

**Grizzly Flats Community Services District
Notice of Regular Business Meeting of the Board**

Date: Thursday, May 12, 2022

Time: 9:00 AM

Due to the Caldor Fire Emergency, this meeting is available via Zoom Meetings.



Due to the Caldor Fire Emergency declaration by California Governor Gavin Newsom on September 1, 2021, and consistent with the terms of CA GOVT § 54953, Subdivision (e), Paragraph (1), Subparagraph (b) and GFCSD Resolution 2022-04, remote teleconference meetings were authorized by the Grizzly Flats Community Services District Board of Directors for the period of April 20, 2022, to May 19, 2022. This action waived certain requirements of the Ralph M. Brown Act (Brown Act) such as (1) making each teleconference location accessible to the public, and (2) allowing the public to address the agency from each teleconference location. Instead, members of the public are able to observe and address the meeting telephonically or otherwise electronically.

The public may participate in the GFCSD board meetings by Zoom Meetings via the instructions provided at the bottom of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's website at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

Meeting number: 894 4323 2124

Password: 371256

If the public wishes to participate in the meeting on a desktop computer, please click on the following link and click "join meeting" to watch the meeting in real time:

Join Zoom Meeting

<https://us06web.zoom.us/j/89443232124?pwd=VHovN055dVh6ZWZPMittcWJ5T1RpQT09>

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Meeting ID: 894 4323 2124

Find your local number: <https://us06web.zoom.us/j/kcVMe974zn>

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – Please review the “Public Comment Procedures” attached to this agenda.

D. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the minutes of the March 29, 2022 special meeting and April 14, 2022 regular meeting. **{pk 1-8}**
2. Review Monthly System Report for April (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts). **{pk 9-11}**
3. Review and approve purchase of Parcel Quest DVD for 2022/23 Tax Roll. **{pk 12}**
4. Adopt Resolution 2022-06 (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2022-06, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of May 20, 2022, to June 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1), SUBPARAGRAPH (B). **{pk 13-15}**

Recommended Motion/Action: Approve the consent calendar as presented.

E. COMMITTEE MEETINGS

1. Report from the Personnel and Policy Review Committee that met on April 8, 2022 / Lauther, Directors Hannblom and McKillop (discussion/action) **{pk 16-22}**
 - a. Present recommended change to the “service connection” definition in Ordinance 88-1.
 - b. Discuss if a policy should be created for “relinquishing service”.
 - c. Present recommended revisions to the “Disconnection of Service Due to Non-Payment” policy.

Recommended Action: Approve policy changes as recommended.

F. CALDOR FIRE RECOVERY

1. Review the most recent Caldor Fire Status Report / Lauther (discussion) **{pk 23-26}**
2. Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch / Lauther (discussion)
3. Report on status of customer billing / Gustafson (discussion)
4. Present updated Financial reports, discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses / Lauther (discussion/action) **{pk 27-34}**

Recommended Motion/Action: Approve Financial Reports and emergency actions which were performed in accordance with Resolution 2021-01, as presented.

5. Discuss Resolution 2021-01, Resolution of GFCSD, declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution / Gustafson (discussion/action) **{pk 35-37}**

Recommended Motion/Action: Take action to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular Board meeting in June.

G. ANNOUNCEMENTS / DIRECTORS COMMENTS

H. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held via teleconference on Thursday, June 9, 2022, at 9:00 AM.***
This institution is an equal opportunity provider and employer.

PUBLIC COMMENT PROCEDURES

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.

Grizzly Flats Community Services District
Minutes of the Special Meeting of the Board
March 29, 2022

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 9:00 AM by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Davidson, Hannblom, Malonson (in at 9:10 AM), and McKillop

Absent: Director Chigazola

Others: Kim Gustafson and Jodi Lauther

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director McKillop made a motion to approve the agenda as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – ABSENT, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – ABSENT, and Director McKillop – AYE. The motion passed.

C. PUBLIC COMMENT – There was no public comment.

D. CUSTOMER BILLING

1. **Review the District's current financial status and billing policies, then discuss whether to resume regular billing for all property owners with a service connection as stated in the District's Ordinance 88-1** - Jodi Lauther gave a presentation which summarized the District's current financial status. She noted that although some facilities were damaged during the Caldor Fire, there was no upfront revenue to repair them.

Director Malonson arrived at 9:10 AM

She went on to say that the District has spent over \$400,000 since August 2021, and that the first reimbursement was received last week from the Federal Emergency Management Agency (FEMA) for approximately \$30,000. She indicated that FEMA typically reimburses 75% of costs to restore the distribution system to where it was before the fire, but they recently increased that coverage to 90%. California Office of Emergency Services (CalOES) normally provides 18.75% funding, but that was recently decreased to 8%. The District is responsible for covering the remaining 2% of restoration costs. Director Malonson asked if the District's insurance carrier Special District Risk Management Authority (SDRMA) will cover the District's loss of revenue, but Jodi said they will not assist with that now that water production has resumed. The only financial assistance available to the District covers the system restoration, not daily operations and maintenance costs. In an effort to help the community, the District did not bill customers who lost their homes during the fire, which resulted in a loss of revenue for approximately \$30,000 per month. She mentioned that the base rate which is charged to customers with service connections covers the District's operating costs. An in-depth Cost of Services Study (COS) was performed in 2016, wherein it was discovered that the District's fixed costs (personnel costs, vehicle maintenance, parts and equipment, testing, audits, regulatory requirements, etc.) represent 96% of the budget, while variable costs make up the remaining 4%. Variable costs are expenses that change with additional water production. The monthly base rate of \$68.97 was identified as the amount needed to cover our fixed costs, with a \$1.20/hcf water usage charge to cover our variable costs.

Jodi noted that the District is experiencing increased expenses, work and customer calls, along with inflation and supply chain issues. She said that the District can't create any new rate categories without going through the lengthy Proposition 218 process which requires a comprehensive rate study to identify costs for providing the service, public hearings, etc. The only funding source we can use for our Operations and Maintenance costs is customer water rates. She noted that the Capital Connection Fee of \$6,030.60 is paid when a new service connection is established to assist with infrastructure improvement projects, and that the \$48/year standby fee

which is assessed for all parcels within the District boundary is dedicated to Capital Improvement Projects. Jodi said that the Board will be discussing existing District policy of charging the monthly base rate to all service connections. Staff consulted with legal counsel to determine if the District is allowed to bill customers who lost their homes during the fire, and were informed that it is legal as long as the service is available to those being charged. She said that the current definition of a service connection in Ordinance 88-1 is "the junction of water supply system and the customer's supply line consisting of a water flow meter, pressure regulator, gate valve and associated fittings, all contained within a meter box" needs to be redefined as not all services will have a meter when they are restored to supply water to Temporary Recreational Vehicles. This item will be added to the April 14, 2022 meeting agenda for further discussion. Jodi then noted that having access to the water system adds tremendous value to parcels for resale purposes. Without water service, the community would not survive. She said that water meters are not removed for non-payment and confirmed that the meter itself belongs to the District. She wrapped up her presentation by stating that there is not a policy in place for customers to disconnect from the water system if they don't want to pay the monthly charges, but that item will be discussed at the next meeting scheduled for April 14, 2022.

A. Williams asked "Do you plan to bill customers who have lost their homes and their water service connection has not been restored yet? Also, how will the homeowner's know if it's fixed?"

Chris asked "How many lots will be billed? What is the expected revenue? Do you expect people will pay?"

M. Almer said "First of all, I'd like to compliment Jodi and the staff. Jodi, your unwavering leadership since August 16th has been over the top, so thank you. I don't know if you are getting any sleep or not. Also, I wanted to say that for the financial viability for this district, I support going back to billing the people who haven't been billed this far since August and I think we need to keep a financially solid district moving forward. I don't think you can do that without returning to the base rate billing you had in the past."

J. McVey said "In my opinion, it's heartless for the Board to consider the recommended action of imposing water service charges to the people who quite literally lost everything in the Caldor Fire and are known to no longer reside in the area. Putting the moral side of things aside, the fee for a service that will not be used will seemingly never end because the outlook of selling our properties with the high number of listings competing with the low demand in what is now an undesirable place to move to is bleak at best. With that said, I did look at the Grizzly Flats CSD Ordinance 88-1 document that the Board seems to believe gives them authority to enact these service fees. Presumably the Board is looking at Section 5-01.a. which states "The base rate is charged to all customers who have a service connection and is determined by the District's fixed costs." Earlier in the document, the definition of a customer was provided. Taken at face value, it appears that we are obligated to pay the fees because if you own property within the boundaries of the service District, Ordinance 88-1 does a good job of stating that we must pay the base rate. However, in a letter sent out by the Grizzly Flats CSD it clearly uses the word revisit when it said "based on the data provided as well as a review of our current operations and financial reports, our Board concluded that we should revisit our existing policy of billing all property owners with a service connection to the water system." The word revisit implies that this policy has not been used for some time, and the Board now wishes to impose this property related fee on people who the Board knows full well will not use the service. Now look at what I just said, the Board wishes to impose this property related fee on people who will not use the service. California Government Code Section 61123(b) states before imposing or increasing any fees for property related services the Board of Directors shall follow the procedures in Section 6 of Article 13d of the California Constitution. California Constitution Article 13d Section 6(b)(4) states no fee or charge may be imposed for a service unless that service is actually used by, or immediately available to, the owner of the property in question. Fees are charged based on potential or future use of a service are not permitted. Standby charges whether characterized as charges or assessments shall be classified as assessments which shall not be imposed without compliance with Section 4. I would argue that the District is attempting to impose a standby fee on the former residents of Grizzly Flats, which would be classified as an assessment and would therefore need to comply with Section 4. The currently approved standby fee is \$4.00 per parcel per month, which was approved in 1991. To increase this rate would require notice by mail, a 45 day wait period, public hearings and counting ballots sent to customers. Section 4(e) states that the agency shall conduct a public hearing upon proposed assessment not

less than 45 days after mailing a notice of the proposed assessment to record owners of each identified parcel. At the public hearing, the agency shall consider all protests against the proposed assessment and tabulate the ballots. Agency shall not impose an assessment if there is a majority protest. So I ask the Board, do you honestly believe that you have followed the requirements set forth by the California Constitution, you have received a majority of ballots, and they were to accept an assessment? We all know the answer to the question is no, of course not. I certainly recommend dropping the recommended motion at this point as A) The motion would need to follow the assessment steps I just outlined in order to comply with the California Constitution and B) following this procedure would result in a failed action that would ultimately result in a waste of CSD dollars. Thank you."

T. Bolen said "I want to give congratulations to Mr. McVey. He obviously did some pretty good homework there. A lot better than study than I've done. All I've got is a comment about how I feel about this whole issue. The action that you're considering is awful. With all the loss that our community has suffered, you are now considering leveling tax, if you will, on every property owner that has lost everything in order to protect your interests. One question I have for you, are you going to be offering an opt-out option or disconnection from the system? This fire was not the fault of us property owners, but we are forced into compliance. You might say water to a property gives it value, perhaps, but I say to you look around. Who would want to buy property up there right now? I've got two pieces there that are about as ugly as they can get. Especially if a property comes with a monthly fee, who is going to want to pay for that? Grizzly Flats was devastated by this fire, our lives were devastated by this fire and to finance the District for the few on the backs of the many who lost everything I see as borderline criminal. We did not ask for this and I urge you to reconsider. Thank you."

T. Greenberg said "First of all, I want to thank everybody. I know you guys are working hard on this issue, and I think the last few comments have pretty much nailed it. I think the process for notice and comment should have started a lot sooner than now and I was a little shocked with your slide presentation that there is literally no possible funding for O&M which is ridiculous. I don't understand quite how that works where you can rebuild an entire system but have no ability to pay for the running of it. While I certainly appreciate with the outrage as a property owner, I want to get water to the property that I close on next month because I want to nourish some trees that I want to plant, the problem I'm facing is that the entire town can't exist at all if there is no water up there. If Tony and Mr. McVey think their lots are going to be worthless now, if the water district collapses, what's left of the entire town will never exist. One of my comments, not that I want to impose any greater burdens to the homes that survived, but they are the ones that are actually using the service. Unfortunately, it becomes a position where the entire water district exists to support those properties while losing a significant portion of their customers so it's a real dilemma, and I can see a lot of property owners trying to abandon the properties, further depressing the values and decreasing income over time plus what it's taking to rebuild is an additional burden that is going to turn a lot of people off and slow the process down. I think there's got to be other ways to close the gap other than this or consider other creative ways. I don't think this is going to work as it is currently constituted. Thank you."

Director Hannblom thanked the public for listening and for their comments. Jodi Lauther mentioned that although she made the call to place the billing on hold to help customers after the fire, the District's reserves are running low and the Board is not left with any other options besides resuming billing for all service connections.

Director McKillop made a motion to resume water rate charges for all customers with a service connection to the water system and access to potable water. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – ABSENT, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

ADJORNMENT- Director McKillop made a motion to adjourn. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – ABSENT, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 10:05 AM. The next regular meeting will be held in Grizzly Flats and via teleconference starting at 9:00 AM on Thursday, April 14, 2022.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:

Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
April 14, 2022

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 9:04 AM by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Hannblom, Malonson (in @ 9:05 AM), and McKillop

Called-in: Scott Myers (H2Ou)

Absent: None

Others: Kim Gustafson and Jodi Lauther

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director Davidson made a motion to approve the agenda as presented. Director McKillop 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – ABSENT, and Director McKillop – AYE. The motion passed.

Director Malonson arrived at 9:05 AM

C. PUBLIC COMMENT – T. Barsuglia asked why she was not notified of the April 8, 2022 Personnel & Policy Review Committee meeting. Kim Gustafson said that the meeting was noticed, and that she was willing to send copies of all meeting agendas to anyone who would like to receive them once they request that she do so.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the regular meeting on March 10, 2022 –** Kim Gustafson noted that on page 2, there is redundant wording. She then recommended removing “for the packet” from item A.
2. **Review Monthly System Report for March (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts) –** Jodi Lauther referred the Board to page 5 of the packet and said that on April 12, 2022, Gordon Vicini sent two employees (including a backhoe operator) to repair a water leak in the street on Deerwood Drive. She noted that the large trucks and cranes working on debris removal have damaged the road integrity in Grizzly Flats. Director Davidson said the county is going to get a lot of money to take care of these roads, and their costs. He believes they are getting matching funds for the houses that were hauled off and that's why they pushed so hard to get people to tear out their foundations, and that we've got costs too. He said the roads are torn up terribly down the hill, and we are part of that cost which is something the County has not recognized yet. He said that we need to get our voice out there and let them know, these trucks running around tearing up the roads are tearing up our pipes and our system and we are being left with that cost. Director Davidson recommended that we get in line with Supervisor Turnboo and let him know that this is what's going on and start the conversation. He recommended that staff find out what the county is receiving from the result of the Caldor fire, if it is true that they are receiving matching funds, what kind of money are they getting and what are those matching funds intended for, and if the funding is going to our roads or the County's General Fund? Director Davidson volunteered to meet with Jodi Lauther and Supervisor Turnboo after some research. Director Davidson then recommended that Mel Kelley look at the Toyota Tacoma prior to selling it.
3. **Adopt Resolution 2022-04 (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2022-04, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of April 20, 2022, to May 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1),**

SUBPARAGRAPH (B) – Director McKillop mentioned that many of the District’s constituents are still displaced due to the fire and that she thinks the Board should keep remote meetings accessible as long as possible.

Director McKillop made a motion to approve the Consent Calendar as amended. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

E. CUSTOMER APPEALS TO THE BOARD

1. **K. Krassmire & T. Greenberg – Request for a variance on the GFCSD Ordinance 88-1, Article 4.04, pursuant to section 5.04. Specifically, we are asking the Board to permit the establishment of two new water service connections without furnishing a building permit application from EDC Building Department –** Tal Greenberg said that he and a neighbor would like to request a variance on GFCSD Ordinance 88-1, Article 4.04, pursuant to section 5.04. Specifically, they are asking the Board to permit the establishment of two new water service connections without furnishing proof of an approved building permit from EDC Building Department. He said that he recently received a letter from the El Dorado County Assessor’s office which indicated that the presence of vegetation improves property value. Tal indicated that he and his neighbor will be replanting trees on their lots and that they would be happy to pay the Capital Connection Fee and monthly billing if they can obtain service connections to water the vegetation. J. Bolen noted that she understands where Tal is coming from, but she recommends that the Board take these requests on a case by case basis to avoid any situations that could be harmful to the community (large marijuana grows, trailers on unburned parcels, etc.)

Director Malonson noted that it’s best to plant trees in Spring or Fall, so they can survive without water. Director McKillop indicated that she likes the idea of replanting trees to provide more shade, but that there should be significant restrictions in place for any such installations and the meters should also be read on a monthly basis. Director Hannblom agreed with Director McKillop in applauding replanting efforts but didn’t feel it should be an option for everyone. Director Davidson said that he was concerned that it would make the District staff enforcers of the law and that customers could potentially buy-in to the system at a lower rate. Director Chigazola indicated that county code enforcement is bad and that there would be a possibility that people could take advantage of the situation and it could get out of control. There was discussion about possibly scheduling a Personnel & Policy Review Committee meeting to work on developing a policy for this request. Items the Board would like researched include the history of District policy regarding service connections, recourses available for inaction, and other clarity on vacant lots.

Director McKillop made a motion to move this item to a future agenda. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

F. CALDOR FIRE RECOVERY

1. **Review the most recent Caldor Fire Status Report –** Scott Myers gave a brief update on recovery efforts. Director Hannblom referred to page 16 of the packet and asked when the USDA Rural Development loan will be awarded, and Jodi Lauther said that the required environmental work is currently underway, and the grant should be awarded once that is completed. Scott mentioned that the insurance company’s inspector did not perform a thorough inspection of Tyler and Winding Way tanks, so a more in-depth inspection is being scheduled with an expert. He also noted that a revised estimate of \$250,000 was received for repairing the reservoir liner damage, which is closer to the District’s approximation. Scott went on to say that leak detection is scheduled to begin on the pressure system next week, and that the focus for verifying fire hydrant damage is to collect coating samples for analysis and to have the hydrants taken to a shop for damage assessment.
2. **Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch –** This item was discussed during the last agenda item. Environmental work is currently being performed as previously approved by the Board.
3. **Report on status of customer billing –** Kim Gustafson said that in March 2022, 227 bills were mailed out. She also noted that there were nine additional connections re-established since the last billing cycle.

4. **Present updated Financial reports, discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses** - Jodi Lauther referred the Board to page 19 of the packet and said that in March 2022, the District received \$16,120.98 in base rate water charges from customers. She also noted that staff only billed for 34% of the water produced, and that the rest of the water was likely used filling water tenders, a result of additional hydrant flushing, and lost to leaks. She went on to say that she is working with the District's auditor Larry Bain to capitalize personnel expenses, and that H2Ou's March 2022 billing had not yet been received. Jodi noted that staff is still disputing AT&T charges for services that are not currently available. She said that additional standby charge payments should be reported next month. She noted that the Big Canyon temporary road/hazard tree and Clearwell tank patch projects were reimbursed at 75% by FEMA and 18.25% by Cal OES, and that FEMA was processing an additional reimbursement for the remaining 15% coverage to bring FEMA's share up to 90%. She then referred to page 28 and said that compared to last year, Operations & Maintenance income is down 61% while expenses are only down 26%. Out of the \$415,430 spent so far for Caldor recovery, most of those expenses were for emergency repairs. An additional reimbursement request for \$390,762 was submitted to FEMA for emergency expenses through December 31 2021, but they have only approved funding \$369,000 for that work.

Director McKillop made a motion to approve the financial reports and emergency actions performed in accordance with Resolution 2021-01. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

5. **Discuss Resolution 2021–01, Resolution of GFCSD, Declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution** - Jodi Lauther requested that the Board declare if an emergency still exists due to the Caldor Fire, and if she should continue to operate under the conditions of Resolution 2021-01.

Director McKillop made a motion to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular Board meeting in May. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

G. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. **Adopt Resolution 2022-05 Resolution to Oppose Initiative 21-0042A1 Taxpayer Protection and Government Accountability Act** – Kim Gustafson referred the Board to page 41 of the packet and requested that the Board adopt resolution 2022-05 to Oppose Initiative 21-0042A1 Taxpayer Protection and Government Accountability Act. She noted that the proposed legislation could limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges. T. Barsuglia indicated that she opposes any resolution that can't get customers out of charges.

Director Davidson made a motion to adopt Resolution 2022-05 as presented. Director McKillop 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

Financial Operations:

2. **Discuss Positive Pay program and the requirement of “dual control” at the bank and designate who will be the “2nd” control** – Jodi Lauther said that she is attempting to lower Wells Fargo monthly fees from \$250 to \$300 per month down to \$100 per month. In order to do so, she needs to enroll the District's accounts in a new category called Business Essentials which offers more protection, and she would need the Board to authorize granting the District's Treasurer Patti Jobe access to the account. Essentially, it would require that a second person be added for dual control. What this means is when Jodi logs in to run direct deposit payroll transfers, Patti would also need to log in to approve the transaction.

Director Chigazola made a motion to authorize setting up “dual control” and Positive Pay through Wells Fargo

and to designate the General Manager and District Treasurer to hold the “dual control” positions. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

3. Approve annual membership renewal for California Rural Water Association (CRWA).

Director Chigazola made a motion to approve the membership renewal costs for California Rural Water Association (CRWA) as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

H. COMMITTEE MEETINGS

1. Report from the Personnel and Policy Review Committee that met on April 8, 2022
 - a. Present recommended change to the “service connection” definition in Ordinance 88-1.
 - b. Discuss if a policy should be created for “relinquishing service”.
 - c. Present recommended revisions to the “Disconnection of Service Due to Non-Payment” policy.

J. McVey asked why this item was last on the agenda, knowing it was the topic that the public was most interested in. He also stated that the April 8th Personnel and Policy Review Committee meeting agenda was not posted onto the District’s website or sent out by Facebook to let customers know. Kim Gustafson responded to say that the meeting was noticed in accordance with the Brown Act, and that she is happy to send a copy of all meeting agendas to public participants that e-mail her a request to do so. He went on to say that he recommends moving this discussion to the next regular meeting so that the public has time to review the recommended policy changes. There were additional comments by Traci Barsuglia, Thomas Mikkelson and Kaitlyn McVey indicating that they would also like the item deferred.

Jodi Lauther noted that the Ordinance 88-1 revisions were being presented for review today, but that changes would be agendized for approval at the May 12, 2022 regular meeting.

Director McKillop said that out of consideration for the District’s constituents, she recommended moving item H to the top of the May 12, 2022 meeting agenda.

Director McKillop made a motion to move this item to the May 12, 2022 regular meeting agenda. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

I. ANNOUNCEMENTS / DIRECTORS COMMENTS – There were no announcements or director comments.

J. ADJORNMENT- Director Chigazola made a motion to adjourn. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 11:05 AM. The next regular meeting will be held via Zoom Meetings starting at 9:00 AM on Thursday, May 12, 2022.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:



Grizzly Flats Community Services District System Report

April 2022

*Jodi Lauther GM (T2, D2), Kim Gustafson, OF, Board Secretary,
 Andy Vicars (D2) GFCSD Maintenance Technician,
 Ethan Markes and Brian Fuentes, H2O Water System Operators*

The following is a modified System Report to share production data and statistics with the Board of Directors. We have not yet returned to “normal” operations due to the Caldor Fire, but the following will provide some data on our Operation and Maintenance (O&M) activities.

Water Production Report

Current Year

2022	Total Gallons	Daily Average (gallons per day)
January	2,386,600	76,987
February	2,568,200	91,721
March	2,668,600	86,084
April	2,817,200	93,907

Prior Years

2021	Total Gallons	Daily Average
January	2,752,292	88,784
February	2,375,165	84,827
March	2,838,177	91,554
April	3,306,829	110,228
May	5,310,587	171,309
June	4,824,882	160,829
July	5,951,427	191,981
August*	4,587,625	147,988
September*	2,434,469	81,149
October	4,776,800	154,090
November	3,218,100	107,270
December	2,330,600	75,181

2020	Total Gallons	Daily Average
January	2,523,000	81,387
February	2,636,400	90,910
March	3,172,632	102,342
April	3,173,910	105,797
May	4,147,910	133,803
June	4,364,490	147,633
July	5,500,113	177,423
August	5,187,500	167,338
September	3,994,800	133,160
October	3,681,785	118,767
November	3,299,808	109,993
December	3,596,519	116,017

*Due to the Caldor Fire's interruption of operations, August and September data in the above chart was estimated.

Rainfall

This Year (July 1 – June 30)	Amount (in inches)
July	0.03
August	0.00
September	0.46
October	12.51
November	1.46
December	9.61
January	2.13
February	0.72
March	1.84
April	7.59

Prior Years (July 1 – June 30)	Amount (in inches)
2011 – 2012	30.40
2012 – 2013	29.85
2013 – 2014	31.25
2014 – 2015	32.76
2015 – 2016	52.70
2016 – 2017	78.03
2017 – 2018	38.46
2018 – 2019	65.43
2019 – 2020	33.84
2020 – 2021	18.42
2021 – 2022 Year-to-Date	36.35

DK9

Water Treatment

- Treatment Plants ran well in April, however, we've noticed our raw water has more silt and debris in it. We expected this to happen due to the Caldor Fire's damage to our watershed. It has caused us to perform more backwashes than normal to clean the filter material in the treatment plants.
- As noted in March, the Chlorine Analyzer on Treatment Plant 2 stopped working during the Caldor Fire recovery and needs to be replaced.

Operations

- Water production was at about 2.8 million gallons. Customers were billed for about 32% of that water (882,909 gallons). Due to road closures during recovery efforts, some meters were not accessible to read. Additionally, water truck draws from hydrants continued this month (these are being billed) and there are six active main leaks and two service line leaks that need to be repaired.

Distribution System

- South View Pump Station Issue – after getting the temporary pressure system operational, we've noticed some unexpected issues. When a hydrant is opened in the pressure system, it causes the South View pump to lose pressure. Leaks have occurred due to the pump overheating and melting the PVC piping attached to it. Staff plans to replace the PVC with galvanized parts that won't melt and working to fix the issue with the fire flow pump to ensure adequate system pressure.
- AT&T, debris and tree removal crews caused 7 additional service line leaks throughout the burn scar last month.

Other

- Toyota Tacoma Claim Update:
 - Inoperable, broken suspension bracket and involved in an accident with a debris truck on Old Mine Road. Special District Risk Management Authority had an appraiser inspect the Toyota Tacoma on March 3rd. Following is a summary of their findings:
 - SDRMA totals a vehicle when the cost to repair it is 75% of Actual Cash Value (ACV) of the vehicle. Based on the ACV, the current repair costs are only about \$600.00 from meeting that 75% threshold. The appraiser noted that there is potential unseen damage that could be found once the teardown is complete. They believed it would be best to consider this vehicle a total loss. Based on the report, SDRMA would issue a settlement payment in the amount of \$6,069.91 to the District. This is the Actual Cash Value (ACV) of the vehicle plus the tax less the salvage bid. To get the \$4,920.00 for the salvage bid, staff would need to contact IAA to arrange for them to pick up the vehicle.
 - During the April 14, 2022 regular meeting, Director Davidson recommended that staff contact Mel Kelley to have him inspect the Toyota Tacoma before proceeding with the insurance claim. After checking out the truck, Mel said he believed the truck could be repaired and that the value is much higher than indicated in the settlement. The truck was towed to Hangtown Body Shop for repair on April 26, 2022. They will weld the broken suspension bracket if they determine it is safe to do so. The damage to the door, mirror and side panel done by the debris truck will still be covered under the insurance, but the insurance hasn't reassessed the damages.

Administration Report

Billing Information	Number this Month
Bills Mailed Out*	479
Active Connections (on/billed each month) *	507
Connections on hold (connections damaged by fire)	124
Inactive Connections (locked off/liened with no bill)	7
Current Liens	4
New Meters	0

**Difference between "Bills mailed out" and "Active connections" – 28 service connections located and service access verified since the last billing cycle (April 22nd) that haven't received their first bill yet.*

"Connections on hold" indicate connections that were damaged by the Caldor Fire and are not being billed.



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

360 FAIR LANE
PLACERVILLE, CALIFORNIA 95667
Phone: (530) 621-5487 FAX: (530) 295-2535

JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

Date: April 1, 2022
To: Special Districts and Agencies
From: Auditor-Controller, Property Tax Division
Re: ParcelQuest® Group Order Notice
For the 2022/23 Lien Date Secured Assessment Roll Plus Other Assessor Data for El Dorado County

ParcelQuest is a private company who regularly obtains Assessor public data across the State then organizes it to be accessed via a standardized, user-friendly search engine software. While different data sets for El Dorado and other counties may be obtained, for the purposes of this letter, ParcelQuest means El Dorado County's:

- The 1/1/2022 lien date secured assessment roll to be delivered on July 1 for the 7/1/22 – 6/30/23 tax year which contains: assessee name, assessee mailing address, legal description of the land, description of any possessory interests or personal property, assessed values including any exemptions, and TRA.
- Plus other information maintained by the Assessor solely for ad valorem taxation purposes as required by R&T Code, the State Board of Equalization, and the State Department of Tax and Fee Administration.
- Excludes the lien date unsecured roll.
- Excludes the State Board of Equalization roll (for unitary or utility property).

Some districts participate in a ParcelQuest group order with a pricing structure that results in significant savings. The group order is coordinated by the Auditor's office since the order must be placed at the same time by a single party.

At this time, the final price¹ is unknown, as it is dependent upon how many orders are placed (see below for current pricing schedule¹). Please clearly indicate on the form the maximum price¹ your district is willing to pay to determine if your district will be included in the group order. If paid via FENIX, payment will occur in July/August.

2022/23 Pricing Schedule	
Group Order Quantity	Estimated Price Per ¹
1	595.00
2	345.00
3	261.67
4 or more	245.00

To participate in the group order, complete the "ParcelQuest Group Order Form", and ensure the Auditor's office, Property Tax Division, Attention Joy Shaw (or joy.shaw@edcgov.us) **receives it no later than June 10, 2022**. The PDF fillable form is located online at:

https://www.edcgov.us/Government/Auditor-Controller/PropTax/pages/direct_charge_information_for_districts.aspx

ParcelQuest is anticipated to be delivered no later than July 11 via a user download. A set of instructions with user ID and password will be provided to those districts who participate in the group order.

This letter is emailed to districts that were part of the group order from the previous year and to those that requested to be included for the upcoming year. Additionally, this letter is placed on the Auditor-Controller's website. The group order is available only to public agencies.

Please contact Joy Shaw at (530) 621-5470 or joy.shaw@edcgov.us for further information or questions.

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Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250
Grizzly Flats, CA 95636
Ph: 530/622-9626 Fax: 530/622-4806
www.grizzlyflatscsd.com



May 12, 2022

RESOLUTION 2022-06

PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY FOR THE CALDOR FIRE BY GOVERNOR GAVIN NEWSOM ON SEPTEMBER 1, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT FOR THE PERIOD OF MAY 20, 2022, TO JUNE 19, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Grizzly Flats Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Grizzly Flats Community Services District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 2021-03 on October 14, 2021, finding that the requisite conditions exist for the legislative bodies of Grizzly Flats Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, due to the Caldor Fire which started in El Dorado County on August 14, 2021; and

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Grizzly Flats Community Services District

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May 12, 2022

WHEREAS, meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service; and

WHEREAS, the Board of Directors does hereby find that the Caldor Fire has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Grizzly Flats Community Services District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District is posting meeting notices in two public locations and on the District's website in accordance with the Ralph M. Brown Act and providing a teleconference line to ensure public access and the opportunity for public comment.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of September 1, 2021.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of Grizzly Flats Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 19, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Grizzly Flats Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

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Grizzly Flats Community Services District

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May 12, 2022

PASSED AND ADOPTED by the Board of Directors of Grizzly Flats Community Services District, this _____ day of _____, 20___, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lynn Hannblom
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the _____ day of _____, 2022.

IN WITNESS WHEREOF, I have executed my name as Secretary on the _____ day of _____, 2022.

Kim Gustafson
GFCSD Board Secretary

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Personnel and Policy Review Committee - April 8, 2022

A. POST-FIRE POLICY REVISION RECOMMENDATIONS

1. Discuss redefining service connections in Ordinance 88-1 to allow for connections for.

Proposed changes in red are underlined:

3-10. Service Connection

"Service Connection" shall mean the junction of the water supply system and the customer's supply line ~~consisting of a water flow meter, pressure regulator, gate valve and associated fittings, all contained within a meter box.~~ The District's ownership of and responsibility for the operation and maintenance of facilities will end at the discharge side of the meter, or discharge conduit. ~~The customer's responsibility starts on the customer's side of the meter.~~ The District shall have no obligation or responsibility for any injury or damage occurring, or maintenance or repair required from the service connection to any other location in or about the customer's property. This provision does not have any affect upon the District's right to compel a customer to repair, modify, remove, replace, or otherwise maintain any aspect of the customer's private water system.

How are changes made to Ordinance 88-1?

7-13 Effective Date and Amendments to Ordinance 88-1

Ordinance 88-1 may be amended, repealed in whole or in part, and new rules and regulations may be adopted by the Board from time to time as deemed necessary. Any changes must be proposed in writing, at least one regular board meeting before adoption may be completed. Changes must be approved by a majority vote of the Board and shall be effective immediately.

Recommendation: This committee recommends the Board consider the proposed changes and vote to adopt the changes at our next regular board meeting on May 12, 2022.

2. Discuss whether to create a policy that allows for "disconnection" of water service.

GFCSD does not have a policy that allows the disconnection of a water service. We have a current policy on "Voluntary Disconnections", but the base rate continues to be charged per that policy. The board must decide whether to develop a policy.

The Committee discussed this and reviewed sample policies. We also discussed recommendations from other water districts who faced this issue.

Recommendation: This committee recommends we do not create a policy.

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3. Discuss revisions to the “Disconnection of Service Due to Non-Payment” policy.

The District has been operating under emergency regulations imposed by the State of California due to the Covid pandemic that disallowed water disconnections due to non-payment. While we still have that policy on the books, we'd like the Board to consider revisions to that policy to match Government Code and actual procedures.

A lot of staff time goes into managing accounts that don't pay. The rules to disconnect service are extremely stringent and burdensome to a small district such as GFCSD. In an effort to reduce staff time and expense, we recommend the revisions outlined in the following pages. This policy is based on examples from other water districts, including El Dorado Irrigation District, who have instituted policies similar the one being proposed.

There are two separate ways that the District could go about collecting charges and penalties through either a lien or the County tax roll. Both are contained in GFCSD's Ordinance 88-1, our policies and procedures as well as California Government Code Section 61115, part of the Government Code governing community services districts:

Tax Roll: Government code section 61115(b). That provision allows the District to collect “any charges and penalties” on the tax roll in the same manner as property taxes. To pursue this option, the general manager is required to “prepare and file with the board of directors a report that describes each affected parcel of real property and the amount of charges and delinquencies for each affected parcel for the year.” Notice of the report and a public hearing must be held before the board makes its determination as to each of the affected parcels. The general manager must then file the report with the county auditor on or before August 10 of each year. The charges would be included on the tax bills for each affected parcel of real property and collected in the same manner as property taxes.

Lien: Government Code section 61115(c). That allows the district to “recover any charges and penalties” by recording with the county recorder a certificate declaring the amount of the charges and penalties due, the name, and last known address of the person liable for those charges and penalties. Upon recordation, the certificate constitutes a lien against all real property of the delinquent property owner in that county with the same force, effect, and priority as a judgment lien. Within 30 days of receipt of payment for all amounts due, including any recordation fees, the district must record a release of the lien.

Recommendation: Please review the revised policy. It is the Committee's recommendations to accept the revisions to this policy. This change will be effective immediately if approved by a majority of the Board.

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Policy: ~~Disconnection of Service~~ Delinquent Accounts

This policy describes the process followed by Grizzly Flats Community Services District ("District") for the collection of delinquent accounts, including notifications, and fees. ~~and disconnection of water service due to non-payment.~~

Billing Procedure:

Customer meters are read by the District between the 18th and 22nd of each month. Statements are distributed on the last business day of each month for those charges. Statements will be mailed unless the customer requests electronic delivery. Water charges shall be considered delinquent if not paid by the 15th of each month.

Failure to receive a billing statement shall not relieve the customer of their payment obligation to the District. Payments must be in our office by the date and time specified to avoid penalties or ~~disconnection notices~~ collection activities.

Payment Options:

Customers have several different ways to pay their water bill. The District accepts cash, checks, money orders or credit cards. Payments can be made:

- In person at the District office during our normal business hours.
- Dropped off in one of our payment drop boxes after hours (do not leave cash).
- Mail payments to: PO Box 250 Grizzly Flats, CA 95636-0250
- Pay online through one of the 3rd party vendors who process payments for us:
 - Official Payments – \$2.95 flat fee, use the green "Pay Now" button on our website.
 - The "Customer Web Portal" - \$2.50 or 2.5%, whatever is greater, make a one-time payment or sign up for recurring payments.

Late Charges:

Monthly Late Charge - If payment is not received in the District's office by 9:00 AM on the 21st of the month, late charges in accordance with California Government Code Section 61115 (C) shall be applied to all accounts with a balance over \$5.00. California Government Code sets the amount of these late charges. The current amount can be found on the District's current Schedule of Charges.

~~Disconnection of Service Due to Non-payment~~ Liens:

Account balances that remain unpaid for 120 days are subject to a lien being recorded against the property and may be collected through the property taxes on an annual basis.

~~All service disconnections for non-payment will comply with the California Health and Safety Code, Section 116900~~ All lien filings due to non-payment will comply with California Government Code Section 61115(c). Nothing in this policy prevents the District from

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disconnecting water service due to an unauthorized action of a customer or violation of an ordinance or regulation.

~~Customers are subject to service disconnection if their account is delinquent by sixty (60) days or more. Disconnections will occur on the 16th of the month or the next business day if the 16th is a weekend or holiday. Accounts that have balances which remain unpaid for 90 days or more may receive a lien notification letter by mail or e-mail. The notification will state that if payment is not received within 30 days or if authorized, a payment plan established, a lien may be placed against the property for the full amount of the delinquency, any applicable fees plus 1.5% monthly interest. Fees may include but aren't limited to late fees and the District's current lien fee which covers the cost of filing and releasing the lien with the El Dorado County Recorder Clerk's office.~~

Once a lien is recorded, the customer will receive notification of the lien by mail and will be informed that if a payment is not made to satisfy the lien by July 1st of the current or following year, the lien may be assessed to the property owner's property taxes per California Government Code section 61115(b). Any balances transferred to the property taxes cannot be collected by the District and must be paid to the El Dorado County Treasurer-Tax Collector.

Liens recorded prior to being assessed to the property taxes will be released by the District once the balances are paid in full, including all applicable fees. Customers may be required to provide proof of property taxes being paid in full to release any liens.

Customers will receive the following notices prior to disconnection:

~~Notice of Impending Disconnection (7 Day Notice)—Customers will be contacted by phone, written notice, or in person with the following information: Name and address of the customer, the amount of the delinquency, date and procedure by which payment or payment arrangements shall be made to avoid service disconnection. A fee of \$10 will be added to the account to cover the District's administrative costs for issuing this notification. To avoid this fee, payments must reach our office by 9:00 AM, seven business days prior to the disconnection date.~~

~~48 Hour Notification—If the account remains unpaid, the District will issue a 48 Hour Notification by phone or email. A charge of \$10 will be added to the account to cover the District's administrative costs for issuing this notification. To avoid this fee, payments must reach our office by 9:00 AM, two business days prior to the disconnection date.~~

Per Ordinance 88-1, it is the customer's responsibility to have accurate contact information on file with the District. Mailing addresses, phone numbers and emails listed on the customer's account will be used to make these notifications, but the disconnection lien filing process will not be delayed due to a lack of contact information.

The customer shall contact the District to either pay the account in full or request an alternative payment arrangement before 12:00 PM (Noon) on the disconnection lien filing date. Options for alternative payment arrangements are detailed in this policy. ~~If the customer fails to contact the District, water service will be disconnected.~~

~~Once service has been disconnected, a notice will be sent to the customer notifying them of the process to get their water service restored. The letter will inform them of the current amount due and the date the lien filed against their property if it remains unpaid. A lien is filed with El Dorado County Recorder's Office against the property for the full amount due plus 1.5% monthly interest, no less than 15 days after disconnection. The District may choose to collect unpaid charges on the annual property tax roll if a lien goes unpaid. The current fee for filing a lien is \$230.~~

~~The District shall not disconnect service for non-payment if any of the following situations apply~~

- ~~1. Service will not be disconnected on Fridays, Saturdays, Sundays, legal holidays, or at any time during which the District's office is not open to the public.~~
- ~~2. The customer submits certification from a licensed primary care provider (as defined in the Welfare and Institutions Code, section 14088) that disconnection of water service will be life threatening or pose a serious risk to the health and safety of a resident of the premises where water service is provided.~~
- ~~3. The customer certifies that they are unable to pay within the normal billing cycle due to a hardship or that their household income is 200% below the federal poverty level or a member of their household is a recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program or California Special Supplemental Nutrition Program for Women, Infants, and Children.~~

~~Customers that submit certifications for items 2 or 3 must be eligible for and willing to enter into an alternative payment arrangement for the payment of all delinquent charges and abide by that agreement. The District shall disconnect water service if a customer who has been granted an alternative payment arrangement under this section fails to abide by the agreement or pay their current water charges for sixty (60) days or more. Anyone who submits certification for item 3 may have their reconnection fee adjusted to \$50.~~

Alternative Payment Arrangements

~~The District shall offer two options for repayment of delinquent water charges. All arrangements must be in writing by the property owner and approved by the General Manager prior to the service disconnection. Customers are limited to one alternative payment arrangement at a time. For active accounts, payment arrangements may be extended to eligible customers in order to avoid additional penalties and/or a lien from being recorded against the property for delinquent balances.~~

~~—Temporary Deferral of Payment— Customers may request a temporary deferral of payment up to fourteen (14) calendar days after the due date. Payment in full is due on the date agreed~~

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~~to. Water service will be disconnected on that date if payment of the past due charges is not received in the District office by 12:00 PM. It is the customer's responsibility to pay by the date of the agreement. The District will not issue any additional notifications or payment reminders.~~

Amortization of Unpaid Balance – Customers may request a payment arrangement that spreads the past due balance over a period not to exceed twelve (12) months. Customers are responsible for paying both their current charges and the monthly amount agreed to in the amortization agreement. The monthly water statement from the District will show the total amount due on the account. A separate bill for the amortization amount will not be issued.

~~If the customer fails to comply with an alternative payment arrangement, the account is subject to late charges and service disconnection as outlined in this policy. The customer shall not be entitled to any further payment arrangements once they default on an agreement.~~

If a customer defaults on a payment arrangement, the account must be brought current prior to extending the payment arrangement. If a customer defaults twice within six months, payment arrangements may not be extended until the account is in good standing for six months. If a customer defaults three times within a twelve-month period, payment arrangements may not be extended until the account is in good standing for twelve months. A lien will not be filed so long as the payment arrangement is in good standing.

Customers who establish payment arrangements after receiving delinquency notices will be suspended from receiving additional notices or fees as long as the payment arrangement is honored as agreed. If customers default on this arrangement, the account will continue to receive subsequent delinquency notices and fees until paid in full and a lien may be filed if the account is 120 days or more delinquent.

Service Reconnection:

~~If a customer's water service is disconnected for non-payment, it can be restored once the account is paid in full, including the disconnection (\$65) and reconnection charges (\$60). Service will only be restored during the District's normal business hours and the customer or their designee must be present at the home.~~

Procedures for Returned Payments:

A charge of \$25 will apply to any payment not honored by your banking institution. The District will issue a notice to the customer and the customer shall pay all unpaid charges and fees within two weeks of the notice. Until such payment has been received, the account will be treated as past due and late penalties will be assessed. Two or more returned checks or e-checks in a twelve (12) month period will require payment in cash or money order for all future payments.

A customer, who's payment to avoid a lien or tax roll transfer ~~service disconnection or to restore service after disconnection~~ isn't honored by their banking institution, shall submit a replacement payment in cash or money order within 48 hours to avoid a lien being filed

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~~immediately. be issued a 48 Hour Disconnection Notice (with the applicable charge added to the account balance). Customers must pay all charges in full with cash or money order within 48 hours of the notice or a lien water service will be disconnected. Alternative payment arrangements will not be accepted. Once disconnected, the account must be paid in full prior to service reconnection. Checks will no longer be accepted from those customers. to avoid disconnection or to restore service.~~

Appeals Process:

Any customer of the District who disputes any fee or charge assessed by the District, or whose water service is ~~disconnected~~ liened by the District may appeal that action to the Board of Directors. Customers must file a written appeal with the General Manager no later than 30 days from the date that the District assessed the challenged fee or charge or ~~disconnected water service.~~

Written appeals shall set forth the basis for the appeal and all facts upon which the appeal is based. No other basis or facts will be considered, except those specifically set forth in the written appeal. Late appeals will be automatically rejected. Applicable late charges will continue to accrue against any customer who has filed an appeal until the amount due is paid in full or the District orders otherwise. ~~Water service not disconnected prior to an appeal shall not be disconnected until the Board of Directors rules on the appeal.~~

Rental Properties

All accounts must be in the property owner's name (as listed by El Dorado County). Monthly water statements are sent to the owner. Electronic statements may be sent to the tenant, if requested by the owner. Payments may be made by the tenant, but ultimately, the owner is responsible for all charges and fees that accrue on the account. The owner is also responsible for keeping the District updated with the current tenants' mailing address, e-mail address (if applicable) and phone number. ~~Late Notices and Disconnection~~ Notices will be sent to the owners' address. ~~The District will make a good faith effort to provide the Notice of Impending Disconnection (7 Day Notice) to the tenant at the service address.~~ Alternative Payment Arrangements shall only be made with the owner of the property.

Languages: *(this only applies to water service disconnections)*

~~In compliance with California Government Code 116900, this policy and written notices of disconnection will be available by request in the following languages: English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by ten percent (10%) or more people within the District's service area. Contact our office at (530) 622-9626 to submit this request.~~



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



STATUS REPORT

Date: May 6, 2022

General: The purpose of Status Reporting is to provide current information to District staff, administration, and elected officials of ongoing progress on water service and infrastructure restoration. The Status Report will be updated on a regular basis and as information critical to restoration of the water system becomes available.

CURRENT STATUS

Situation Summary

- *The temporary service and fire pumps for the pressure zone are installed and operational. All surviving homes now have unrestricted water service, including Blaze Trail and the South View zone.*
- *With normal operating pressures restored to the pressure zone using the temporary pumping station, leak detection work was performed the week of April 18th. An additional five (5) leaks were identified, including two (2) main leaks and one (1) blow off (end of main).*
- *District staff continue regular weekly coordination meetings with federal, state, county, and local representatives for emergency and disaster relief funding opportunities, including CalOES, FEMA, USDA, and El Dorado County.*
- *The surface water supply is compromised as a result from damage due to falling trees at between Big Canyon Diversion and the reservoir. Repair materials are ordered, and District staff is scheduling the repairs.*
- *The USDA has determined a more comprehensive environmental process is required for the grant to fell hazard trees. The environmental consultant is adjusting the scope and cost accordingly. The additional effort is expected to delay funding approximately 2 months.*
- *Approval of reservoir liner funding remains under final review by FEMA, and is expected to be released shortly. Staff will prepare contracts and advertising for bidding said work.*
- *Debris cleanup activities have damaged District infrastructure and property. So far, we've repaired four main breaks and twenty seven service line leaks. This is not considered fire damage, so it is not covered by any FEMA program. We are working with Cal OES to submit damage claims and expect to be reimbursed for the damages. The first claim for damages on Old Mine Road was submitted on February 28, 2022. This claim includes damage done to our Toyota Tacoma in an accident with a debris truck. The truck was parked on the side of Old Mine Road with a broken*

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CALDOR FIRE EVENT

GRIZZLY FLATS CSD WATER SYSTEM



	<p>suspension bracket when a debris truck hit the driver's side. The damage was evaluated by our insurance company's adjuster and the truck was deemed to be a total loss, but a second inspection was performed by Mel Kelley who believes the truck is salvageable. The truck was towed to Hangtown Body Shop for repair.</p> <ul style="list-style-type: none"> FEMA has acknowledged 37 of the 105 fire hydrants in the burn area as having coating or other damage, based on preliminary photos. The District has retained a coating consultant to inspect the remaining 68 fire hydrants that may have coating damage which not apparent from photos. The District tested six (6) fire hydrants for lead paint to determine the cost and requirements associated with recoating. Of those tested, four (4) had lead of sufficient concentration to qualify as a hazardous.
<p>Water System Assessment</p>	<ul style="list-style-type: none"> District staff continues to assess the water system and refine damage and recovery costs to support emergency funding applications. Itemized lists of components for the Tyler Drive, Winding Way, and Surface Water Metering facilities were prepared and submitted to FEMA and the District's insurance company. Assessment of the surface water conveyance system continues to be limited due to hazardous trees in the areas around the diversions and pipeline. The District is working with USDA to acquire grant funding of \$1M for felling trees, with a goal to begin work mid-summer, 2022. Assessment of the Tyler Drive and Winding Way steel tanks is currently on hold until an agreement can be reached between the District and insurance company regarding the testing and evaluation required. The insurance adjustor had some inspections done that claim the damage to the steel tanks was minor, and there is no evidence the fire/heat compromised the structural integrity of either tank. However, no tests or reports have been completed to date by either party to support or confirm this position. The District has submitted a letter from steel tank specialist that states structural damage may have occurred to the tanks from the fire, and identified an industry standard (API Standard 579, Part 11) to perform inspections to rule out extensive damage. The District also received a proposal for said inspection work from a qualified inspection firm. The District's insurance company is reviewing the information. Tank inspections based on industry standards is expected to begin in next 3 – 4 weeks.

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CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



Actions and Activities	<ul style="list-style-type: none">• District staff is working with County Building Department and Pioneer Fire District to address requirements of the 2010 Residential Fire Code. Both the County and Fire District have confirmed that residential fire sprinklers are required for new/rebuilt homes in Grizzly Flats. Most of the GFCSD service lines are undersized for meeting minimum flow requirements for fire sprinklers. District staff is preparing an information packet for property owners and contractors explaining the requirement and options to meet the code.• Temporary repairs to the surface water supply system occur when weather, field conditions, funding, and material availability permit.• Continue pursuing grant funding through USDA for tree felling. Complete environmental documentation in accordance with USDA requirements. Collect right-of-entry agreements from private property owners for hazard tree felling. Prepare bid documents licensed forester and tree felling firms in anticipation of a mid-summer start date.• Continue negotiations with District insurance company to develop fair terms for damage reimbursements.• Inspection of fire hydrant coatings.• Upon release of FEMA funding for the reservoir liner repairs, prepare bid documents for said work, and advertise project.• Repair damaged service connections for residents that wish to return to their properties (i.e. RV's).• Begin initial planning and technical work to start construction of permanent replacement projects to meet FEMA requirements.• Conduct API Std 579 inspections of water tanks.• Repair critical water system leaks per leak detection reports.
Coordination with Other Agencies	<ul style="list-style-type: none">• Continue regular meetings and coordination with state, federal, and local agencies to proceed with system recovery and restoration, and secure emergency and disaster relief funding.• USDA for grant application completed for felling hazardous trees in the Big Canyon/North Canyon diversion and pipeline areas.• Coordinate with El Dorado County Building Department regarding residential fire code compliance for community rebuilding.

pk25



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



Future Actions

- *Regular efforts to secure emergency funding sources and opportunities for system repair and replacement. Coordination with FEMA and CalOES is expected to continue for next several months.*
- *Prepare a "Water System Restoration Plan" for Board review and approval. The Plan will address replacement and/or repair of damaged infrastructure using resources from FEMA, insurance, and other sources.*
- *Develop standards for returning residents, both temporary (RV) and permanent (rebuilt), for Board review and approval. Standards to address changes in fees, rates, service improvements, etc., as a result of the Caldor fire.*
- *Retain contractor to repair reservoir liner.*
- *Retain contractor for felling hazard trees.*
- *Retain contractor to replace surface water metering station.*
- *Planning and design of replacement facilities for Tyler and Winding Way, and surface water metering station.*
- *Repair distribution system pipe leaks, fire hydrants, services, and other items as approved by FEMA for disaster funding.*

Grizzly Flats Community Services District

Profit & Loss - O&M

July 2021 through April 2022

NOT THE FINAL REPORT - FINANCIALS NOT RECONCILED

Income

40000 · O & M Income

40100 · Water Charges - Basic Rate	187,750.92	
40110 · Water Charges - Volumetric R	10,054.41	<i>Amounts billed to customers (not collected)</i>
40200 · Water User Penalties	4,322.68	
40300 · Miscellaneous Revenue	4,274.85	<i>hydrant fills, leak repair reimb, and grant revenue</i>
40400 · Pooled Interest	497.19	
40700 · Grizzly Pond Shirt Sales	145.00	<i>Tshirts sold in April</i>
40000 · O & M Income - Other	356.46	<i>Admin funds from SDRMA covid prgm</i>
Total 40000 · O & M Income	207,401.51	

Expense

50000 · Personnel Costs

51000 · Salaries Expense

51100 · Field Staff	49,655.10	
51200 · Admin Staff	105,389.63	<i>A portion of admin costs will be reimbursed by FEMA/Cal OES. Their program allows for 5% of the project costs for admin.</i>
51300 · Overtime	60.00	
51600 · Holiday Pay	8,147.76	
Total 51000 · Salaries Expense	163,252.49	

52000 · Payroll Expense

52100 · Payroll Tax	16,717.31	
52300 · Workers' Comp	4,219.50	
Total 52000 · Payroll Expense	20,936.81	

53000 · Benefits Expense

53100 · Deferred Comp	1,972.64	
53200 · HRA Medical	15,334.48	
53300 · Life Insurance	262.90	
Total 53000 · Benefits Expense	17,570.02	

54000 · Contract Operations

	52,532.00	<i>O&M services July - December 2021</i>
Total 50000 · Personnel Costs	254,291.32	

Grizzly Flats Community Services District

Profit & Loss - O&M

July 2021 through April 2022

****NOT THE FINAL REPORT - FINANCIALS NOT RECONCILED****

60000 · Operations & Utilities Exp

60100 · Alarm Service	999.80
60200 · Communication	3,488.65
60600 · PG&E	1,941.41
60700 · Propane	285.96
60800 · Trash Disposal	521.19
60900 · Website	224.00

Total 60000 · Operations & Utilities Exp 7,461.01

61000 · Water Treatment

61100 · Chemicals	967.88
61200 · Equipment & Supplies	831.55
61300 · Testing & Lab Reports	1,975.00

Total 61000 · Water Treatment 3,774.43

62000 · Maintenance Exp

62100 · Building	
62110 · 1099-NEC	300.00
62100 · Building - Other	253.84

Total 62100 · Building 553.84

62300 · Distribution System 443.30

62410 · Grizzly Pond Expenses 20.36

62450 · Eagle Ditch 1,412.08 *stream gage maint prior to fire*

62500 · Office Equip. 138.06

62600 · Parts & Equip. 319.53

62700 · Road Repairs 1,884.81 *gravel, sand, cutback for line repairs*

62800 · Service Contracts

 62810 · 1099-NEC Services 170.00

 62800 · Service Contracts - Other 301.17

Total 62800 · Service Contracts 471.17

62900 · Treatment Plant I & II 519.25

Total 62000 · Maintenance Exp 5,762.40

63000 · Vehicle Exp.

63200 · Parts & Repairs 285.64

63500 · Fuel Purchases 4,805.34

Total 63000 · Vehicle Exp. 5,090.98

Grizzly Flats Community Services District

Profit & Loss - O&M

July 2021 through April 2022

****NOT THE FINAL REPORT - FINANCIALS NOT RECONCILED****

64000 · Employee Exp.

64200 · Education & Certifications 205.00

Total 64000 · Employee Exp. 205.00

65000 · Admin Exp.

65100 · Agency Admin. Fee 3,506.32

65150 · Bank Fees & Supplies 2,069.07

65250 · Janitorial & Supplies 395.28

65300 · Meeting Expenses 105.00

65350 · Membership & Dues 3,498.00

65400 · Office Supplies 1,262.78

65450 · Postage 1,585.48

65550 · Software 2,449.98

Total 65000 · Admin Exp. 14,871.91

66000 · Professional Services

66200 · Legal 410.80

66400 · Liability Insurance 14,326.20

66900 · Other 410.00

Total 66000 · Professional Services 15,147.00

Total Expense 306,604.05

Net Income -99,202.54

Grizzly Flats Community Services District
Check Detail
April 14, 2022

Type	Num	Date	Name	Account	Paid Amount
Check	4512	04/14/2022	A T & T	10100 · WF-O&M Checking	
Bill	3/4/22 #9626	03/04/2022	main office line - forwarding calls to cell	60200 · Communication	-135.98
TOTAL					<u>-135.98</u>
Check	4513	04/14/2022	Andrew Vicars.	10100 · WF-O&M Checking	
Bill	3/18/2022	03/18/2022	receipt dates 3/1/22 - 3/18/22	22200 · Accrued HRA Medical	-838.54
Bill	4/7/2022	04/07/2022	receipt dates 1/11/22 - 4/1/22	22200 · Accrued HRA Medical	-403.49
TOTAL					<u>-1,242.03</u>
Check	4514	04/14/2022	Darlene Serpa Accounting Support	10100 · WF-O&M Checking	
Bill	3/3/2022	03/03/2022	March invoice	14800 · Caldor Fire Recovery	-370.00
TOTAL					<u>-370.00</u>
Check	4515	04/14/2022	Dearborn Life Insurance Company	10100 · WF-O&M Checking	
Bill	Mar-Jun 2022	02/25/2022	3/15/22 - 6/14/22	53300 · Life Insurance	-80.10
TOTAL					<u>-80.10</u>
Check	4516	04/14/2022	Deva Smith	10100 · WF-O&M Checking	
Bill	6938 Pioneer	02/25/2022	customer refund, overpayment -home sold	40100 · Water Charges - Basic Rate	-464.66
TOTAL					<u>-464.66</u>
Check	4517	04/14/2022	El Dorado Disposal	10100 · WF-O&M Checking	
Bill	174125025UC	03/29/2022	service 4/1/22 - 6/30/22	60800 · Trash Disposal	-131.76
TOTAL					<u>-131.76</u>
Check	4518	04/14/2022	El Dorado Irrigation District	10100 · WF-O&M Checking	
Bill	03152022	03/15/2022	NaOCI - 50 gal	61100 · Chemicals	-79.00
Bill	03152022-1	03/15/2022	8809 - 6 gal	61100 · Chemicals	-92.72
TOTAL					<u>-171.72</u>
Check	4519	04/14/2022	Hunt & Sons, Inc.	10100 · WF-O&M Checking	
Bill	317982	03/02/2022	fuel delivery 3/3/22 - 200 gal	63500 · Fuel Purchases	-924.55
TOTAL					<u>-924.55</u>
Check	4520	04/14/2022	Inland Business Systems	10100 · WF-O&M Checking	
Bill	2418831	01/27/2022	12/20/21 - 1/19/22	62800 · Service Contracts	-2.81
Bill	2497182	02/27/2022	1/20/22 - 2/19/22	62800 · Service Contracts	-6.53
Bill	2571762	03/30/2022	2/20/22 - 3/19/22	62800 · Service Contracts	-21.27
TOTAL					<u>-30.61</u>
Check	4521	04/14/2022	Kim Gustafson.	10100 · WF-O&M Checking	
Bill	thru 4/5/22	04/05/2022	receipt dates 2/9/22 - 4/5/22	22200 · Accrued HRA Medical	-899.52
TOTAL					<u>-899.52</u>
Check	4522	04/14/2022	Lyons Web Design	10100 · WF-O&M Checking	
Bill	1788	03/31/2022	annual website renewal	60900 · Website	-15.00
TOTAL					<u>-15.00</u>
Check	4523	04/14/2022	VOID	10100 · WF-O&M Checking	
Bill	2/16/22	02/16/2022		60600 · PG&E	
TOTAL					<u>0.00</u>

Grizzly Flats Community Services District
Check Detail
April 14, 2022

Type	Num	Date	Name	Account	Paid Amount
Check	4524	04/14/2022	PACE Supply Corp.	10100 · WF-O&M Checking	
Bill	067533431	03/03/2022	4-10" couplings to repair Eagle Ditch	14800 · Caldor Fire Recovery	-1,823.85
Bill	067607669	04/01/2022	meter replacement 4955 Creekside Dr.	14800 · Caldor Fire Recovery	-824.84
TOTAL					-2,648.69
Check	4525	04/14/2022	Signal Service Inc.	10100 · WF-O&M Checking	
Bill	350282	03/17/2022	service dates 4/1/22 - 6/30/22	60100 · Alarm Service	-189.00
TOTAL					-189.00
Check	4526	04/14/2022	US Bank Corporate Payments	10100 · WF-O&M Checking	
Bill	3/15/2022	03/15/2022	Amazon - water treatment supplies	61200 · Equipment & Supplies	-29.81
			Verizon - cell phone service Jan & Feb/On call and office	60200 · Communication	-212.92
			Verizon - cell service for TP/Jan & Feb	14800 · Caldor Fire Recovery	-20.58
			Amazon - misc supplies (batteries, tape)	65250 · Janitorial & Supplies	-48.61
			Hydrevolution, LLC - payment for leak detection work in April	14800 · Caldor Fire Recovery	-2,469.84
			Quickbooks Plus annual subscription	65550 · Software	-349.97
TOTAL					-3,131.73

Joseph
4/15/2022

Ruth J. K.
4/15/2022

Grizzly Flats Community Services District

Balance Sheet

As of April 30, 2022

****NOT FINAL REPORT - FINANCIALS NOT RECONCILED****

ASSETS

Current Assets

Checking/Savings

10000 · Cash In Banks

10100 · WF-O&M Checking 51,030.12

10200 · WF- Payroll Checking 1,006.39

10400 · WF- USDA Loan Reserve 656.01

Total 10000 · Cash In Banks 52,692.52

11000 · LAIF Investments

11100 · O&M Funds

11110 · O & M Reserve Acct 56,301.96

Total 11100 · O&M Funds 56,301.96

11800 · CIP Funds

11210 · CIP Dedicated Reserve 65,518.76

11220 · CIP Restricted Reserve 250,000.00

11240 · Hydrant Repair and Replac 1,000.00

Total 11800 · CIP Funds 316,518.76

Total 11000 · LAIF Investments 372,820.72

12000 · Cash in County Treasury

12200 · CIP Funds 6,625.54

Total 12000 · Cash in County Treasury 6,625.54

13000 · Petty Cash Fund

100.00

Total Checking/Savings 432,238.78

Other Current Assets

14800 · Caldor Fire Recovery 420,845.63

14900 · A/R- Water User Fees 29,671.71

15000 · Prepaid Expenses

15100 · Insurance 2,865.25

15200 · Worker's Comp 843.93

Total 15000 · Prepaid Expenses 3,709.18

Total Other Current Assets 454,226.52

Total Current Assets 886,465.30

Grizzly Flats Community Services District

Balance Sheet

As of April 30, 2022

NOT FINAL REPORT - FINANCIALS NOT RECONCILED

Fixed Assets

16000 · Capital Assets

16100 · Land	237,405.00
16200 · Water Plant	3,763,055.91
16300 · Vehicles	68,275.01
16400 · Equipment	327,315.21
16900 · Accumulated Depreciation	-2,002,439.64
Total 16000 · Capital Assets	2,393,611.49

17000 · Work In Progress

17700 · Water Master Plan (H2Ou)	29,135.00
Total 17000 · Work In Progress	29,135.00

Total Fixed Assets 2,422,746.49

TOTAL ASSETS 3,309,211.79

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	7,321.81
Total Accounts Payable	7,321.81

Other Current Liabilities

22000 · Personnel Payables

22100 · Federal Payroll Taxes	4,879.84
22110 · State Payroll Taxes	1,549.42
22200 · Accrued HRA Medical	49,203.89
22300 · Accrued Vacation	13,992.22
22400 · Deferred Comp Plan	652.62
22600 · 457 Loan Pymt	318.36

Total 22000 · Personnel Payables 70,596.35

Total Other Current Liabilities 70,596.35

Total Current Liabilities 77,918.16

Long Term Liabilities

20200 · USDA Loan 803,000.00

Total Long Term Liabilities 803,000.00

Total Liabilities 880,918.16

Grizzly Flats Community Services District

Balance Sheet

As of April 30, 2022

****NOT FINAL REPORT - FINANCIALS NOT RECONCILED****

Equity

167 · Retained Earnings - Old Acct	578,297.46
30000 · Reserves-Retained Earnings	1,311,763.01
30100 · Reserves- CIP Restricted	540,875.62
30300 · Reserves - Asset Managment	80,548.45
30400 · Reserves - USDA Loan Reserve	42,007.89
Net Income	-125,198.80

Total Equity 2,428,293.63

TOTAL LIABILITIES & EQUITY 3,309,211.79

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



August 27, 2021

RESOLUTION 2021-01

RESOLUTION OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DECLARING AN EMERGENCY FOR THE CALDOR FIRE

WHEREAS: Grizzly Flats Community Services District (District) provides critical water services to the residents within the Grizzly Flats Community Services District boundaries; and

WHEREAS: On August 14, 2021, the Caldor Fire started burning in the Middle Fork Cosumnes River Canyon in El Dorado County; and

WHEREAS: the Caldor Fire is exhibiting extreme fire behavior and has caused mandatory evacuations orders in numerous areas, including areas of Grizzly Flats, Somerset and Pollock Pines, and the fire poses a high risk to multiple populated communities; and

WHEREAS: On August 17, 2021, Governor Gavin Newsom proclaimed a state of emergency for El Dorado County due to the Caldor Fire. The El Dorado County Board of Supervisors declared a state of emergency at their special Board Meeting on August 19, 2021; and

WHEREAS: the Caldor Fire poses a clear and imminent danger to District facilities and personnel, demanding immediate action to prevent or mitigate loss of, or damage to life, property, and the essential District public services; and

WHEREAS: The District has taken, and continues to take, numerous actions in response to the Caldor Fire, in an effort to ensure safe and continuous services to the public; and

WHEREAS: Public Resources Code section 21080(b)(4) and CEQA Guidelines section 15269(c) exempt from CEQA any action that are necessary to prevent or mitigate an emergency; and

WHEREAS: CEQA Guidelines section 15359 defines "emergency" as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or danger to life, health, property, or essential public services;" and

WHEREAS: Public Contract Code section 20567 authorizes the district to let contracts without notice for bids in case of an emergency; and

WHEREAS: Public Contract Code section 22050(a)(2) requires that before action is taken to procure equipment, services, and supplies without giving notice for bids, the governing body must first make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

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Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

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August 27, 2021

WHEREAS: Public Contract Code section 1102 defines "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services;" and

WHEREAS: The Districts "Emergency Response Plan," approved by the Board on September 12, 2014 and updated on January 9, 2020 allows the Board of Director's to act under declaration of an emergency authorizing the General Manager to take necessary and appropriate action in response to the emergency. The General Manager will provide periodic updates to the Board on the District's response to the Caldor Fires, specifically damages and repair plans; and

WHEREAS: The District performs a critical health and safety function for our customers—the supply of safe drinking water for domestic use and fire suppression. It is imperative that the District continue to provide those critical functions during this emergency. In order to ensure that the District is able to meet both the anticipated and unanticipated challenges that it is likely to face, the General Manager must have maximum flexibility in her ability to respond. District Board Policy 1.1.2 authorizes the District's General Manager to act in emergency situations where no Board Policies or Administrative Regulations exist; and

WHEREAS: Board Policy 3.4.2.2, delegates to the General Manager authority to approve any and all contracts necessary to abate an emergency after the Board declares an emergency by a four-fifths vote. (Public Contracts Code § 22050.) All action thereafter taken will be reported to the Board until the emergency action is terminated (at the earliest possible date that conditions warrant).

NOW, THEREFORE IT BE RESOLVED by the Grizzly Flats Community Services District Board of Directors as follows:

1. The Board finds and declares that the existing Caldor Fire constitutes an emergency within the meaning of Public Resources Code Section 21080(b)(4), CEQA Guidelines section 15359, Public Contracts Code section 1102, District Board Policy 1.1.2, District Board Policy 3.4.2.2, subdivision (6), and District Emergency Response Plan.
2. The Board finds and declares that the adoption of this Resolution, satisfies the requirements and criteria of Public Resources Code section 21080(b)(4), CEQA Guidelines section 15269(c), and Public Contract Code section 22050(a)(2) and 20567.
3. The foregoing findings and declaration are based upon all written, oral, and visual evidence, including both facts and professional opinions, presented to the Board at the adoption of this Resolution.
4. The Board hereby delegates, authorizes, and directs the District General Manager and her designees to take all action reasonably deemed necessary to respond to the emergency conditions declared herein, including but not limited to the following specific actions:
 - a. Enter into professional services and contract as reasonably deemed necessary to respond to the Caldor Fire.
 - b. Report to and seek ratification of the Board for any action taken in excess of authority expressly granted by this Resolution, at the first regular Board meeting held after each such action.

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



August 27, 2021

5. This Resolution shall take effect immediately upon adoption. Subject to the ratification required by Public Contract Code section 22050(b)(3), (c)(1), and (c)(2), this Resolution shall remain in full force an effect until rescinded by a subsequent Resolution of the Board.

The Board hereby adopts this resolution ratifying the General Manager's declaration of an emergency for the Caldor Fire.

PASSED AND ADOPTED this 27TH day of AUGUST, 2021 by the following votes:

AYES: DIRECTORS CHIGAZOLA, DAVIDSON, HANNSBLUM, MALONSON AND MCKILLOP

NOES: NONE

ABSENT/ABSTAIN: NONE

A handwritten signature in cursive script, reading "Sherry McKillop", written over a horizontal line.

Sherry McKillop
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the 27TH day of AUGUST 2021.

IN WITNESS WHEREOF, I have executed my name as Secretary on the 27TH day of AUGUST, 2021.

A handwritten signature in cursive script, reading "Kim Gustafson", written over a horizontal line.

Kim Gustafson
GFCSO Board Secretary