

Grizzly Flats Community Services District
Notice of Regular Business Meeting of the Board

Date: Thursday, January 13, 2022

Time: 9:00 AM

Due to the Caldor Fire Emergency, this meeting is available via teleconference.

To participate, call 1-(978)-990-5230 and enter access code 840700#



Due to the Caldor Fire Emergency declaration by California Governor Gavin Newsom on September 1, 2021, and consistent with the terms of CA GOVT § 54953, Subdivision (e), Paragraph (1), Subparagraph (b) and GFCSD Resolution 2021-06, remote teleconference meetings were authorized by the Grizzly Flats Community Services District Board of Directors for the period of December 20, 2021, to January 19, 2022. This action waived certain requirements of the Ralph M. Brown Act (Brown Act) such as (1) making each teleconference location accessible to the public, and (2) allowing the public to address the agency from each teleconference location. Instead, members of the public are able to observe and address the meeting telephonically or otherwise electronically.

The public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's website at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. PRESENTATION TO STAFF BY THE BOARD OF DIRECTORS

C. APPROVAL OF THE AGENDA

D. PUBLIC COMMENT – Please review the "Public Comment Procedures" attached to this agenda.

E. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the minutes of the regular meeting on December 9, 2021. **{pk 1-4}**
2. Approval of the 2022 Regular Board Meeting Schedule. **{pk 5}**
3. Review Monthly System Report for December (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts). **{pk 6-7A}**
4. Receive and file the annual report regarding GFCSD's compliance with the Federal Trade Commission's Red Flag Rules in accordance with GFCSD policy. **{pk 7B-8}**

Recommended Motion/Action: Approve the consent calendar as presented.

F. ANNUAL ORGANIZATIONAL MEETING

1. Nominate and elect Board positions for the 2022 calendar year / Gustafson (discussion/action)

Recommended Action: The Board shall nominate and elect the Board Chair and Vice Chair by board motion and vote.

2. Appoint members to the standing committees for the 2022 calendar year / Gustafson (discussion) **{pk 9}**

Recommended Action: Board members may request to serve on specific committees. Appointments shall be made by the Board Chair (board vote not required).

3. Confirm the service of Kim Gustafson as Board Secretary, and Patti Jobe as District Treasurer for the 2022 calendar year / Gustafson (discussion) *No action is required, just a confirmation.
4. Select agency representatives for the 2022 calendar year (El Dorado Water Agency, Mountain Counties Water Resources Association) / Gustafson (discussion/action) {pk 10-11}

Recommended Action: Board members may request to represent affiliated agencies. Appointments shall be made by the Board Chair (board vote not required).

G. CALDOR FIRE RECOVERY / Lauther (discussion)

1. Review the most recent Caldor Fire Status Report and updated schedule. {pk 12-16}
2. Report on Damage Inventory which was submitted into FEMA by December 18, 2021. {pk 17-18}
3. Report on status of customer billing and the work done related to the rates by EDWA.
4. Present updated Financial reports (year-to-date reports), discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses / Lauther (discussion/action) {pk 19-32}

Recommended Motion/Action: Approve Financial Reports and emergency actions which were performed in accordance with Resolution 2021-01, as presented.

5. Discuss Resolution 2021-01, Resolution of GFCSD, Declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution. {pk 33-35}

Recommended Motion/Action: Take action to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular Board meeting in January.

H. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. Discuss the process to start billing customers for consumption / Lauther (discussion)
2. **ADOPT RESOLUTION 2022-01** (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2022-01, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of January 20, 2022, to February 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1), SUBPARAGRAPH (B) / Gustafson (discussion/action) {pk ?}

Recommended Motion/Action: Adopt Resolution 2022-01 as presented.

I. COMMITTEE MEETINGS

1. Report from the Water Operations Committee (Davidson, Malonson, Lauther) that met on December 16, 2021 to discuss the following:
 - a. Caldor Fire Recovery - discuss temporary water connection options for temporary housing (RVs, alternative structures), and standards and options for service line replacements due to the Caldor Fire, which includes up-sizing lines to meet fire sprinkler requirements (something not eligible for FEMA funding).

J. ANNOUNCEMENTS / DIRECTORS COMMENTS

K. ADJOURN

-
- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at qfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - **Our next regular Board meeting will be held via teleconference on Thursday, February 10, 2022, at 9:00 AM.**
This institution is an equal opportunity provider and employer.

PUBLIC COMMENT PROCEDURES

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
December 9, 2021**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:30 PM by Director McKillop.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Hannblom, Davidson, Malonson, and McKillop

Called-in: Cort Abney and Scott Myers (H2Ou)

Absent: None

Others: Kim Gustafson and Jodi Lauther

SALUTE TO THE FLAG was led by Director McKillop.

B. APPROVAL OF THE AGENDA – Director Malonson made a motion to approve the agenda as presented. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

C. PUBLIC COMMENT – There was no public comment.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the regular meeting on November 18, 2021.**

2. **Review Monthly System Report for November (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts) –** Director McKillop referred to page 4 of the packet and asked why the production numbers appear to be the same as normal now that the District has fewer customers. Jodi Lauther responded to say that there were four known leaks within the distribution system and that staff was doing a lot of flushing for water quality and sampling purposes.

Director Chigazola made a motion to approve the Consent Calendar as presented. Director Hannblom 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

E. CALDOR FIRE EMERGENCY RECOVERY / Lauther (discussion)

1. **Review the most recent Caldor Fire Status Report and updated schedule –** Scott Myers of H2O Urban Solutions said that the sampling results at the Wildberry Court and Blue Mountain area showed lower levels of asbestos, while Storybook Court’s sampling indicated levels of asbestos exceeding the maximum contaminant level. Staff performed additional flushing and resampled this area. Staff also flushed and performed sampling for volatile organic chemicals (VOCs) on service lines in six different areas, all of which came back clear. Additional samples will be taken from service lines in damaged areas. Work has begun on restoring the pressure system and will continue next week during the forecasted inclement weather. Scott’s team has been running into supply issues with part orders. He mentioned that potable water has now been restored to all but two residences (one on South View Drive, and one on Blaze Trail). Additionally, work has begun to install the ductile iron piping at Big Canyon diversion. Leak detection work will continue in the pressure system once pressure has been restored to at least 30% of normal. Jodi Lauther mentioned that although the tank inspection and report will be covered by insurance, the tree removal at the diversions and arborist work may not be funded by FEMA. Director Malonson recommended that additional investigation such as x-rays be performed during the tank inspection to discover potential issues which may not be visible. Cort Abney responded to say that the insurance company will identify a tank inspector that has specialized equipment for a thorough inspection.

2. **Review Damage Inventory which is due for submittal into FEMA by December 18, 2021** – Jodi Lauther referred the Board to page 11 of a packet for a log of damaged inventory that will be submitted to FEMA. It was noted that Grizzly Pond signage should be added to the list.
3. **Report on status of customer billing and the work done related to the rates by EDWA** – Kim Gustafson said that the November billing was recently completed and will be distributed within the next few days along with the updated Caldor Fire Recovery Schedule. Although the District is still not billing for water usage, customer billing resumes on the date their residence was restored with potable water. She referred to a table listed on page 5 of the packet that listed the billing charges by area and date of potable water restoration. Some customers will receive a prorated bill, and others may have a little over one month's basic charge. There was a brief discussion about resuming charges for water consumption. The Board requested that an item be added to the January 13, 2022 regular meeting agenda to set a date for resetting water meter readings. Jodi Lauther went on to talk about El Dorado Water Agency's work related to the rates. She said that Ken Payne has contacted multiple firms to identify a consultant who is available to work on rates now. Jodi said the consultant will be knowledgeable about the various laws that need to be looked at and to make a recommendation on how to best proceed. Scott Myers said that the consultant will not only look at customers who are consuming the water but also those who have access to it for fire suppression.
4. **Present updated Financial reports (year-to-date reports), discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses** – Jodi Lauther referred the Board to the current financial reports starting on page 45 of the packet. She said that Darlene Serpa was in on December 2, 2021 to get the books updated. Jodi noted that although fuel purchases have increased, some of those costs will be reimbursed through the mileage reimbursement by FEMA. There was a brief discussion about whether she should prepare budget versus actual sheets during the emergency. The Board felt it would be good to see that update six months after the Caldor Fire recovery began which would be in February 2022. Jodi noted that Caldor Fire recovery expenses were listed within the packet starting on page 54, and that the items in bold are the most recent updates which are broken down by category. Page 57 contained a statement of cash flows to show the Board how much money the District has in hand.

Director Chigazola made a motion to approve the Financial Reports and emergency actions which were performed in accordance with Resolution 2021-01 as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

5. **Discuss Resolution 2021-01, Resolution of GFCSO, Declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution** - Jodi Lauther requested that the Board declare if an emergency still exists due to the Caldor Fire, and if she should continue to operate under the conditions of Resolution 2021-01.

Director Hannblom made a motion to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular Board meeting in January. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

F. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. **Discuss moving the monthly board meeting to an "in-person" format or other options that may work for the public, staff and the Board** – Director McKillop stated that the reason the Board meetings were scheduled for evenings was to accommodate the schedules of Board members who were working full-time, and to engage more constituents. It was mentioned that staff should look into another speaker system that had additional microphones. Jodi Lauther said that she would prefer to move the meetings to regular business hours, if possible, which would make participation easier for the office staff. Following a brief discussion, it was decided that the regular Board meetings will continue to take place on the second Thursday of the month, but that the meetings will be moved to start at 9:00 AM.

2. **ADOPT RESOLUTION 2021-06 (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2021-06, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of December 20, 2021, to January 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1), SUBPARAGRAPH (B) – Director McKillop said that in order to hold meetings remotely without the requirement of posting agendas at each location and allowing public access, another resolution must be adopted to authorize remote meetings from December 20, 2021 to January 19, 2022.**

Director Malonson made a motion to adopt Resolution 2021-06 as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

3. **Announce receipt of State Water Resources Control Board Arrearages Program funding in the amount of \$12,238.46 – Kim Gustafson said that staff submitted an application to the State Water Resources Control Board and received a total of \$12,238.46 COVID-19 related arrearage funding. This funding will be applied to customer balances which qualified for reimbursement through the program.**
4. **Announce receipt of Sierra Fund mini-grant funding in the amount of \$2,500.00 - Kim Gustafson referred the Board to page 80 of the packet and said that the District was awarded a \$2,500 mini-grant to assist the District with planning recovery efforts following the Caldor Fire.**
5. **Announce award of the American Rescue Plan Act funding to address projects unrelated to the Caldor Fire (Clear well tank, treatment plant controls, and reservoir cleaning) – Jodi Lauther referred the Board to an external handout consisting of two letters from Ken Payne of the El Dorado Water Agency that confirmed American Rescue Act funding awarded to the Grizzly Flats Community Services District. The first award of \$2,530,000 will be dedicated to replacing the Clearwell tank and treatment plant controls. The second award of \$300,000 will be dedicated for cleaning the reservoir liner. The funding cannot be utilized for any fire related projects.**
6. **Instant Runoff Election of Regular Special District Representative to El Dorado LAFCO – Director McKillop asked which candidate the Directors’ picked as their first choice. There was a brief discussion about the preferences.**

Director Hannblom made a motion to rank Monique Scobey as “1”, Tim White as “2”, and Michael Saunders as “3”. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSTAIN, Director Hannblom – AYE, Director Malonson – ABSTAIN, and Director McKillop - AYE. The motion passed.

G. COMMITTEE MEETINGS

1. **Report from the Personnel & Policy Review Committee meeting held on December 1, 2021 / Hannblom, Lauther & McKillop**
 - a. **Consider adoption of a new job description for Water Distribution Operator/Maintenance Technician and pay scale – Jodi Lauther said Director Hannblom combined the Maintenance Technician and Water Operator duties into one job description for Andy Vicar’s new role and researched wages that different agencies offer for similar positions. There was a brief discussion about evaluating Andy after six months in the new role and considering a pay raise at that time. It was recommended that on page 85 under “Supervision”, “Water System Manager” be changed to “Chief Operator.”**

Director Chigazola made a motion to adopt the job description as amended and the pay scale as presented. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.
2. **Operations Committee (Davidson, Malonson, Lauther) will be meeting on December 16th to discuss the following:**

- a. **Caldor Fire Recovery - discuss temporary water connection options for temporary housing (RVs, alternative structures), and standards and options for service line replacements due to the Caldor Fire, which includes up-sizing lines to meet fire sprinkler requirements (something not eligible for FEMA funding)** – Jodi Lauther indicated that this discussion should take place in depth with the Water Operations Committee before being brought to the Board so that they can dig into the details and recommend a process for all connections to the at a future meeting.

H. ANNOUNCEMENTS / DIRECTORS COMMENTS – Director Davidson mentioned the recent passing of former System Operator Tony Zepczyk, who was also a volunteer of the District.

Kim Gustafson mentioned that during the January 13, 2022 meeting, the Board will perform annual tasks such as approving the 2022 Board Meeting Schedule, reconfirming service of the District Treasurer and Board Secretary, vote to fill the Board Chair and Vice Chair positions, and review the committee roster to determine if any changes are needed.

I. ADJORNMENT- Director Chigazola made a motion to adjourn. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 8:24 PM. The next regular meeting will be held via teleconference starting at 9:00 AM on Thursday, January 13, 2022.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Sherry McKillop, Board Chair

Date:

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

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www.grizzlyflatscsd.com



2022 Board Meetings

(Meetings take place on the 2nd Thursday of each month @ 9:00 AM)

January 13, 2022

February 10, 2022

March 10, 2022

April 14, 2022

May 12, 2022

June 9, 2022

July 14, 2022

August 11, 2022

September 8, 2022

October 13, 2022

November 10, 2022

December 8, 2022



Grizzly Flats Community Services District System Report

December 2021

*Jodi Lauther GM (T2, D2), Kim Gustafson, OF, Board Secretary,
 Andy Vicars (D2) GFCSD Maintenance Technician,
 Ethan Markes, Thomas Figuers, and Brian Fuentes, H2Ou Water System Operators*

The following is a modified System Report to share production data and statistics with the Board of Directors. We have not yet returned to “normal” operations due to the Caldor Fire, but the following will provide some data on our Operation and Maintenance (O&M) activities.

Water Production Report

Current Year

2021	Total Gallons	Daily Average (gallons per day)
January	2,752,292	88,784
February	2,375,165	84,827
March	2,838,177	91,554
April	3,306,829	110,228
May	5,310,587	171,309
June	4,824,882	160,829
July	5,951,427	191,981
August*	4,587,625	147,988
September*	2,434,469	81,149
October	4,776,800	154,090
November	3,218,100	107,270
December	2,330,600	75,181

**Due to the Caldor Fire’s interruption of operations, August and September data in the above chart was estimated based on the operator’s best guess on run days/times. Production numbers include customer usage, water lost to leaks in the distribution system and system flushing being done for water quality testing and to maintain water quality for customers.*

Prior Years

2020	Total Gallons	Daily Average
January	2,523,000	81,387
February	2,636,400	90,910
March	3,172,632	102,342
April	3,173,910	105,797
May	4,147,910	133,803
June	4,364,490	147,633
July	5,500,113	177,423
August	5,187,500	167,338
September	3,994,800	133,160
October	3,681,785	118,767
November	3,299,808	109,993
December	3,596,519	116,017

2019	Total Gallons	Daily Average
January	2,691,600	86,826
February	3,619,000	107,142*
March	3,171,500	102,306*
April	2,837,200	94,573
May	3,686,300	118,913
June	3,986,000	132,866
July	4,834,500	155,951
August	4,717,930	152,191
September	3,750,300	125,010
October	3,099,800	99,994
November	3,357,222	111,907
December	3,225,375	104,044

DK6

Rainfall

This Year (July 1 – June 30)	Amount (in inches)
July	0.03
August	0.00
September	0.46
October	12.51
November	1.46
December	9.61
January	
February	
March	
April	
May	
June	

Prior Years (July 1 – June 30)	Amount (in inches)
2010 – 2011	65.40
2011 – 2012	30.40
2012 – 2013	29.85
2013 – 2014	31.25
2014 – 2015	32.76
2015 – 2016	52.70
2016 – 2017	78.03
2017 – 2018	38.46
2018 – 2019	65.43
2019 – 2020	33.84
2020 – 2021	18.42
2021 – 2022 Year-to-Date	24.07

Administration Report

Billing Information	Number this Month
Bills Mailed Out	219
Active Meters (on/billed each month)	220
Meters on hold (homes destroyed by fire)	395
Inactive Meters (locked off/liened with no bill)	7
Current Liens	4
New Meters	0
Temporary Connections	2

“Meters on hold” indicate properties that were destroyed by the Caldor Fire or homes who don’t have access to potable water yet (1 home on South View, 1 home on Blaze Trail). An independent consultant hired by EDWA will be reviewing the District’s O&M expenses and will determine the rate those properties will be paying as we move forward.

PK 7A

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January 13, 2022

Annual Report in accordance with GFCSD's Identity Theft Prevention Program

GFCSD's Identity Theft Prevention Program, was adopted January 10, 2011 to ensure GFCSD's compliance with regulations issued by the Federal Trade Commission (FTC) as part of the implementation of the Fair and Accurate Credit Transaction Act of 2003 (FACTA). These regulations are also called "The Red Flag Rules". FACTA requires financial institutions and creditors to implement written programs that provide for identification, detection and response to patterns, practices or specific activities that could indicate identity theft. GFCSD is considered a "creditor" under the FACTA guidelines because it receives payments for water service provided to its customers after the service is rendered.

The policy requires that an annual report be given to the Board of Directors that details the District's compliance with the FTC's Red Flag Rules

Reporting topics:

1. **Effectiveness of the policies and procedures of the District in addressing the risk of identity theft in connection with the opening of new accounts and with respect to the management of existing accounts:**
 - a. GFCSD administrative staff feels the policy and procedures are effective and have used them to improve their verification procedures when opening new accounts or discussing account information with customers.
 - b. GFCSD regularly uses the El Dorado County Assessor's Office website to verify owners of record for properties within our District. Verification information is requested from all customers who contact us to open, modify, or close an existing account. Verification is also done before discussing any account information with a customer. Occasionally, phone numbers and/or mailing addresses provided to the District are verified through online services.
 - c. GFCSD is occasionally asked for customer information. It's a small community and people call hoping to get a neighbor's phone number or address. The GFCSD office staff is extremely careful about protecting customer information and never provides names, addresses, account numbers, water usage or personal email addresses of its customers, board members or staff.
2. **Service provider arrangements:** The policy calls for *"when engaging a service provider to perform an activity in connection with one or more of the customer accounts, the District will verify that the activity of the service provider is conducted in accordance with reasonable policies and procedures designated to detect, prevent and mitigate the risk of identity theft."*

GFCSD has a few “service providers” that may occasionally have access to GFCSD computers or customer information. The billing system and all customer records are kept on the computer in password protected files. Paper documents are kept in locked file cabinets.

- a. **CUSI** – The company we contract with for the billing system, Continental Utility Solutions, Inc. (CUSI) is occasionally given remote access to fix an issue in the billing system. They have policies and procedures in place regarding customer confidentiality and are supervised by GFCSD staff at all times.
 - b. **OPAY** – The third party vendor we have been partnering with for online payment services, known as Official Payments Corporation. Staff occasionally assists with processing payments through their website, but customer’s online accounts are not accessed during the transactions, and their payment information is never retained or stored within the District’s office.
 - c. **GFCSD Volunteers** – The District relies on volunteers to read meters, mail out monthly billing statements and to cover the office during Board meetings. The District is able to keep personnel costs lower by utilizing volunteer labor. Those volunteers have access to some customer information in the form of current water usage, customer names, account numbers and property addresses. Billing volunteers are under the supervision of District staff at all times and do not stop to examine individual bills when processing the mail (stuffing bills into envelopes). Meter readers are given a certain “route” of meters to read and are not normally supervised by GFCSD staff. The District has instituted “Volunteer Program” policies that train volunteers in Red Flag Rules and customer confidentiality.
 - d. **District Auditor & Bookkeeping Consultant** – In order to perform the annual audit or bookkeeping tasks for the District, the auditor or bookkeeping consultant may request information from the billing system. This information is gathered by GFCSD staff and doesn’t include specific customer information.
 - e. **GFCSD Computer Service Technician** – The District requires the services of a computer technician from time to time. Password access to customer service records is never provided to the technician and work is always done under GFCSD staff supervision.
- 3. Significant incidents involving theft and management’s response:**
- a. To our knowledge, there were no incidents involving identity theft connected to our customer information during 2021.
- 4. Review of Recommendations for material changes to the Program for January 2022:**
- a. No material changes are needed at this time.

Report Submitted by: _____

Jodi Lauther, General Manager

Date: _____

Grizzly Flats Community Services District

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Committee Roster

Standing Committees:	Members:	Current Items:
Budget & Finance (Concerned with the financial management of the District, including preparation of the annual budget and Capital Improvement expenditures)	Lauther, Davidson & Hannblom	Budget Development Cost of Services Study Water Rates
Personnel & Policy Review (Concerned with the functions, activities, operations, compensation and welfare of District staff)	Lauther, Hannblom & McKillop	Employee Policies Salary Survey
Water Operations (Concerned with management of the treatment and distribution systems and issues/concerns with the regulatory agencies)	Lauther, Davidson & Malonson	Operations Plan Equipment replacement
Capital Improvement Projects (CIP) Planning & Engineering (Concerned with the future planning of the District, including developing and revising a CIP Plan for the District. This committee works with the Budget Committee in establishing funding for those projects)	Lauther, Chigazola & Malonson	Grant Funding Projects ➤ (American Rescue Plan Act)

DK9

El Dorado County Water Agency



Mission

Ensure that El Dorado County has adequate water for today and in the future.

What We Do:

Advocate for the water interests of El Dorado County

Promote interests of upstream urban, rural and agricultural communities in statewide policy legislation and planning. We work with local, state and federal representatives to address El Dorado County water issues, and collaborate with regional and statewide associations to protect and benefit local water interests that may be affected by state and federal water policies and regulations.

Protect existing water rights

We assist purveyors in establishing and maintaining existing water rights and promote water conservation, efficient use and other practices legally required for continued use, promote continuing legal priority of rights and area-of-origin protections.

Pursue water supplies for future needs

Acquire water rights and develop storage for urban and agricultural land uses projected in the water approved El Dorado County General Plan. Develop water supplies and storage necessary for drought resiliency. We promote recycled water development and fulfill full potential of local hydropower development.

Provide education to public, industry leaders and government

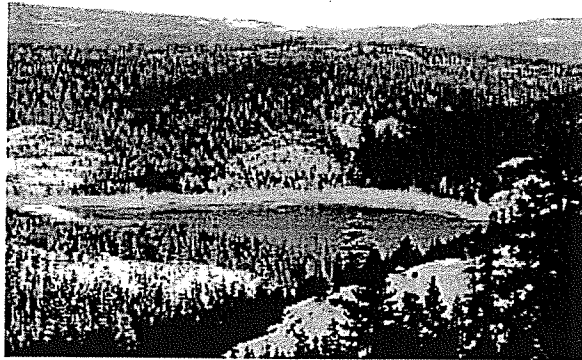
We promote water conservation and water use efficiency and organize landscape level tours and site visits for water leaders, government officials, educators, media. We develop education program presentations for school children and promote local career development in industry.

Financial

We obtain grants and other funding opportunities, explore fee-based services, and pursue other sources of public and private support.

PK10

Mountain Counties Water Resources Association



Mission

Unite agencies, groups, and individuals whose interests include protecting and enhancing Mountain County water resources.

Vision Statement

To strengthen members' regional leadership, collaboration, information sharing, issue awareness, education, advocacy, and potential legislative action or legal support.

Purpose and Objectives

Mountain Counties is a nonprofit tax-exempt corporation [501(c)(6)], organized and existing solely for nonprofit purposes.

The primary purposes of the Association are:

- to provide education and legislative advocacy to and on behalf of water agencies in the Sierra Nevada foothills upstream of the Sacramento and San Joaquin Valleys to protect and enhance the water resources of the Mountain Counties of the State of California now and in the future, and
- to do any, and all lawful activities which may be necessary, useful, or desirable for the furtherance, accomplishment, fostering or attainment of the foregoing purpose, either directly or indirectly, and either alone or in conjunction or cooperation with others, whether such others be persons or organizations of any kind or nature, such as corporations, firms, associations, trusts, institutions, foundations or governmental bureaus, departments, or agencies (ARTICLE III – Bylaws)

It is a goal of the MCWRA to (a) strengthen and assist our members with their jurisdictional responsibilities, (b) study and promote the newest methods of reclamation and wastewater treatments, and hydroelectric generation, (c) to be active in sharing information, issue awareness, education and potential legislative action or legal support.



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



STATUS REPORT

Date: January 10, 2021

General: The purpose of Status Reporting is to provide current information to District staff, administration, and elected officials of ongoing progress on water service and infrastructure restoration. The Status Report will be updated on a regular basis and as information critical to restoration of the water system becomes available.

CURRENT STATUS	
Situation Summary	<ul style="list-style-type: none"> • Progress on water system restoration and repairs during the month of December, 2021, was modest due to weather and the holidays. In early January, the District lost the majority of the operations staff from COVID infections. It is anticipated normal progress has resumed. • The number of homes with unrestricted water service remains at 218 as normal service has not been fully restored to the pressure zone. Work is proceeding on the temporary pressure zone pumping facility as materials become available. Current schedule for service pump start-up is January 24, 2022. • Once normal operations are restored to the pressure zone, District personnel will complete the distribution system assessment, including leak detection and the South View pump station. • District staff continue regular coordination meetings with federal, state, county, and local representatives for emergency and disaster relief funding opportunities, including CalOES, FEMA, USDA, and El Dorado County. • The first mandatory FEMA deadline for reporting damage assessments was due December 18, 2021. The purpose of the report is to identify all known and suspected water system damages. This report was completed and submitted as required. The first meeting with FEMA and CalOES occurred on January 10, 2022, to discuss requested and proposed funding requests.

DK12



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



Water System Assessment	<ul style="list-style-type: none">• <i>District staff continue to assess the water system and refine damage and recovery costs to support emergency funding applications. Currently, total costs to repair and restore the damaged water infrastructure estimated to be up to \$15,160,000, including emergency measures that may be required to address surface water quality challenges from watershed damage.</i>• <i>To date, assessment of the surface water conveyance system has been limited due to hazardous trees in the areas around the diversions and pipeline. Securing a funding source to clear the trees is in progress.</i>• <i>A leak detection program evaluating approximately 60% of the distribution system was completed. Staff/leak detection contractor have identified four (4) water main leaks, one (1) that has been repaired. The pressure system has yet to be evaluated for leaks pending operation of the temporary pump station.</i>• <i>Water quality concerns continue to improve with additional system flushing and testing. Asbestos tests indicated flushing activities are effective as asbestos levels continue to fall. Service line testing for VOC's indicate limited VOC contamination. Addition testing is scheduled to confirm.</i>• <i>Progress assessing the Tyler and Winding Way steel tanks is currently on hold due pending further discussions with the insurance company regarding the purpose and objective of steel tank assessments. District staff are requesting that any additional assessments of the tanks include a re-certification process should the insurance company recommend the tanks be repaired and returned to service.</i>
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pk13



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



Actions and Activities	<ul style="list-style-type: none">• <i>Additional water quality sampling will continue in accordance with State DDW requirements until all areas of the system are tested for suspected contaminants. This includes resampling for asbestos, and VOC testing of service lines.</i>• <i>Continue work on the temporary pump station for the pressure zone.</i>• <i>Work on reinforcing and stabilizing the outlet conveyance pipe at the Big Canyon diversion once weather allows.</i>• <i>Secure funding to fell trees in the Big Canyon and North Canyon surface water diversion and conveyance system areas.</i>• <i>Provide information to FEMA to support the Damage Assessment Report; request funding for approved projects.</i>• <i>Negotiations with District insurance company to develop fair terms for damage reimbursements.</i>• <i>Provide temporary service connections for residents that wishing to return to their properties (i.e. RV's).</i>• <i>Begin initial planning and technical work to start construction of permanent replacement projects to meet FEMA requirements.</i>
Coordination with Other Agencies	<ul style="list-style-type: none">• <i>Continue regular meetings and coordination with state, federal, and local agencies to proceed with system recovery and restoration, and secure emergency and disaster relief funding.</i>• <i>District staff are coordinating with State DDW to ensure all water system permit requirements are addressed, thereby allowing the District to declare all distribution system water potable.</i>• <i>Provide Preliminary Engineering Report to USDA for grant request to fell hazardous trees in the Big Canyon/North Canyon diversion and pipeline areas.</i>

PK14



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



Future Actions	<ul style="list-style-type: none">• <i>Regular efforts to secure emergency funding sources and opportunities for system repair and replacement. Coordination with FEMA and CalOES is expected to continue for next several months.</i>• <i>Restore normal service to all surviving homes, including all pressure zones.</i>• <i>Pressure testing and leak detection of the pressure zone/distribution system upon completion of the temporary pumping station.</i>• <i>Prepare a "Water System Restoration Plan" for Board review and approval. The Plan will address replacement and/or repair of damaged infrastructure using resources from FEMA, insurance, and other sources.</i>• <i>Develop standards for returning residents, both temporary (RV) and permanent (rebuids), for Board review and approval. Standards to address changes in fees, rates, service improvements, etc., as a result of the Caldor fire.</i>• <i>Retain arborist and contractors to fell hazardous trees in Big Canyon/North Canyon diversion and pipeline areas once funding is approved.</i>• <i>Retain contractor to repair reservoir liner.</i>• <i>Planning and design of replacement facilities for Tyler and Winding Way, and surface water metering station.</i>• <i>Repair distribution system pipe leaks, fire hydrants, services, and other items as approved by FEMA for disaster funding.</i>
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pk15



Grizzly Flats Water System Restoration Schedule

As of January 11, 2022

PK16



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Filters > [Filter Links](#) [Calendar Updates](#) [Open Social Widgets](#)

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My Damages Active for PA

[RUN QUERY](#) [HELP](#)

[SHOW/HIDE COLUMNS](#)

Damage #	Category	Name	IF	Damage Description	Status	Address	Project #	Project Title
787428	F	Winding Way Tank and Booster Station		Demolition and replacement of Control Building, 100,000 gallon bolted tank, 2500 gallon hydropneumal... (Show More)	Active	7508 Winding Way, 95636	437363	Winding Way Tank and Booster Station
787425	F	Water Service Lines and Meters		425 water service lines and appurtenances (meter, meter box, pressure reducing valve, curb stops, gb...) (Show More)	Active	4765 Sciaroni Road, Grizzly Flats, California 95636	437326	Water lines and Meters
929479	F	Water Quality Sample Stations		Damaged plastic green sample station boxes at five sites around Grizzly Flats (Forest View, Southvie...) (Show More)	Active	Grizzly Flats, California		
929791	F	Water pumps at Cleanwell Water Tank		Installation of 2 pumps to meet fire flow requirements at the Cleanwell Water Tank site.	Active	Grizzly Flats, California		
787417	F	Tyler Drive Storage and Booster Facility		Control building was destroyed along with 200,00 gallon welded tank, 2500 gallon hydropneumatics tan... (Show More)	Active	6795 Tyler Drive, 95636	437355	Tyler Road Storage and Booster Facility
787466	B	Temporary Road Access		Temporary road will be built in order to access repairs.	Active	4765 Sciaroni Road, Grizzly Flats, California 95636	437331	Temporary Road Access-Self Cert
924763	F	Surface Water Metering and Diversion Station		Wood building (roughly 12'x16'), 1 butterfly valve to control reservoir, 2 valves to diversion, sola... (Show More)	Active	4765 Sciaroni Road, 95636		Metering and Diversion Station
929495	F	Stream Gages		All 3 stream gages and appurtenances destroyed (located before Big Canyon and North Canyon Diversion...) (Show More)	Active	Grizzly Flats, California		
929477	F	Southview Pump and Pressure Tanks		Damage done to pump, piping, and appurtenances when system was drained during the fire.	Active	Unknown		
929685	E	Security Cameras		5-6 wireless security cameras melted, destroyed, exposed to extreme heat and not working, includes... (Show More)	Active	Grizzly Flats, California		
929488	F	Old Mine PRV		Damage to Old Mine PRV box, and appurtenances.	Active	Unknown		
924764	F	North Canyon Creek Diversion		Fire damaged diversion structure, above grade pipe (about 120 feet) and appurtenances, includes demo... (Show More)	Active	4765 Sciaroni Road,	540682	North Canyon Creek Diversion

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- Profile
- Personnel
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- Recovery Scoping Meetings
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- Intelligence

Damage #	Category	Name	If	Damage Description	Status	Address	Project #	Project Title
929487	E	Main Property - Material containment area		Material containment area was damaged - burned retaining wall structure where we hold gravel sand... (Show More)	Active	Grizzly Flats, California		
929490	F	Hydrant Flow Meter		Damaged hydrant flow meter that was set up for a contractor to pull from on Wood Haven Court prior to... (Show More)	Active	Grizzly Flats, California		
929478	F	Grizzly Pond Property		Damaged valves and appurtenances that control inflow/outflow. Also damaged power and water supply in... (Show More)	Active	Grizzly Flats, California		
923406	D	Grizzly Flats HDPE Reservoir		Multiple holes were created in membrane when embers landed on the edges. Also, some areas subject to... (Show More)	Active	4765 Sciaroni Road, 95636	548122	HDPE Reservoir
929475	F	Forest View Tank and Pump Station		Damage done to pump, piping, and appurtenances when system was drained during the fire.	Active	Unknown		
929486	O	Fences, Wooden Retaining walls, signage and misc items		various locations with damaged or destroyed fences, wooden retaining walls, signage, and/or miscella... (Show More)	Active	Grizzly Flats, California		
922016	G	Fence and Wooden Retaining wall at Tyler Pump Station		150ft x 6 ft of chain link fencing and a 3 board retaining wall, each board is 12ft X 2ft X 3in tr... (Show More)	Active	Unknown	547264	Chain link and wooden retaining wall at Clear Water Tank
787406	B	Emergency Response		Assist with fire suppression, start system on emergency power/manual operations, coordinate with em... (Show More)	Active	4765 Sciaroni Road, Grizzly Flats, California 95636	437364	Emergency Response
929503	B	Emergency Access Road for North Canyon		Fire damaged The North Canyon Diversion and rendered the pre-disaster access inaccessible. An emerge... (Show More)	Active	Unknown		
929474	F	Eagle Ditch Pipeline		About 13,500 feet of Eagle Ditch pipeline was burned and needs to be removed, disposed and replaced... (Show More)	Active	Grizzly Flats, California		
787409	B	Donated Resources		Water for residents donation	Active	4765 Sciaroni Road , Grizzly Flats, California 95636	437312	Donated Resources
929480	E	Display Case at Post Office		Fire destroyed announcement board. It was a bulletin board behind plexiglass with a lock hanging on... (Show More)	Active	Grizzly Flats, California		
787411	A	Debris Removal/Work to be completed		Arboret identified as at risk. Approx. 500 trees.	Active	4765 Sciaroni Road, Grizzly Flats, California 95636	437322	Work To Be Completed Debris Removal
920081	A	Debris Removal/Work Completed		Debris removal unknown quantity	Active	4765 Sciaroni Rd, Grizzly Flats, California 95636	545986	Debris Removal/Work Completed
929353	F	Clearwell Water Tank		Due to high heat caused by the fire, the Clearwell Water Tank, 207,000gal. was damaged. Also include... (Show More)	Active	Sciaroni Rd, Grizzly Flats, California 95636	546167	Clearwell Water Tank
922339	F	Big Canyon Water Diversion		Fire damaged diversion structure retaining walls, above grade pipe and appurtenances. Includes demo... (Show More)	Active	4765 Sciaroni Road, 95636	547435	Big Canyon Water Diversion and Retaining Wall
929675	F	All System Distribution Pipelines		Damage to treated water distribution pipelines due to fire throughout the Grizzly Flats system. This... (Show More)	Active	Grizzly Flats, California		
929502	E	Access Points Locks		Locks were cut at all access points (reservoir, Tyler, Winding, etc.) for quick access during fire.	Active	Grizzly Flats, California		
929489	E	Access Box to Reservoir Overflow		Damage to access box to reservoir inflow at the Fire Station and at the main property	Active	Grizzly Flats, California		
787412	F	105 Fire Hydrants		105 fire hydrants damaged due to intense heat from fire. Repair or replace damaged hydrants.	Active	4765 Sciaroni Road , Grizzly Flats, California 95636	437365	105 Fire Hydrants

PK18

Grizzly Flats Community Services District
Profit & Loss - O&M
December 2021

Income

40000 - O & M Income

40100 · Water Charges - Basic Rate	15,037.76	<i>December billing - 219 customers</i>
40110 · Water Charges - Volumetric R	0.00	
40200 · Water User Penalties	0.00	
40300 · Miscellaneous Revenue	2,500.00	<i>Grant income from Sierra Fund</i>
40000 · O & M Income - Other	356.46	<i>income from State arrearages grant for admin time</i>
Total 40000 · O & M Income	17,894.22	

Expense

50000 - Personnel Costs

51000 - Salaries Expense

51100 · Field Staff	2,880.00	
51200 · Admin Staff	9,443.88	
51600 · Holiday Pay	1,353.40	<i>2 paid holidays</i>
Total 51000 · Salaries Expense	13,677.28	

52000 - Payroll Expense

52100 · Payroll Tax	2,777.43	
Total 52000 · Payroll Expense	2,777.43	

53000 - Benefits Expense

53100 · Deferred Comp	310.20	
53300 · Life Insurance	34.90	<i>Qtrly payment</i>
Total 53000 · Benefits Expense	345.10	

Total 50000 · Personnel Costs 16,799.81

60000 - Operations & Utilities Exp

60100 · Alarm Service	285.00	<i>Qtrly payment</i>
60200 · Communication	474.78	<i>AT&T will be issuing credits</i>
Total 60000 · Operations & Utilities Exp	759.78	

61000 - Water Treatment

61200 · Equipment & Supplies	13.93	
61300 · Testing & Lab Reports	450.00	<i>Qtrly testing</i>
Total 61000 · Water Treatment	463.93	

PK19

Grizzly Flats Community Services District
Profit & Loss - O&M
December 2021

62000 · Maintenance Exp

62300 · Distribution System	64.32
62600 · Parts & Equip.	84.74
62800 · Service Contracts	5.64

Total 62000 · Maintenance Exp 154.70

63000 · Vehicle Exp.

63200 · Parts & Repairs	113.64
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63500 · Fuel Purchases	1,422.20	<i>Unleaded (\$942.37 - 210 gal) and diesel (\$479.83 - 110 gal plus 1 reconditioned drum (\$25)</i>
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Total 63000 · Vehicle Exp. 1,535.84

65000 · Admin Exp.

65100 · Agency Admin. Fee	2,434.04	<i>SWRCB Annual System Fees (\$1698) Annual Water Rights Fees (\$602) EDC Inspection Fees (\$133)</i>
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65150 · Bank Fees & Supplies	222.48
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65250 · Janitorial & Supplies	32.16
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65400 · Office Supplies	241.90	<i>printer ink, misc. supplies</i>
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65550 · Software	85.00	<i>Computer Guy - fixed email program</i>
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Total 65000 · Admin Exp. 3,015.58

Total Expense 22,729.64

Net Income -4,835.42

This report doesn't include H2O's billing for O&M Services for this month.

Grizzly Flats Community Services District

Check Detail

December 20, 2021

*Last Check: #4440 - A Vicars

Type	Num	Date	Name	Account	Paid Amount
Check	4441	12/20/2021	C & H Motor Parts (All-Pro)	10100 · WF-O&M Checking	
Bill	5060865	10/18/2021		63200 · Parts & Repairs	-32.82
TOTAL					-32.82
Check	4442	12/20/2021	PACE Supply Corp.	10100 · WF-O&M Checking	
Bill	067136734-1	10/20/2021		14800 · Caldor Fire Recovery	-4,094.20
TOTAL					-4,094.20
Check	4443	12/20/2021	Ferguson Enterprises LLC #3325	10100 · WF-O&M Checking	
Bill	9559066	10/22/2021		14800 · Caldor Fire Recovery	-359.10
TOTAL					-359.10
Check	4444	12/20/2021	Hydreolution, LLC.	10100 · WF-O&M Checking	
Bill	1168	10/29/2021		14800 · Caldor Fire Recovery	-4,895.00
TOTAL					-4,895.00
Check	4445	12/20/2021	Core & Main	10100 · WF-O&M Checking	
Bill	P836951	11/04/2021		14800 · Caldor Fire Recovery	-6,763.10
Bill	P822478	11/04/2021		14800 · Caldor Fire Recovery	-6,166.16
TOTAL					-12,929.26
Check	4446	12/20/2021	PACE Supply Corp.	10100 · WF-O&M Checking	
Bill	067210244	11/18/2021		14800 · Caldor Fire Recovery	-3,924.99
Bill	067136734-2	11/22/2021		14800 · Caldor Fire Recovery	-418.49
Bill	067210244-1	11/22/2021		14800 · Caldor Fire Recovery	-1,942.77
TOTAL					-6,286.25
Check	4447	12/20/2021	El Dorado Irrigation District	10100 · WF-O&M Checking	
Bill	10212021	11/18/2021		61100 · Chemicals	-79.00
Bill	11242021A	11/24/2021		61100 · Chemicals	-121.58
Bill	11242021	11/24/2021		61100 · Chemicals	-79.00
TOTAL					-279.58
Check	4448	12/20/2021	Lyons Web Design	10100 · WF-O&M Checking	
Bill	1778	11/29/2021		60900 · Website	-89.00
TOTAL					-89.00
Check	4449	12/20/2021	Inland Business Systems	10100 · WF-O&M Checking	
Bill	2230629	10/28/2021		62800 · Service Contracts	-6.49
Bill	2288890	11/24/2021		62800 · Service Contracts	-4.94
TOTAL					-11.43

PK21

Grizzly Flats Community Services District

Check Detail

December 20, 2021

Type	Num	Date	Name	Account	Paid Amount
Check	4450	12/20/2021	Darlene Serpa Accounting Support	10100 · WF-O&M Checking	
Bill	Nov-21	11/18/2021		14800 · Caldor Fire Recovery	-370.00
TOTAL					-370.00
Check	4451	12/20/2021	R.F. MacDonald Co.	10100 · WF-O&M Checking	
Bill	315459	11/18/2021		14800 · Caldor Fire Recovery	-1,574.86
TOTAL					-1,574.86
Check	4452	12/20/2021	US Bank Corporate Payments	10100 · WF-O&M Checking	
Bill	11/15/21	11/15/2021		14800 · Caldor Fire Recovery	-388.62
				62600 · Parts & Equip.	-8.03
TOTAL					-396.65
Check	4453	12/20/2021	Western Hydrologics - Jeff Meyer	10100 · WF-O&M Checking	
Bill	1783	11/05/2021		66900 · Other	-410.00
TOTAL					-410.00
Check	4454	12/20/2021	Dial Long Distance, Inc	10100 · WF-O&M Checking	
Bill	213040660	11/08/2021		60200 · Communication	-53.39
TOTAL					-53.39
Check	4455	12/20/2021	Hunt & Sons, Inc.	10100 · WF-O&M Checking	
Bill	172451	11/13/2021		63500 · Fuel Purchases	-870.86
TOTAL					-870.86
Check	4456	12/20/2021	Lyons Web Design	10100 · WF-O&M Checking	
Bill	1775	11/18/2021		14800 · Caldor Fire Recovery	-81.25
TOTAL					-81.25
Check	4457	12/20/2021	H2O Urban Solutions, Inc.	10100 · WF-O&M Checking	
Bill	4200.002.54	10/31/2021		54000 · Contract Operations	-2,834.00
				54000 · Contract Operations	-1,522.00
				54000 · Contract Operations	-490.00
Bill	4200.005.03	12/20/2021		14800 · Caldor Fire Recovery	-55,246.10
TOTAL					-60,092.10

John [Signature]
12/20/2021

John [Signature]
12/20/2021

**Grizzly Flats Community Services District
Budget vs. Actual - O&M**

July through December 2021

This reflects our income expenses for six months (50%) of our fiscal year.

	<u>July - Dec 2021</u>	<u>Budget</u>	<u>\$ Left Budget</u>	<u>% of Budget Spent</u>
Income				
40000 · O & M Income				
40100 · Water Charges - Basic Rate	112,660.54	509,000.00	396,339.46	22%
40110 · Water Charges - Volumetric Rat	6,111.08	50,000.00	43,888.92	12%
40200 · Water User Penalties	1,588.62	14,000.00	12,411.38	11%
40300 · Miscellaneous Revenue	2,575.29	4,000.00	1,424.71	64%
40400 · Pooled Interest	376.82	2,000.00	1,623.18	19%
40600 · New Service Installation	0.00	11,000.00	11,000.00	0%
40000 · O & M Income - Other	356.46		-356.46	
Total 40000 · O & M Income	123,668.81	590,000.00	466,331.19	21%
Expense				
50000 · Personnel Costs				
51000 · Salaries Expense				
51100 · Field Staff	32,684.59	76,345.00	43,660.41	43%
51200 · Admin Staff	65,892.27	130,710.00	64,817.73	50%
51600 · Holiday Pay	2,685.36	10,600.00	7,914.64	25%
Total 51000 · Salaries Expense	101,262.22	217,655.00	116,392.78	47%
52000 · Payroll Expense				
52100 · Payroll Tax	9,471.65	16,500.00	7,028.35	57%
52300 · Workers' Comp	2,109.75	5,065.00	2,955.25	42%
Total 52000 · Payroll Expense	11,581.40	21,565.00	9,983.60	54%
53000 · Benefits Expense				
53100 · Deferred Comp	1,042.04	2,600.00	1,557.96	40%
53200 · HRA Medical	3,783.69	37,400.00	33,616.31	10%
53300 · Life Insurance	182.80	500.00	317.20	37%
Total 53000 · Benefits Expense	5,008.53	40,500.00	35,491.47	12%
54000 · Contract Operations				
	32,117.00	183,576.00	151,459.00	17%
Total 50000 · Personnel Costs	149,969.15	463,296.00	313,326.85	32%
60000 · Operations & Utilities Exp				
60100 · Alarm Service	810.80	1,140.00	329.20	71%
60200 · Communication	1,956.72	7,400.00	5,443.28	26%
60400 · Fire and Safety Supplies	0.00	1,000.00	1,000.00	0%

**Grizzly Flats Community Services District
Budget vs. Actual - O&M**

July through December 2021

This reflects our income expenses for six months (50%) of our fiscal year.

	July - Dec 2021	Budget	\$ Left Budget	% of Budget Spent
60600 · PG&E	1,484.23	6,000.00	4,515.77	25%
60700 · Propane	285.96	2,500.00	2,214.04	11%
60800 · Trash Disposal	259.62	600.00	340.38	43%
60900 · Website	89.00	225.00	136.00	40%
Total 60000 · Operations & Utilities Exp	4,886.33	18,865.00	13,978.67	26%
61000 · Water Treatment				
61100 · Chemicals	717.16	1,500.00	782.84	48%
61200 · Equipment & Supplies	675.14	2,000.00	1,324.86	34%
61300 · Testing & Lab Reports	1,545.00	5,000.00	3,455.00	31%
Total 61000 · Water Treatment	2,937.30	8,500.00	5,562.70	35%
62000 · Maintenance Exp				
62100 · Building	483.84	3,000.00	2,516.16	16%
62200 · Customer Meters	0.00	3,000.00	3,000.00	0%
62300 · Distribution System	443.30	3,000.00	2,556.70	15%
62400 · Grounds	0.00	800.00	800.00	0%
62410 · Grizzly Pond Expenses	20.36	700.00	679.64	3%
62450 · Eagle Ditch	1,412.08	12,000.00	10,587.92	12%
62500 · Office Equip.	138.06	500.00	361.94	28%
62600 · Parts & Equip.	303.24	1,500.00	1,196.76	20%
62700 · Road Repairs	1,884.81	5,000.00	3,115.19	38%
62800 · Service Contracts	419.29	3,000.00	2,580.71	14%
62900 · Treatment Plant I & II	519.25	1,500.00	980.75	35%
Total 62000 · Maintenance Exp	5,624.23	34,000.00	28,375.77	17%
63000 · Vehicle Exp.				
63100 · Oil/Grease	0.00	200.00	200.00	0%
63200 · Parts & Repairs	232.07	2,000.00	1,767.93	12%
63300 · Tires & Snow Chains	0.00	500.00	500.00	0%
63400 · Tractor Maintenance & Repairs	0.00	2,500.00	2,500.00	0%
63500 · Fuel Purchases	3,880.79	4,800.00	919.21	81%
Total 63000 · Vehicle Exp.	4,112.86	10,000.00	5,887.14	41%

**Grizzly Flats Community Services District
Budget vs. Actual - O&M**

July through December 2021

This reflects our income expenses for six months (50%) of our fiscal year.

	<u>July - Dec 2021</u>	<u>Budget</u>	<u>\$ Left Budget</u>	<u>% of Budget Spent</u>
64000 · Employee Exp.				
64100 · Clothing	0.00	500.00	500.00	0%
64200 · Education & Certifications	145.00	500.00	355.00	29%
64300 · Employee - Auto Mileage	0.00	200.00	200.00	0%
64400 · Transportation and Travel	0.00	500.00	500.00	0%
Total 64000 · Employee Exp.	<u>145.00</u>	<u>1,700.00</u>	<u>1,555.00</u>	<u>9%</u>
65000 · Admin Exp.				
65100 · Agency Admin. Fee	3,300.55	4,000.00	699.45	83%
65150 · Bank Fees & Supplies	1,424.39	4,000.00	2,575.61	36%
65200 · Election Costs	0.00	50.00	50.00	0%
65250 · Janitorial & Supplies	197.54	750.00	552.46	26%
65300 · Meeting Expenses	105.00	500.00	395.00	21%
65350 · Membership & Dues	1,447.00	4,000.00	2,553.00	36%
65400 · Office Supplies	882.15	3,000.00	2,117.85	29%
65450 · Postage	770.00	4,800.00	4,030.00	16%
65550 · Software	1,484.99	2,500.00	1,015.01	59%
Total 65000 · Admin Exp.	<u>9,611.62</u>	<u>23,600.00</u>	<u>13,988.38</u>	<u>41%</u>
66000 · Professional Services				
66100 · Audit & Accounting	0.00	6,900.00	6,900.00	0%
66200 · Legal	0.00	500.00	500.00	0%
66400 · Liability Insurance	7,163.10	17,191.00	10,027.90	42%
66900 · Other	410.00	650.00	240.00	63%
Total 66000 · Professional Services	<u>7,573.10</u>	<u>25,241.00</u>	<u>17,667.90</u>	<u>30%</u>
Total Expense	<u>184,859.59</u>	<u>585,202.00</u>	<u>400,342.41</u>	<u>32%</u>
Asset Mgmt Reserve Contributions	<u>0.00</u>	<u>21,600.00</u>	<u>21,600.00</u>	<u>0%</u>
Net Income	<u><u>-61,190.78</u></u>	<u><u>-16,802.00</u></u>		

54000 · Contract Operations - This is billing for July - October 2021

Grizzly Flats Community Services District
Balance Sheet
As of December 31, 2021

ASSETS

Current Assets

Checking/Savings

10000 · Cash In Banks

10100 · WF-O&M Checking	29,411.06
10200 · WF- Payroll Checking	989.13
10400 · WF- USDA Loan Reserve	12,688.52
	<u>43,088.71</u>

Total 10000 · Cash In Banks 43,088.71

11000 · LAIF Investments

11100 · O&M Funds

11110 · O & M Reserve Acct	33,000.00
11120 · Asset Management	78,999.42
11130 · Emergency Reserve	62.46
	<u>112,061.88</u>

Total 11100 · O&M Funds 112,061.88

11800 · CIP Funds

11210 · CIP Dedicated Reserve	97,875.31
11220 · CIP Restricted Reserve	250,000.00
11240 · Hydrants	62,518.76
	<u>410,394.07</u>

Total 11800 · CIP Funds 410,394.07

Total 11000 · LAIF Investments **522,455.95** *Total reserve funds remaining in LAIF*

12000 · Cash in County Treasury

12200 · CIP Funds	12,622.49
	<u>12,622.49</u>

Total 12000 · Cash in County Treasury 12,622.49

13000 · Petty Cash Fund 100.00

Total Checking/Savings 578,267.15

Accounts Receivable

14000 · Accounts Receivables

14500 · Other Receivables	-107.10
	<u>-107.10</u>

Total 14000 · Accounts Receivables -107.10

Total Accounts Receivable -107.10

Other Current Assets

14800 · Caldor Fire Recovery 275,193.94 *see attached detail on all expenses in this account*

14900 · A/R- Water User Fees 20,749.53

Grizzly Flats Community Services District

Balance Sheet

As of December 31, 2021

15000 · Prepaid Expenses	
15100 · Insurance	10,028.35
15200 · Worker's Comp	<u>2,953.68</u>
Total 15000 · Prepaid Expenses	<u>12,982.03</u>
Total Other Current Assets	<u>308,925.50</u>
Total Current Assets	<u>887,085.55</u>
Fixed Assets	
16000 · Capital Assets	
16100 · Land	237,405.00
16200 · Water Plant	3,763,055.91
16300 · Vehicles	68,275.01
16400 · Equipment	327,315.21
16900 · Accumulated Depreciation	<u>-1,964,956.54</u>
Total 16000 · Capital Assets	<u>2,431,094.59</u>
17000 · Work In Progress	
17700 · Water Master Plan (H2Ou)	<u>29,135.00</u>
Total 17000 · Work In Progress	<u>29,135.00</u>
Total Fixed Assets	<u>2,460,229.59</u>
TOTAL ASSETS	<u><u>3,347,315.14</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>26,071.38</u>
Total Accounts Payable	26,071.38
Other Current Liabilities	
22000 · Personnel Payables	
22100 · Federal Payroll Taxes	3,350.45
22110 · State Payroll Taxes	263.25
22200 · Accrued HRA Medical	47,892.15
22300 · Accrued Vacation	14,723.99
22400 · Deferred Comp Plan	652.62
22600 · 457 Loan Pymt	<u>318.36</u>
Total 22000 · Personnel Payables	<u>67,200.82</u>
Total Other Current Liabilities	<u>67,200.82</u>
Total Current Liabilities	93,272.20

Grizzly Flats Community Services District

Balance Sheet

As of December 31, 2021

Long Term Liabilities

20200 · USDA Loan 803,000.00

Total Long Term Liabilities 803,000.00

Total Liabilities 896,272.20

Equity

167 · Retained Earnings - Old Acct 578,297.46

30000 · Reserves-Retained Earnings 1,311,763.01

30100 · Reserves- CIP Restricted 540,875.62

30300 · Reserves - Asset Managment 80,548.45

30400 · Reserves - USDA Loan Reserve 42,007.89

Net Income -102,449.49

Total Equity 2,451,042.94

TOTAL LIABILITIES & EQUITY 3,347,315.14

Grizzly Flats Community Services District

Caldor Fire Recovery

As of December 31, 2021

	Date	Name	Memo	Amount
✓		Receipts submitted to FEMA		
		BOLD - new expenses added since last report in December		
	14800 - Caldor Fire Recovery			
	Equipment & Repairs			
✓	08/24/2021	RACO Manufacturing & Engineering Co.	CF - Cellularam, CDMA-LTE	1,534.64
✓	08/24/2021	Aqua-Tech Company	CF - Clear Well water tank leak repair	6,450.00
✓	09/09/2021	PACE Supply Corp.	CF - leak repair parts needed because of Caldor Fire	1,206.87
✓	09/10/2021	PACE Supply Corp.	CF - parts for repairs due to Caldor Fire for inventory	6,213.77
✓	11/04/2021	Core & Main	Parts for pressure system restoration	6,763.10
✓	11/04/2021	Core & Main	Parts for Big Canyon	6,166.16
✓	10/20/2021	PACE Supply Corp.	repair parts	4,094.20
✓	10/22/2021	Ferguson Enterprises LLC #3325	Forest View - repair parts, galvanized piping for pump system	359.10
✓	10/12/2021	PACE Supply Corp.	repair parts	547.28
✓	11/18/2021	PACE Supply Corp.	repair parts	3,924.99
✓	11/18/2021	R.F. MacDonald Co.	soft starter and enclosure for pump - temp pressure system	1,574.86
✓	11/22/2021	PACE Supply Corp.	repair parts	418.49
✓	11/22/2021	PACE Supply Corp.	repair parts	1,942.77
✓	12/10/2021	PACE Supply Corp.	parts for temp pressure system repair & Big Canyon	3,445.36
✓	12/10/2021	PACE Supply Corp.	parts for temp pressure system repair	104.62
✓	12/16/2021	PACE Supply Corp.	repair parts for Blaze Trail	500.17
✓	12/20/2021	PACE Supply Corp.	CREDIT - items returned	-165.30
✓	12/20/2021	PACE Supply Corp.	repairs parts for Blaze Trail	132.90
✓	12/22/2021	PACE Supply Corp.	repair parts for Big Canyon	586.55
✓	12/27/2021	RF Macdonald	20 hp pump - for temp pressure system	7,802.94
		Total Equipment & Repairs		53,603.47
		Engineering/Water Operations		
✓	10/12/2021	H2O Urban Solutions, Inc.	August	27,442.50
✓	10/12/2021	H2O Urban Solutions, Inc.	September	68,602.75
✓	10/12/2021	H2O Urban Solutions, Inc.	October	55,246.10
✓	12/31/2021	H2O Urban Solutions, Inc.	November	
✓	12/31/2021	H2O Urban Solutions, Inc.	December	
		Total Engineering/Water Operations		151,291.35

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Grizzly Flats Community Services District

Caldor Fire Recovery

As of December 31, 2021

Date	Name	Memo	Amount
Consultants			
✓ 10/12/2021	Carnahan Electric Ltd	Meet PG& E to Check Voltage & Rotation after fire reconnection	1,250.00
✓ 10/21/2021	Hydrevolution, LLC.	Mobilization for leak detection survey	1,981.38
✓ 10/08/2021	Windmiller Consulting	CF - Archaeological Support	928.69
✓ 10/29/2021	Hydrevolution, LLC.	Leak Detection - Locate & Pinpoint known leaks in water system	4,895.00
✓ 11/16/2021	Jefferson Resource Co.	Marking Hazard Trees on Big Creek Intake	1,061.63
✓ 11/18/2021	Lyons Web Design	Add to menu "Caldor Fire" Info	81.25
✓ 11/18/2021	Oneto Tree Service	Clear Road & Take down trees	33,600.00
✓ 10/26/2021	Darlene Serpa Accounting Support	3 visits in October	990.00
✓ 11/18/2021	Darlene Serpa Accounting Support	1 visit in November	370.00
12/02/2021	Western Hydrologics.LLP	damage asmt report and site visit/stream gauges	2,165.04
12/02/2021	Darlene Serpa Accounting Support	December	370.00
Total Consultants			47,692.99
Water Quality Testing			
✓ 10/01/2021	BSK Associates	Bac-ts (4 sites)	100.00
✓ 10/01/2021	BSK Associates	VOCs (4 sites - no rush)	340.00
✓ 10/11/2021	BSK Associates	VOCs (8 sites - rush)	1,020.00
✓ 10/12/2021	BSK Associates	VOCs - (4 sites - rush)	510.00
✓ 10/12/2021	BSK Associates	Bac-ts (4 sites)	100.00
✓ 10/18/2021	BSK Associates	CF - EXT - Asbestos Drinking Water	1,000.00
✓ 10/18/2021	BSK Associates	CF - Regulated Compounds	382.50
✓ 10/21/2021	BSK Associates	4 bac-t tests, received by lab on 10/12/21	100.00
✓ 10/21/2021	BSK Associates	4 bac-t tests, received by lab on 10/13/21	100.00
✓ 10/21/2021	BSK Associates	5 bac-t tests, received by lab on 10/14/21	125.00
✓ 10/21/2021	BSK Associates	1 bac-t test, received by lab on 10/15/21	25.00
✓ 10/21/2021	BSK Associates	Asbestos testing (3 sites)	750.00
✓ 10/21/2021	BSK Associates	VOCs (2 sites - rush)	212.50
✓ 10/26/2021	BSK Associates	Bac-ts (1 site)	25.00
✓ 10/26/2021	BSK Associates	Asbestos (3 sites)	750.00
✓ 10/26/2021	BSK Associates	VOCs (4 sites - rush)	425.00
✓ 11/03/2021	BSK Associates	Bac-ts (3 sites)	75.00
✓ 11/04/2021	BSK Associates	Asbestos (3 sites)	750.00
✓ 11/04/2021	BSK Associates	VOCs (3 sites - rush)	318.75

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Grizzly Flats Community Services District
Caldor Fire Recovery
 As of December 31, 2021

Date	Name	Memo	Amount
✓ 11/17/2021	BSK Associates	Asbestos (8 sites)	2,000.00
✓ 11/17/2021	BSK Associates	VOCs (1 site - rush)	106.25
✓ 11/17/2021	BSK Associates	Asbestos (6 sites)	1,500.00
✓ 12/07/2021	BSK Associates	VOCs (6 sites - no rush)	528.00
✓ 12/17/2021	BSK Associates	VOCs (2 sites - rush)	255.00
✓ 12/20/2021	BSK Associates	VOCs (13 sites - rush)	1,657.50
✓ 12/28/2021	BSK Associates	Asbestos (4 sites)	1,000.00
	Total Water Quality Testing		14,155.50
	Add'l Utilities & Misc Expenses		
09/15/2021	49R Propane	fill date 9-15-21 propane	569.30
09/23/2021	49R Propane	propane 09/23/21	695.46
09/29/2021	49R Propane	Propane	508.80
✓ 10/06/2021	Dial Long Distance, Inc	long distance bill due to forwarding main office line to a cell phone so v	142.87
✓ 09/28/2021	Jodi Lauther.	CF - high visibility work shirts - Clothing	81.38
✓ 09/28/2021	Jodi Lauther.	CF - business cards for to hand out to various agencies - office supplie	16.15
✓ 09/28/2021	Jodi Lauther.	CF - gas for Toyota during Cal Fire response - fuel purchase	50.00
✓ 09/28/2021	Jodi Lauther.	CF - GFW high visibility work t-shirts - Employee Exp	309.20
✓ 09/28/2021	Jodi Lauther.	CF - 4 cases of water for district staff - office supplies	24.76
✓ 09/28/2021	Jodi Lauther.	CF - Office Max, Avery labels for printing DDW warning and sticking or	95.22
10/06/2021	49R Propane	tank fill at generator tank	198.94
✓ 10/18/2021	Churchwell White	Emergency resolutions, meetings on disaster procolomations	3,021.00
✓ 10/15/2021	US Bank Corporate	Duct Tape for Signage for Caldor Fire	48.21
✓ 10/15/2021	US Bank Corporate	Home Depot - Blue Driveway Markers	279.12
✓ 11/15/2021	US Bank Corporate	Office Max - print August billing and newsletter regarding Caldor Fire	388.62
✓ 12/03/2021	Churchwell White	research on legalities of water rates	1,881.00
12/15/2021	US Bank Corporate		76.18
	Total Add'l Utilities & Misc Expenses		8,450.53
	Total 14800 - Caldor Fire Recovery		275,193.84

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Grizzly Flats Community Services District
Statement of Cash Flows
 July through December 2021

OPERATING ACTIVITIES

Net Income -102,449.49 *This is O&M and CIP combined*

Adjustments to reconcile Net Income

to net cash provided by operations:

14500 · Other Receivables	107.10
14800 · Caldor Fire Recovery	-275,193.94
14900 · A/R- Water User Fees	32,531.79
15100 · Insurance	7,163.10
15200 · Worker's Comp	2,109.75
20000 · Accounts Payable	-32,619.13
22100 · Federal Payroll Taxes	3,350.45
22110 · State Payroll Taxes	263.25
22200 · Accrued HRA Medical	-5,241.83
22300 · Accrued Vacation	-190.15
22400 · Deferred Comp Plan	652.62
22600 · 457 Loan Pymt	318.36

Net cash provided by Operating Activities -369,198.12

INVESTING ACTIVITIES

16900 · Accumulated Depreciation 37,483.10

Net cash provided by Investing Activities 37,483.10

FINANCING ACTIVITIES

20200 · USDA Loan -16,500.00

Net cash provided by Financing Activities -16,500.00

Net cash increase for period -348,215.02

Cash at beginning of period 926,482.17

Cash at end of period 578,267.15

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



August 27, 2021

RESOLUTION 2021-01

RESOLUTION OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DECLARING AN EMERGENCY FOR THE CALDOR FIRE

WHEREAS: Grizzly Flats Community Services District (District) provides critical water services to the residents within the Grizzly Flats Community Services District boundaries; and

WHEREAS: On August 14, 2021, the Caldor Fire started burning in the Middle Fork Cosumnes River Canyon in El Dorado County; and

WHEREAS: the Caldor Fire is exhibiting extreme fire behavior and has caused mandatory evacuations orders in numerous areas, including areas of Grizzly Flats, Somerset and Pollock Pines, and the fire poses a high risk to multiple populated communities; and

WHEREAS: On August 17, 2021, Governor Gavin Newsom proclaimed a state of emergency for El Dorado County due to the Caldor Fire. The El Dorado County Board of Supervisors declared a state of emergency at their special Board Meeting on August 19, 2021; and

WHEREAS: the Caldor Fire poses a clear and imminent danger to District facilities and personnel, demanding immediate action to prevent or mitigate loss of, or damage to life, property, and the essential District public services; and

WHEREAS: The District has taken, and continues to take, numerous actions in response to the Caldor Fire, in an effort to ensure safe and continuous services to the public; and

WHEREAS: Public Resources Code section 21080(b)(4) and CEQA Guidelines section 15269(c) exempt from CEQA any action that are necessary to prevent or mitigate an emergency; and

WHEREAS: CEQA Guidelines section 15359 defines "emergency" as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or danger to life, health, property, or essential public services;" and

WHEREAS: Public Contract Code section 20567 authorizes the district to let contracts without notice for bids in case of an emergency; and

WHEREAS: Public Contract Code section 22050(a)(2) requires that before action is taken to procure equipment, services, and supplies without giving notice for bids, the governing body must first make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

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August 27, 2021

WHEREAS: Public Contract Code section 1102 defines “emergency” as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services;” and

WHEREAS: The Districts “Emergency Response Plan,” approved by the Board on September 12, 2014 and updated on January 9, 2020 allows the Board of Director’s to act under declaration of an emergency authorizing the General Manager to take necessary and appropriate action in response to the emergency. The General Manager will provide periodic updates to the Board on the District’s response to the Caldor Fires, specifically damages and repair plans; and

WHEREAS: The District performs a critical health and safety function for our customers—the supply of safe drinking water for domestic use and fire suppression. It is imperative that the District continue to provide those critical functions during this emergency. In order to ensure that the District is able to meet both the anticipated and unanticipated challenges that it is likely to face, the General Manager must have maximum flexibility in her ability to respond. District Board Policy 1.1.2 authorizes the District’s General Manager to act in emergency situations where no Board Policies or Administrative Regulations exist; and

WHEREAS: Board Policy 3.4.2.2, delegates to the General Manager authority to approve any and all contracts necessary to abate an emergency after the Board declares an emergency by a four-fifths vote. (Public Contracts Code § 22050.) All action thereafter taken will be reported to the Board until the emergency action is terminated (at the earliest possible date that conditions warrant).

NOW, THEREFORE IT BE RESOLVED by the Grizzly Flats Community Services District Board of Directors as follows:

1. The Board finds and declares that the existing Caldor Fire constitutes an emergency within the meaning of Public Resources Code Section 21080(b)(4), CEQA Guidelines section 15359, Public Contracts Code section 1102, District Board Policy 1.1.2, District Board Policy 3.4.2.2, subdivision (6), and District Emergency Response Plan.
2. The Board finds and declares that the adoption of this Resolution, satisfies the requirements and criteria of Public Resources Code section 21080(b)(4), CEQA Guidelines section 15269(c), and Public Contract Code section 22050(a)(2) and 20567.
3. The foregoing findings and declaration are based upon all written, oral, and visual evidence, including both facts and professional opinions, presented to the Board at the adoption of this Resolution.
4. The Board hereby delegates, authorizes, and directs the District General Manager and her designees to take all action reasonably deemed necessary to respond to the emergency conditions declared herein, including but not limited to the following specific actions:
 - a. Enter into professional services and contract as reasonably deemed necessary to respond to the Caldor Fire.
 - b. Report to and seek ratification of the Board for any action taken in excess of authority expressly granted by this Resolution, at the first regular Board meeting held after each such action.

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August 27, 2021

- 5. This Resolution shall take effect immediately upon adoption. Subject to the ratification required by Public Contract Code section 22050(b)(3), (c)(1), and (c)(2), this Resolution shall remain in full force an effect until rescinded by a subsequent Resolution of the Board.

The Board hereby adopts this resolution ratifying the General Manager’s declaration of an emergency for the Caldor Fire.

PASSED AND ADOPTED this ____ day of _____, 2021 by the following votes:

AYES:

NOES:

ABSENT/ABSTAIN:

Sherry McKillop
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the ____ day of _____, 2021.

IN WITNESS WHEREOF, I have executed my name as Secretary on the ____ day of _____, 2021.

Kim Gustafson
GFCSD Board Secretary

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Grizzly Flats Community Services District

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January 13, 2022

RESOLUTION 2022-01

PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY FOR THE CALDOR FIRE BY GOVERNOR GAVIN NEWSOM ON SEPTEMBER 1, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT FOR THE PERIOD OF JANUARY 20, 2022, TO FEBRUARY 19, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Grizzly Flats Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Grizzly Flats Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 2021-03 on October 14, 2021, finding that the requisite conditions exist for the legislative bodies of Grizzly Flats Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, due to the Caldor Fire which started in El Dorado County on August 14, 2021; and

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Grizzly Flats Community Services District

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January 13, 2022

WHEREAS, meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service; and

WHEREAS, the Board of Directors does hereby find that the Caldor Fire has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Grizzly Flats Community Services District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District is posting meeting notices in two public locations and on the District's website in accordance with the Ralph M. Brown Act and providing a teleconference line to ensure public access and the opportunity for public comment.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of September 1, 2021.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of Grizzly Flats Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 19, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Grizzly Flats Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

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Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

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January 13, 2022

PASSED AND ADOPTED by the Board of Directors of Grizzly Flats Community Services District, this _____ day of _____, 20 __, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sherry McKillop
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the ____ day of _____, 2022.

IN WITNESS WHEREOF, I have executed my name as Secretary on the ____ day of _____, 2022.

Kim Gustafson
GFCSO Board Secretary

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