

Grizzly Flats Community Services District
Notice of Personnel & Policy Review Committee Meeting

Date: Tuesday, July 3, 2024

Time: 1:00 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



Committees focus on matters which typically require extensive research and review, but do not operate in such a way that they make management decisions. Committees may form recommendations for the full Board to consider at a regular meeting of the Board.

PERSONNEL & POLICY REVIEW COMMITTEE AGENDA

A. CALL TO ORDER

B. ROLL CALL OF THE COMMITTEE MEMBERS – *Kim Gustafson (GM), Director Chigazola, and Director Hannblom*

C. PERSONNEL ITEMS

1. Discuss results of the recent salary survey performed by Director Hannblom and recommended changes to employee pay ranges.
2. Consider employee merit increases where warranted.

D. POLICY UPDATES

1. Accounting Policies and Procedures Manual - Discuss recommended revisions to include federal procurement requirements.
2. Employee Handbook - Review and discuss updates to the following sections of the Employee Handbook for compliance with new legal requirements:
 - a. Include a Workplace Violence Policy.
 - b. Updates relative to Assembly Bill 2188 which amends the California Fair Employment and Housing Act (FEHA) to prohibit an employer from discriminating against a current employee or applicant for the use of cannabis off the job and away from work.
 - c. Review policy on performance evaluations, specifically section 2.07.01, the last paragraph where reviews are shared with the Board.
 - d. Discuss the format of the review for the General Manager position.
3. Review the current Schedule of Charges as appended to Ordinance 88-1 and discuss implementing a fee for water theft from fire hydrants.

E. ADJOURN

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- *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Kim Gustafson at (530) 622-9626 or gfwater@sbcglobal.net. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*