SESSION

1. Receive the proposed budget for the 2024/2025 fiscal year for Operation and Maintenance (O&M), Asset Management and Capital Improvement Projects (CIP). The Board will be asked to adopt the budget during the August 8, 2024 regular meeting / Gustafson (discussion)

L. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Reminder about Declaration of Candidacy forms / Gustafson (discussion)
2. Discuss scheduling the strategic planning session / Gustafson (discussion)

M. ADJOURN

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- In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).
 - Our next regular Board meeting will be held in person on **Thursday, August 8, 2024, at 6:00 PM.**