

**Grizzly Flats Community Services District
Notice of Regular Business Meeting of the Board**

Date: Thursday, August 11, 2022

Time: 9:00 AM

Due to the Caldor Fire Emergency, this meeting is available via teleconference.

To participate, call 1-(978)-990-5230 and enter access code 840700#



Due to the Caldor Fire Emergency declaration by California Governor Gavin Newsom on September 1, 2021, and consistent with the terms of CA GOVT § 54953, Subdivision (e), Paragraph (1), Subparagraph (b) and GFCSD Resolution 2022-10, remote teleconference meetings were authorized by the Grizzly Flats Community Services District Board of Directors for the period of July 20, 2022, to August 19, 2022. This action waived certain requirements of the Ralph M. Brown Act (Brown Act) such as (1) making each teleconference location accessible to the public, and (2) allowing the public to address the agency from each teleconference location. Instead, members of the public are able to observe and address the meeting telephonically or otherwise electronically.

The public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials will be available no less than 24 hours prior to the meeting on the District's website at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – Please review the “Public Comment Procedures” attached to this agenda.

D. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the minutes of the July 14, 2022 regular meeting and August 2, 2022 special meeting. **{pk 1-5}**
2. Review Monthly System Report for July (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts). **{pk 6-8}**
3. Adopt Resolution 2022-11 (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2022-11, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of August 20, 2022, to September 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1), SUBPARAGRAPH (B). **{pk 9-11}**

Recommended Motion/Action: Approve the consent calendar as presented.

E. CUSTOMER APPEAL TO THE BOARD {pk 12}

1. R. Hall – Impact of policy not to disconnect water service.

F. PRESENTATION / MARK ALMER, Grizzly Flats Fire Safe Council

G. 2022/2023 BUDGET SESSION {pk 13}

1. Review and consider adoption of the proposed budget for the 2022/2023 fiscal year for Operation and Maintenance (O&M), Asset Management and Capital Improvement Projects (CIP) / Lauther (discussion/action)

Recommended Motion/Action: Take action to approve the 2022/2023 fiscal year budget as presented.

H. CALDOR FIRE RECOVERY

1. Review the most recent Caldor Fire Status Report / Lauther (discussion) {pk 14-16}
2. Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch / Lauther (discussion)
 - a. Review and approve Notice of Intent to File Application for the USDA Rural Development grant / Lauther (discussion/action) {pk 17-18}

Recommended Motion/Action: Take action to approve the Notice of Intent to File Application as presented.

3. Report on status of customer billing / Gustafson (discussion)
4. Present updated Financial reports, discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses / Lauther (discussion/action) {pk 19-25}

Recommended Motion/Action: Approve Financial Reports and emergency actions which were performed in accordance with Resolution 2021-01, as presented.

5. Discuss Resolution 2021-01, Resolution of GFCSO, declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution. {pk 26-30}

Recommended Motion/Action: Take action to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular meeting.

I. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. Update on the District's audits for fiscal years ending June 30, 2021 and June 30, 2022, which took place from July 19, 2022 to July 21, 2022 / Lauther (discussion/action)

J. CLOSED SESSION - CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Section 54957.6.

Agency designated representative: Jodi Lauther

Unrepresented employees: General Manager

K. REPORT FROM CLOSED SESSION

L. ANNOUNCEMENTS / DIRECTORS COMMENTS

M. ADJOURN

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- In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).

- Our next regular Board meeting will be held via teleconference on **Thursday, September 8, 2022, at 9:00 AM.**

This institution is an equal opportunity provider and employer.

PUBLIC COMMENT PROCEDURES

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
July 14, 2022**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 9:03 AM by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Hannblom, Malonson, and McKillop

Remote: April Bacchi, Scott Myers (H2Ou) (@ 10:08 AM), Lindsay Pangburn (Prosio Com.), and Charlie Simpson (Basecamp Environmental)

Absent: None

Others: Cort Abney (H2Ou), Kim Gustafson, Chris Kostov, Jodi Lauther, Lindsay Pangburn (Prosio Communications), Tami Scowcroft (EDWA)

SALUTE TO THE FLAG was led by Director Hannblom.

- B. APPROVAL OF THE AGENDA – Director Davidson made a motion to approve the agenda as presented. Director McKillop 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop – AYE. The motion passed.**

- C. PUBLIC COMMENT –** There was no public comment.

- D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the June 9, 2022 regular meeting.**
2. **Review Monthly System Report for June (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts) –** There was a brief discussion about water loss and booster pump issues.
3. **Adopt Resolution 2022-10 (if the Board sees the need to continue to hold remote meetings) - Adopt Resolution 2022-10, Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency for the Caldor Fire by Governor Gavin Newsom on September 1, 2021, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Grizzly Flats Community Services District for the Period of July 20, 2022, to August 19, 2022 CONSISTENT WITH THE TERMS OF CA GOVT § 54953, SUBDIVISION (E), PARAGRAPH (1), SUBPARAGRAPH (B).**

Director McKillop made a motion to approve the Consent Calendar as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop – AYE. The motion passed.

E. COMMITTEE MEETINGS

1. **Report from the Personnel & Policy Review Committee that met on June 27, 2022 / Lauther, Directors Hannblom and McKillop (discussion/action)**
 - a. **Discuss increasing the General Manager's spending limit –** Jodi Lauther referred the Board to page 11 of the packet for proposed policy changes and said that the committee's recommendation is to increase the General Manager's spending limit to \$5,000.

Director McKillop made a motion to revise the policy as recommended, including increasing the General Manager's spending limit to \$5,000. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop – AYE. The motion passed.

- b. **Research current policy and any previous policies regarding new water installation requests and discuss a request received from a customer –** Jodi Lauther said that staff researched past policies and county rules

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regarding new water installations in consideration of the recent customer requests to install two new water service connections without building permits. Director Malonson expressed concern that it would set a precedent. Director McKillop expressed concern about the District's lack of ability for enforcement.

F. CUSTOMER APPEALS TO THE BOARD

1. **K. Krassmire & T. Greenberg – Revisit a request for a variance on the GFCSO Ordinance 88-1, Article 4.04, pursuant to section 5.04, specifically asking the Board to permit the establishment of two new water service connections without furnishing a building permit application from EDC Building Department** – Director McKillop indicated that her recommendation, based on the previous discussion, was to not make an exception at this time. She recommended an alternative solution which was for the customers to purchase and fill water tanks which can be set up with timers to irrigate the tree saplings.

Director McKillop made a motion to decline the requested variance. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

G. 2022/2023 BUDGET SESSION

1. **Review and discuss the proposed budget for the 2022/2023 fiscal year for the Operation and Maintenance (O&M), Asset Management Program and Capital Improvement Projects (CIP)**

The proposed budget has been reviewed by the Budget & Finance Committee who met on July 1, 2022. The Board will be asked to consider adopting it at our next regular meeting scheduled for August 11, 2022 – Jodi Lauther said that she met with Patti Jobe (District Treasurer), Director Davidson, and Director Hannblom to review the draft 2022/2023 budget. Jodi said that the normal practice is to present the draft budget to the Board in July so that they may take it home to review, and to then bring it back for discussion and approval during the August regular meeting. She pointed out that she used the last normal budget year for the O&M Comparison sheet, which was 2020/2021. She noted that all Asset Management projects are on hold until after the Caldor fire recovery is completed, and that the final budget must be adopted prior to August 31, 2022.

H. CALDOR FIRE RECOVERY

1. **Review the most recent Caldor Fire Status Report** – Cort Abney said that there has been progress on all fronts even though the District continues to suffer cash flow delays. He mentioned that staff had a back-up booster pump on order since March 2022, but due to supply chain issues it had not yet been received. He also said it's been a challenge for staff to keep up with leak repairs due to PG&E tunneling work. He went on to provide an update for the USDA Rural Development grant and said that after submitting two appeals, USDA decided that the District did not need to perform an extensive California Environmental Quality Act (CEQA) review. The environmental work has been submitted to USDA for final approval. The first task once the grant has been awarded will be to mark the hazard trees. After that is done a contractor can be identified to fell the marked trees. Cort also mentioned that staff met with FEMA and Cal OES staff representatives to visit the Big Canyon and North Canyon sites the week of June 6th. The purpose of their visit was to view sections of damaged pipe which were exposed by staff along Eagle Ditch. Cort indicated that they are now talking with FEMA to address sink holes left behind from burned roots. He went on to say that there was a long delay with contract issues between El Dorado Water Agency and Acuren who will be inspecting the structural integrity and coatings of Tyler and Winding Way tanks.

Director Davidson left the meeting at 9:57 AM

Director McKillop noted that there was a typo on page 22, which should read forty nine service line leaks (not thirty six). Jodi Lauther said that a contract was signed with El Dorado Water Agency to hire a Project Manager. The new Project Manager Andrew Martin previously worked at FEMA before transitioning over to Stantec. He made a site visit on June 30, 2022, and is familiar with FEMA processes and procedures. Additionally, the El Dorado Water Agency provided the District with an Intern who was able to gather various information required for FEMA reimbursement such as GPS locations and pictures of damaged infrastructure. Director Hannblom requested that staff include the monthly total of requested fire flow letters in the system report. Ken Payne of the El Dorado Water Agency said that the El Dorado County Resource Conservation District (RCD) received a 1.8

million dollar grant for watershed work over 280 acres. The funding will be used to improve water quality and make the District's intakes more resilient.

2. **Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch** - Jodi Lauther said this item was covered during the previous agenda item.
3. **Report on status of customer billing** - Kim Gustafson said that in April, 479 bills were mailed out for a total of \$30,228.12, of which 238 payments were received totaling \$18,922.53. In May, 517 bills were mailed out for a total of \$37,100.11, of which 329 payments were received totaling \$23,733.14. In June, 527 bills were mailed out for a total of \$38,350.24, of which 379 payments were received totaling \$35,010.72. Staff is continuing work to repair damaged service connections and to locate missing meter boxes.
4. **Present updated Financial reports, discuss any emergency actions performed in accordance with Resolution 2021-01, and approve associated expenses** - Jodi Lauther noted that the financial reports cover the end of the fiscal year. Darlene Serpa will be making two visits in July, one for month end and the other for audit preparation.

Director McKillop made a motion to approve Financial Reports and emergency actions which were performed in accordance with Resolution 2021-01, as presented. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSENT, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

5. **Discuss Resolution 2021-01, Resolution of GFCSD, declaring an emergency for the Caldor Fire, adopted on August 27, 2021, and confirm an emergency still exists in the District as described in the resolution.**

Director Chigazola made a motion to confirm an emergency still exists and all terms of Resolution 2021-01 remain in place until reassessed at the next regular Board meeting in August. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSENT, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

I. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. **Review the District's "Conflict of Interest Code" and "Appendix" as required by El Dorado County Elections Department** - Kim Gustafson said that the District's "Conflict of Interest Code" must be reviewed by the Board every two years to verify that it correctly lists the positions that are required to file 700 forms.

Director McKillop made a motion to approve the District's Conflict of Interest Code and Appendix as presented. Director Malonson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSENT, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

Financial Operations:

2. **Approve annual membership renewal costs for Mountain Counties Water Resources Association (MCWRA), for the period of July 1, 2022 to June 30, 2023** – There was a brief discussion about the benefits of maintaining membership with Mountain Counties Water Resources Association.

Director Chigazola made a motion to approve MCWRA's annual membership invoice in the amount of \$1,297 as presented. Director McKillop 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSENT, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

- J. **CUSTOMER CORRESPONDENCE** – There was a brief discussion about the customer correspondence included in the packet. It was noted that the District will be going through the Proposition 218 process again in the future. Also, there was discussion that Paradise Irrigation District had lowered rates after the fire tore through their community,

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but that doing so made them struggle to survive. It was also noted that they have different dynamics and rules as an irrigation district. Director Hannblom spoke about how hard it has been to make these decisions after the fire, and that they, as board members truly do care for each member of the community, but were elected to serve the GFCSD, and must make decisions that are in the best interest of the District.

K. ANNOUNCEMENTS / DIRECTORS COMMENTS – Ken Payne of the El Dorado Water Agency noted that he is working with El Dorado County on the American Rescue Plan Act (ARPA) fund adoption.

Director McKillop said that the budget packet summary at the bottom of page 2 was very well written. She went on to say that there seems to be an impression in the community, especially among those who lost their homes and have no intention of coming back, that the Board of Directors of the GFCSD are doing something illegal by following the policies of the district. Also that we have no heart, or that we are lacking in compassion.

1. What people don't seem to understand is, when we agreed to serve on the board, we are bound to put the interests of the district before our own interests. We get to make decisions based on policies of the district. We are governed by the laws of California. We cannot lower the fees for some members of our community and raise the fees for others, all of whom have equal access to our service. We don't get to make decisions that express our hearts or our compassion.

I will speak for myself but imagine that I speak for the other members who serve on this board, that I am often moved to the point of tears when I read of the trauma the fire caused to all our constituents. The letter this month from the O'Brien Family was a case in point.

2. There seems to be a misconception in the community that the Board can change fees by a vote of the board. That is not true. We are bound by Legislation passed by the citizens of California in proposition 218. I'm not going to go into the details of Prop 218 but I strongly encourage those of our constituents who have concerns to read up on this piece of legislation, which was put into place to safeguard their interests. The information laid out on packet page 2 of the proposed budget addresses this as well and I urge our constituents to inform themselves.
3. Lastly, members of the board are elected officials. There is an election coming up. If you wish to run for a position on the board, you may contact the county and fill out the necessary paperwork.

L. ADJORNMENT- Director McKillop made a motion to adjourn. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – ABSENT, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 11:18 AM. The next regular meeting will be held remotely starting at 9:00 AM on Thursday, August 11, 2022.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:

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**Grizzly Flats Community Services District
Minutes of the Special Meeting of the Board
August 2, 2022**

A. CALL TO ORDER

The special meeting of the Grizzly Flats CSD Board of Directors was called to order at 2:02 PM by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Hannblom, and Malonson

Remote: Cort Abney (H2Ou) and Jodi Lauther

Absent: Director McKillop

Others: Kim Gustafson and Scott Myers (H2Ou)

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA – Director Davidson made a motion to approve the agenda as presented. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - ABSENT. The motion passed.

C. PUBLIC COMMENT – There was no public comment.

D. CLOSED SESSION - The Board entered a closed session at 2:07 PM to discuss:

1. **THREAT TO PUBLIC SERVICES OR FACILITIES**

Consultation with: Scott Myers, Chief Operator, H2O Urban Solutions, Inc.

E. REPORT FROM CLOSED SESSION – The Board returned to open session at 3:31 PM.

1. Director Hannblom said that the Board gave staff some direction about the threat to public services or facilities.

F. ADJORNMENT- Director Davidson made a motion to adjourn. Director Chigazola 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - ABSENT. The motion passed and the meeting was adjourned at 3:32 PM. The next regular meeting will be held remotely starting at 9:00 AM on Thursday, August 11, 2022.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:



Grizzly Flats Community Services District System Report July 2022

*Jodi Lauther GM (T2, D2), Kim Gustafson, OF, Board Secretary,
Andy Vicars (D2) GFCSD Maintenance Technician,
Ethan Markes and Brian Fuentes, H2O Water System Operators*

The following is a modified System Report to share production data and statistics with the Board of Directors. We have not yet returned to “normal” operations due to the Caldor Fire, but the following will provide some data on our Operation and Maintenance (O&M) activities.

Water Production Report

Current Year

2022	Total Gallons	Daily Average (gallons per day)
January	2,386,600	76,987
February	2,568,200	91,721
March	2,668,600	86,084
April	2,817,200	93,907
May	3,574,600	115,310
June	4,251,500	141,717
July	4,529,800	146,123

Prior Years

2021	Total Gallons	Daily Average
January	2,752,292	88,784
February	2,375,165	84,827
March	2,838,177	91,554
April	3,306,829	110,228
May	5,310,587	171,309
June	4,824,882	160,829
July	5,951,427	191,981
August*	4,587,625	147,988
September*	2,434,469	81,149
October	4,776,800	154,090
November	3,218,100	107,270
December	2,330,600	75,181

2020	Total Gallons	Daily Average
January	2,523,000	81,387
February	2,636,400	90,910
March	3,172,632	102,342
April	3,173,910	105,797
May	4,147,910	133,803
June	4,364,490	147,633
July	5,500,113	177,423
August	5,187,500	167,338
September	3,994,800	133,160
October	3,681,785	118,767
November	3,299,808	109,993
December	3,596,519	116,017

*Due to the Caldor Fire’s interruption of operations, August and September data in the above chart was estimated.

Water Treatment

- Treatment Plant 2 ran well in July, but Treatment Plant 1 was mostly offline due to the booster pump failure. Staff noted that algae is affecting the raw water quality, which is common for this time of year.
- As noted in March, the Chlorine Analyzer on Treatment Plant 2 stopped working during the Caldor Fire recovery and needs to be replaced.

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Rainfall

This Year (July 1 – June 30)	Amount (in inches)
July	0.00
August	
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

Prior Years (July 1 – June 30)	Amount (in inches)
2011 – 2012	30.40
2012 – 2013	29.85
2013 – 2014	31.25
2014 – 2015	32.76
2015 – 2016	52.70
2016 – 2017	78.03
2017 – 2018	38.46
2018 – 2019	65.43
2019 – 2020	33.84
2020 – 2021	18.42
2021 – 2022	37.65
2022 – 2023 Total	00.00

Production

- Water production was at about 4.5 million gallons in July, but customers were only billed for about 29% (1,299,957 gallons).

Although staff billed PG&E for reported water draws in May (434,703 gallons for \$766.35) and June (615,500 gallons for \$1,056.40), it is suspected that there was more water drawn than reported. As an example, water production dropped from 276,800 gallons on July 19th, down to 132,600 gallons on July 20th when staff halted PG&E water draws from our fire hydrants. In addition to the water draws, PG&E also caused 3 new water main leaks and 13 service line leaks last month.

- Between July 11th and 26th, 2022, two employees from Joe Vicini, Inc. helped District staff repair fifteen water leaks throughout the distribution system.
- Three fire hydrants were flushed in July for water quality purposes.

Distribution System

- As reported last month, the temporary booster pump seized on July 12th. The on-call operator went to South View pump station and shut that pump off because it was overheating and opened the valve that separates the pressure and gravity lines to allow more gravity flow to the pressure side until a replacement pump could be installed. Treatment Plant 1 also had to be taken offline because it relies on pressure to close the influent raw water and effluent treated water valves.

A new Grundfos CMBE 10-45 pump was purchased, installed and wired-in by Nate Morris of Carnahan Electric on July 20, 2022. Unfortunately, the pump was damaged in transit and staff had to locate and purchase a replacement pressure sensor before it could be brought online. Staff installed the new pressure sensor as soon as it was received to restore water to the pressure system. A few days after installation was complete, staff discovered that the old pressure switch needed to be bypassed in order for the new pump to function properly. Nate returned to complete that work on July 25, 2022.

A few days after the pressure system was restored, the Goulds pump which was ordered in March 2022 finally arrived and the District now has a back-up pump on hand in case of an emergency.

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Administration Report

Billing Information	Number this Month
Bills Mailed Out*	531
Active Connections (on/billed each month) *	540
Connections on hold (connections damaged by fire)	79
Inactive Connections (locked off/liened with no bill)	7
Current Liens	2
New Meters	0
Fire Flow Letter Requests	3

*Difference between "Bills mailed out" and "Active connections" – 9 service connections located, and service access restored since the last billing cycle (July 22nd) that haven't received their first bill yet.

"Connections on hold" were damaged by the Caldor Fire or recovery crews and are not being billed.

Staff transferred service for 15 locations in June, 12 of which were vacant lots with water service connections.

Billing Summary

2022	# of Bills Sent	# Payments Received	Amount Billed	Amount Received
January	222	206 (93%)	15,281.45	19,851.86
February	225	180 (80%)	16,473.35	15,320.98
March	234	216 (92%)	17,073.98	19,909.26
April	479	238 (50%)	30,324.68	18,922.53
May	517	329 (64%)	37,100.11	23,733.14
June	527	379 (72%)	38,350.24	35,010.72
July	531	397 (75%)	38,467.34	37,813.68

AKS

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



August 11, 2022

RESOLUTION 2022-11

PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY FOR THE CALDOR FIRE BY GOVERNOR GAVIN NEWSOM ON SEPTEMBER 1, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT FOR THE PERIOD OF AUGUST 20, 2022, TO SEPTEMBER 19, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Grizzly Flats Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Grizzly Flats Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution 2021-03 on October 14, 2021, finding that the requisite conditions exist for the legislative bodies of Grizzly Flats Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, due to the Caldor Fire which started in El Dorado County on August 14, 2021; and

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



August 11, 2022

WHEREAS, meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service; and

WHEREAS, the Board of Directors does hereby find that the Caldor Fire has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Grizzly Flats Community Services District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District is posting meeting notices in two public locations and on the District's website in accordance with the Ralph M. Brown Act and providing a teleconference line to ensure public access and the opportunity for public comment.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and meeting in person would present imminent risk to health and safety of attendees to the lack of power, telephone, and water service.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of September 1, 2021.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of Grizzly Flats Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) September 19, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Grizzly Flats Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

pk10

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250
Grizzly Flats, CA 95636
Ph: 530/622-9626 Fax: 530/622-4806
www.grizzlyflatscsd.com



August 11, 2022

PASSED AND ADOPTED by the Board of Directors of Grizzly Flats Community Services District, this _____ day of _____, 20___, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Lynn Hannblom
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the _____ day of _____, 2022.

IN WITNESS WHEREOF, I have executed my name as Secretary on the _____ day of _____, 2022.

Kim Gustafson
GFCSD Board Secretary

pk11



AGENDA REQUEST FORM

DATE: 7/27/22 MEETING DATE: 8/9/22

REQUESTER: R Hall

ADDRESS: Winding Ln

PHONE NUMBER: _____

ITEM TITLE: Impact of policy not to disconnect water service REASON: New item
(Circle one) - Item on previous agenda
- Discussion only
- Special Meeting

DESCRIPTION OR HISTORY: (Use the back of this page if needed)

The board recently voted not to disconnect service as a means to continue collecting fees. It needs to review the impact to property owners who are not able to rebuild and any legal impact the decision may have by forcing owners to pay fees when they do not have any structures or temporary housing on property.

ACTION:
MOTION _____

SECOND _____

AYES _____ NAYES _____

pk12

Grizzly Flats Community Services District

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Grizzly Flats, CA 95636

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The 2022/2023 FY budget will be presented as a separate handout.



CALDOR FIRE EVENT

GRIZZLY FLATS CSD WATER SYSTEM



STATUS REPORT

Date: August 9, 2022

General: The purpose of Status Reporting is to provide current information to District staff, administration, and elected officials of ongoing progress on water service and infrastructure restoration. The Status Report will be updated on a regular basis and as information critical to restoration of the water system becomes available.

CURRENT STATUS

<p>Situation Summary</p>	<ul style="list-style-type: none"> • Cal OES toured private properties along the Eagle Ditch to determine the number and extent of hazard trees that need to be felled and removed. The District is working with the State to determine if funding may be available for this work. If so, this would allow USDA funding (should it become available) to be used solely for felling trees located on USFS lands. • FEMA funding for the reservoir liner is in final review and expected to be available to the District this month. • The USDA tree felling grant application is under final review by the Washington, D.C. office. The local USDA representative expects a response at any time. • "Fit for Service" inspections are being performed on the Tyler Drive and Winding Way water tanks. A report of the inspection findings should be available by the end of August. Additional coating inspections of the tanks may be required depending on the inspection findings. • District staff continue regular weekly coordination meetings with federal, state, county, and local representatives for emergency and disaster relief funding opportunities, including Cal OES, FEMA, USDA, and El Dorado County. • The surface water supply remains compromised as a result of damage due to falling trees between North Canyon and the reservoir. Until the hazardous trees are felled, work on the pipeline will be limited due to risk of injury or death. The reservoir remains at full capacity. • Debris cleanup and restoration activities continue to damage District infrastructure and property. To date, non-PG&E related activities have caused at least five (5) main breaks and twenty five (25) service line breaks, all of which have been repaired. PG&E caused water system damage includes eight (8) main breaks and forty nine (49) service line breaks, and additional damage is anticipated as they continue work. This damage is not considered fire damage, so it is not covered by FEMA.
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pk14



CALDOR FIRE EVENT

GRIZZLY FLATS CSD WATER SYSTEM



	<ul style="list-style-type: none"> Documents for fire hydrant and Eagle Ditch (earthwork) damage are being finalized and will be forwarded to FEMA in the next week.
<p>Water System Assessment</p>	<ul style="list-style-type: none"> District staff continues to assess the water system and refine damage and recovery costs to support emergency funding applications. Completed assessments to date include: distribution system water quality, water mains (leak detection), fire hydrants, reservoir liner, surface water diversions, South View pump station, and Forest View pump station. Partial assessment of the surface water pipeline was performed in June. Remaining assessments include: additional surface water conveyance pipeline sections, water meters, and Tyler/Winding Way steel tanks. Staff has developed plans for surface water pipeline and water meter assessments. Full assessment of the surface water conveyance system continues to be limited due to hazardous trees in the areas around the diversions and pipeline. Once funding is secured from USDA and/or State of California, work will begin by marking hazard trees followed by retaining a contractor for felling. Depending on weather, the work may not be completed until late spring, 2023. Staff is concerned that debris removal and utility restoration activities have and will continue to cause additional damage to the water system. It may be necessary to perform additional leak testing of the distribution system once these activities are completed to recover the cost of damages.
<p>Actions and Activities</p>	<ul style="list-style-type: none"> District staff continues to work with the El Dorado County Building Department and Pioneer Fire Protection District to address requirements of the 2010 Residential Fire Code. Both the County and Fire District have confirmed that residential fire sprinklers are required for new/rebuilt homes in Grizzly Flats. District staff has prepared an information packet for property owners and contractors explaining the requirement and options to meet the code, as well as a "will serve fire letter" for fire sprinkler designers and architects to use for their design calculations and submittal to the County for review and approval. Temporary/limited repairs to the surface water supply system will occur as weather, field conditions, funding, and material availability permit. Full evaluation of the conveyance pipeline is not expected until the hazardous trees near the pipeline are felled. Continue negotiations with the District's insurance company to develop fair terms for damage reimbursements.

PK15



CALDOR FIRE EVENT GRIZZLY FLATS CSD WATER SYSTEM



	<ul style="list-style-type: none"> • Prepare contracts for reservoir liner repairs, Tyler and Winding pump station alternatives, and surface water metering station. • Repair damaged service connections for residents that wish to return to their properties (i.e. RV's). • Begin initial planning and technical work to start construction of permanent replacement projects to meet FEMA requirements. • Conduct coating inspections of water tanks. • Repair critical water system leaks per leak detection reports.
<p>Coordination with Other Agencies</p>	<ul style="list-style-type: none"> • Continue regular meetings and coordination with state, federal, and local agencies to proceed with system recovery and restoration, and secure emergency and disaster relief funding. • Respond to USDA questions to secure grant for felling hazardous trees in the Big Canyon/North Canyon diversion and pipeline areas. • Coordinate with El Dorado County Building Department regarding residential fire code compliance for community rebuilding.
<p>Future Actions</p>	<ul style="list-style-type: none"> • Finish system damage assessments, including surface water conveyance pipeline, water meters, and Tyler/Winding steel tanks. Pipeline and water meter assessments will be challenging. The pipeline condition will be determined based on depth of cover and field observations (i.e. pipe condition acceptable if more than 12" of cover, etc.). Water meter assessment will require flow test to determine if internal parts were damaged though no external damage is visible. • Regular efforts to secure emergency funding sources and opportunities for system repair and replacement. Coordination with FEMA and CalOES is expected to continue for next several months. • Prepare a "Water System Restoration Plan" for Board review and approval. The Plan will address replacement and/or repair of damaged infrastructure using resources from FEMA, insurance, and other sources. • Develop standards for returning residents, both temporary (RV) and permanent (rebuilt), for Board review and approval. Standards to address changes in fees, rates, service improvements, etc., as a result of the Caldor fire. • Retain contractor to repair reservoir liner. • Retain contractor for felling hazard trees. • Retain contractor to replace surface water metering station. • Planning and design of replacement facilities for Tyler and Winding Way, and the surface water metering station. • Repair distribution system pipe leaks, fire hydrants, services, and other items as approved by FEMA for disaster funding.

PK16

Mountain Democrat

PROOF OF PUBLICATION
(2015.5 C.C.P.)

Proof of Publication of NOTICE OF INTENT

STATE OF CALIFORNIA
County of El Dorado

I am a citizen of the United States and a resident of the County aforesaid; I'm over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am principal clerk of the printer at the Mountain Democrat, 2889 Ray Lawyer Drive, a newspaper of general circulation, printed and published Monday, Wednesday, and Friday, in the City of Placerville, County of El Dorado, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court to the County of El Dorado, State of California, under the date of March 7, 1952, Case Number 7258; that the notice, of which the annexed is a printed copy (set in type no smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

7/29

ALL IN THE YEAR 2022

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at Placerville, California, this 29th day
of JULY, 2022

Misc Rains

Signature

NOTICE OF INTENT TO FILE APPLICATION

NOTICE IS HEREBY GIVEN that the Grizzly Flats Community Services District will hold a public meeting on August 11, 2022, at 9:00 AM at 4330 Golden Center Drive, Suite C, Placerville, CA 95667.

Application for Funding
U.S. Department of Agriculture
Rural Development
Rural Utilities Services (RUS)
Water and Wastewater
Loan and Grant Program

The purpose of the public meeting is to give citizens an opportunity to evaluate and comment on the District's intent to submit an application to the U.S. Department of Agriculture, Rural Development, Water and Wastewater loan and grant program.

The application seeks \$998,250 in funding which is proposed for the construction of water system improvements in the community of Grizzly Flats.

Persons interested in the program should appear before the Board of Directors at the above public hearing to make their comments known. If you are unable to attend the hearing, you may direct written comments to the Grizzly Flats Community Services District, P.O. Box 250, Grizzly Flats, CA 95636, by August 8, 2022. Additional information may be obtained from the District's office between the hours of 9:00 AM and 2:00 PM, weekdays or you may call (530) 622-9626.

Jodi Lauther
Grizzly Flats
Community Services District
Run One Time: July 29, 2022
7/29 10704

pk17

NOTICE OF INTENT TO FILE APPLICATION

NOTICE IS HEREBY GIVEN that the **Grizzly Flats Community Services District** will hold a public meeting on **August 11, 2022**, at **9:00 AM** at **4765 Sciaroni Road, Grizzly Flats, CA 95636**.

Application for Funding
U.S. Department of Agriculture
Rural Development
Rural Utilities Services (RUS)
Water and Wastewater
Loan and Grant Program

The purpose of the public meeting is to give citizens an opportunity to evaluate and comment on the District's intent to submit an application to the U.S. Department of Agriculture, Rural Development, Water and Wastewater loan and grant program. The application seeks **\$998,250** in funding which is proposed for the construction of water system improvements in the community of **Grizzly Flats**.

Persons interested in the program should appear before the Board of Directors at the above public hearing to make their comments known. If you are unable to attend the hearing, you may direct written comments to the **Grizzly Flats Community Services District, P.O. Box 250, Grizzly Flats, CA 95636**, by **August 8, 2022**. Additional information may be obtained from the District's office between the hours of 9:00 AM and 2:00 PM, weekdays, or you may call **(530) 622-9626**.

Jodi Lauther
Grizzly Flats Community Services District

Run One Time: **July 29, 2022**

Two Proofs of Publication Requested

PK18

Grizzly Flats Community Services District
Profit & Loss - O & M

July 2021 through June 2022
YEAR END - AUDITED FINANCIALS

July 2021 -
June 2022

Income

40000 - O & M Income

40100 · Water Charges - Basic Rate	265,985.26
40110 · Water Charges - Volumetric Rate	13,849.73
40200 · Water User Penalties	6,413.44
40300 · Miscellaneous Revenue	4,955.78
40400 · Pooled Interest	397.92
40700 · Grizzly Pond Shirt Sales	145.00
40000 · O & M Income - Other	356.46

Total 40000 · O & M Income	292,103.59
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Expense

50000 - Personnel Costs

51000 - Salaries Expense

51100 · Field Staff	54,260.04
51200 · Admin Staff	125,567.24
51300 · Overtime	60.00
51600 · Holiday Pay	9,874.80

Total 51000 · Salaries Expense	189,762.08
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52000 - Payroll Expense

52100 · Payroll Tax	18,556.96
52200 · CA SUI	315.00
52300 · Workers' Comp	5,063.46

Total 52000 · Payroll Expense	23,935.42
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53000 - Benefits Expense

53100 · Deferred Comp	2,489.64
53200 · HRA Medical	20,684.50
53300 · Life Insurance	343.00

Total 53000 · Benefits Expense	23,517.14
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54000 · Contract Operations	136,532.00
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Total 50000 · Personnel Costs	373,746.64
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*H2O - Estimated, didn't
have final invoicing at
the time of the audit*

Grizzly Flats Community Services District

Profit & Loss

July 2021 through June 2022
YEAR END - AUDITED FINANCIALS

	<u>July 2021 - June 2022</u>
60000 · Operations & Utilities Exp	
60100 · Alarm Service	1,236.80
60200 · Communication	4,069.39
60600 · PG&E	1,981.28
60700 · Propane	2,537.87
60800 · Trash Disposal	521.19
60900 · Website	224.00
Total 60000 · Operations & Utilities Exp	<u>10,570.53</u>
61000 · Water Treatment	
61100 · Chemicals	1,301.71
61200 · Equipment & Supplies	1,069.92
61300 · Testing & Lab Reports	3,130.00
Total 61000 · Water Treatment	<u>5,501.63</u>
62000 · Maintenance Exp	
62100 · Building	
62110 · 1099-NEC	300.00
62100 · Building - Other	253.84
Total 62100 · Building	<u>553.84</u>
62300 · Distribution System	443.30
62410 · Grizzly Pond Expenses	20.36
62450 · Eagle Ditch	1,412.08
62500 · Office Equip.	138.06
62600 · Parts & Equip.	635.67
62700 · Road Repairs	2,710.94
62800 · Service Contracts	
62810 · 1099-NEC Services	170.00
62800 · Service Contracts - Other	370.72
Total 62800 · Service Contracts	<u>540.72</u>
62900 · Treatment Plant I & II	519.25
Total 62000 · Maintenance Exp	<u>6,974.22</u>
63000 · Vehicle Exp.	
63200 · Parts & Repairs	745.64
63500 · Fuel Purchases	5,809.46
Total 63000 · Vehicle Exp.	<u>6,555.10</u>

PK 20

Grizzly Flats Community Services District

Profit & Loss

July 2021 through June 2022
YEAR END - AUDITED FINANCIALS

July 2021 -
June 2022

64000 · Employee Exp.

64200 · Education & Certifications 205.00

64400 · Transportation and Travel 500.00

Total 64000 · Employee Exp. 705.00

65000 · Admin Exp.

65100 · Agency Admin. Fee 3,751.32

65150 · Bank Fees & Supplies 2,718.85

65250 · Janitorial & Supplies 422.35

65300 · Meeting Expenses 105.00

65350 · Membership & Dues 3,963.00

65400 · Office Supplies 1,397.45

65450 · Postage 2,397.48

65550 · Software 4,019.98

Total 65000 · Admin Exp. 18,775.43

66000 · Professional Services

66200 · Legal 958.00

66400 · Liability Insurance 17,191.46

66900 · Other 410.00

Total 66000 · Professional Services 18,559.46

Total Expense 441,388.01

Net Income (149,284.42)

Grizzly Flats Community Services District

Profit & Loss - CIP

July 2021 through June 2022

YEAR END - AUDITED FINANCIALS

Income

45000 · Capital Income

45100 · Standby Charges	51,000.00	<i>lower than normal, usually \$58,200</i>
45200 · Penalties On Standby Fees	426.00	<i>much lower than normal, normally \$1,200</i>
45600 · Pooled Interest	1,187.71	
Total 45000 · Capital Income	<u>52,613.71</u>	

Expense

70000 · Capital Exp.

70100 · Compliance	1,093.43	<i>Fee charged by ED County to collect Standby Charges</i>
70300 · Interest On Long Term Debt	24,830.00	<i>USDA Loan (WISP Project)</i>
70800 · Depreciation	89,959.44	
Total 70000 · Capital Exp.	<u>115,882.87</u>	

Net Income

(63,269.16)

Grizzly Flats Community Services District
Check Detail
July 19, 2022

Type	Num	Date	Name	Account	Paid Amount
Check		07/19/2022	PACE Supply Corp.	10100 - WF-O&M Checking	
TOTAL			*credit used for invoice		0.00
Check	4562	07/19/2022	BaseCamp Environmental, Inc	10100 - WF-O&M Checking	
Bill	51863	04/30/2022	Environmental Work related to USDA grant for hazard tree removal along Eagle Ditch (work done	14700 - Grant Reimbursable	-2,900.00
Bill	51896	06/06/2022	4/30/22 - 5/21/22)	14700 - Grant Reimbursable	-3,282.50
TOTAL					-6,182.50
Check	4563	07/19/2022	A. Pardew	10100 - WF-O&M Checking	
Bill	1270	07/01/2022	customer refund - property sold	14900 - A/R- Water User Fees	-221.84
TOTAL					-221.84
Check	4564	07/19/2022	A T & T	10100 - WF-O&M Checking	
Bill	6/4/22 #9626	06/04/2022	main office line	60200 - Communication	-125.63
TOTAL					-125.63
Check	4565	07/19/2022	BSK Associates	10100 - WF-O&M Checking	
Bill	SFO1538	04/27/2022	lead paint testing of paint	14800 - Caldor Fire Expenses	-48.00
Bill	SFO1606	05/04/2022	lead paint testing of hydrant	14800 - Caldor Fire Expenses	-202.50
TOTAL					-250.50
Check	4566	07/19/2022	Continental Utility Solutions, Inc.	10100 - WF-O&M Checking	
Bill	M19564	06/16/2022	billing software - annual maintenance, tech support 8/31/22 - 3/21/23	65550 - Software	-1,400.00
TOTAL					-1,400.00
Check	4567	07/19/2022	Darlene Serpa Accounting Support	10100 - WF-O&M Checking	
Bill	June-22	06/06/2022	visit on 5/3/2022 - bookkeeping assistance	14800 - Caldor Fire Expenses	-370.00
TOTAL					-370.00
Check	4568	07/19/2022	Dearborn Life Insurance Company	10100 - WF-O&M Checking	
Bill	6/15/22 to 9/14/22	05/26/2022	6/15/22 - 9/14/22	53300 - Life Insurance	-80.10
TOTAL					-80.10
Check	4569	07/19/2022	El Dorado County Auditor Controller	10100 - WF-O&M Checking	
Bill	2022/2023	07/01/2022	LAFCO - billing for 2022/23 operating expenses	65100 - Agency Admin. Fee	-501.46
TOTAL					-501.46
Check	4570	07/19/2022	El Dorado County Environ. Mgt. Dept.	10100 - WF-O&M Checking	
Bill	2022/2023	07/01/2022	annual permit fees	65100 - Agency Admin. Fee	-341.00
TOTAL					-341.00
Check	4571	07/19/2022	El Dorado Disposal	10100 - WF-O&M Checking	
Bill	174342728U030	07/01/2022	7/1/22-9/30/22	60800 - Trash Disposal	-135.09
TOTAL					-135.09

Grizzly Flats Community Services District
Check Detail
July 19, 2022

Type	Num	Date	Name	Account	Paid Amount
Check	4572 ✓	07/19/2022	El Dorado Irrigation District	10100 · WF-O&M Checking	
Bill	06092022	06/09/2022	8809 - 2.75 gal, picked up on 6/9/22	61100 · Chemicals	-61.46
Bill	060920221	06/09/2022	Chlorine - 50 gal, picked up on 6/9/22	61100 · Chemicals	-79.00
Bill	07052002	07/05/2022	Chlorine - 50 gal, picked up on 7/5/22	61100 · Chemicals	-79.00
TOTAL					-219.46
Check	4573	07/19/2022	Eurofins Eaton Analytical, Inc.	10100 · WF-O&M Checking	
Bill	L0619772	03/07/2022	Quarterly testing - treated	61300 · Testing & Lab Reports	-300.00
Bill	L0611345	06/06/2022	Quarterly testing - raw	61300 · Testing & Lab Reports	-180.00
Bill	L0623352	06/10/2022	Quarterly testing - raw	61300 · Testing & Lab Reports	-180.00
TOTAL					-660.00
Check	4574	07/19/2022	Ferguson Enterprises	10100 · WF-O&M Checking	
Bill	0020494	06/28/2022	parts for Southview pump repair	14800 · Caldor Fire Expenses	-530.09
TOTAL					-530.09
Check	4575	07/19/2022	Inland Business Systems	10100 · WF-O&M Checking	
Bill	2769258	06/27/2022	5/20/22 - 6/19/22	62800 · Service Contracts	-28.90
TOTAL					-28.90
Check	4576	07/19/2022	Jodi Lauther.	10100 · WF-O&M Checking	
Bill	Jan-Jun	06/30/2022	Reimb Verizon, internet hotspot for office - Jan 24 - June 23	60200 · Communication	-174.08
Bill	Apr-Jun	06/30/2022	HRA - April to June	22200 · Accrued HRA Medical	-1,852.71
Bill	July	07/01/2022	HRA July	22200 · Accrued HRA Medical	-617.57
TOTAL					-2,644.36
Check	4577	07/19/2022	Joe Vicini, Inc.	10100 · WF-O&M Checking	
Bill	28896	06/06/2022	Tractor operator and laborer for main repairs, May 17 - 18 (Pine Ridge, Wooded Glen)	14800 · Caldor Fire Expenses	-3,472.50
TOTAL					-3,472.50
Check	4578	07/19/2022	ODP Business Solutions, LLC	10100 · WF-O&M Checking	
Bill	2509335666001	06/21/2022	misc office supplies, printer ink	65400 · Office Supplies	-111.12
Bill	250950601001	06/21/2022		65400 · Office Supplies	-8.46
TOTAL					-119.58
Check	4579	07/19/2022	P G & E	10100 · WF-O&M Checking	
Bill	6/16/2022	06/16/2022	5/11/22-6/9/22	60600 · PG&E	-39.87
TOTAL					-39.87
Check	4580	07/19/2022	Pleasant Valley Ace Hardware	10100 · WF-O&M Checking	
Bill	139728/1	06/09/2022	parts for damage from PGE on service lines	61200 · Equipment & Supplies	-15.55
TOTAL					-15.55
Check	4581	07/19/2022	Ralph Pauls' Inspection, LLC	10100 · WF-O&M Checking	
Bill	1245	06/06/2022	Fire Hydrant inspections - required to prove damages to FEMA	14800 · Caldor Fire Expenses	-4,000.00
TOTAL					-4,000.00

Grizzly Flats Community Services District

Check Detail

July 19, 2022

Type	Num	Date	Name	Account	Paid Amount
Check	4582	07/19/2022	SDRMA	10100 · WF-O&M Checking	
Bill	1/31/2022	05/15/2022	***VOID***	64400 · Transportation and Travel	0.00
Bill	2022-2023	06/10/2022		15100 · Insurance	0.00
TOTAL					0.00
Check	4583	07/19/2022	Signal Service Inc.	10100 · WF-O&M Checking	
Bill	354597	06/16/2022	7/1/22-9/30/22	60100 · Alarm Service	-237.00
TOTAL					-237.00
Check	4584	07/19/2022	US Bank Corporate Payments	10100 · WF-O&M Checking	
Bill	6/15/2022	06/15/2022	Amazon - saw blades	62600 · Parts & Equip.	-44.20
			Amazon - paper towels	65250 · Janitorial & Supplies	-27.07
			Extreme Towing - dump trailer	63200 · Parts & Repairs	-330.00
			Amazon - pull cord for compressor	62600 · Parts & Equip.	-24.11
			USPS - stamps for billing - 7 rolls	65450 · Postage	-406.00
			Amazon - pvc glue for repairs	14800 · Caldor Fire Expenses	-46.93
			Amazon - impact driver	62600 · Parts & Equip.	-225.82
			Amazon - misc repair supplies	14800 · Caldor Fire Expenses	-69.09
			Amazon - recoil starter for portable generator	62600 · Parts & Equip.	-22.01
TOTAL					-1,195.23
Check	4585	07/19/2022	USA Blue Book	10100 · WF-O&M Checking	
Bill	016318	06/16/2022	deep socket for impact driver - used to tighten compression couplings during leak repairs	61200 · Equipment & Supplies	-55.62
TOTAL					-55.62
Check	4586	07/19/2022	Verizon Wireless	10100 · WF-O&M Checking	
Bill	6/15/2002	06/15/2022	June cell charges	60200 · Communication	-124.21
TOTAL					-124.21
Check	4587	07/19/2022	Water Environmental Testing Laborator	10100 · WF-O&M Checking	
Bill	22-06-GF	07/19/2022	testing in June	61300 · Testing & Lab Reports	-151.00
TOTAL					-151.00
Check	4588	07/19/2022	White Benner, LLP	10100 · WF-O&M Checking	
Bill	6/16/2022	06/30/2022		66200 · Legal	-319.20
TOTAL					-319.20
Check	4589	07/21/2022	SDRMA	10100 · WF-O&M Checking	
Bill	2022-2023	06/10/2022	Property & Liability program invoice 2022-23 FY	15100 · Insurance	-17,231.65
TOTAL					-17,231.65
Check	4590	07/21/2022	BaseCamp Environmental, Inc	10100 · WF-O&M Checking	
Bill	51896	06/30/2022	work on USDA grant application (4/22/22 and 6/30/22 - back up docs submitted for records research	14700 · Grant Reimbursable	-3,282.50
TOTAL					-3,282.50

Joe
7/21/2022

Lynne M. Hambl
7/21/2022

Grizzly Flats Community Services District
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August 27, 2021

RESOLUTION 2021-01

RESOLUTION OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT DECLARING AN EMERGENCY FOR THE CALDOR FIRE

WHEREAS: Grizzly Flats Community Services District (District) provides critical water services to the residents within the Grizzly Flats Community Services District boundaries; and

WHEREAS: On August 14, 2021, the Caldor Fire started burning in the Middle Fork Cosumnes River Canyon in El Dorado County; and

WHEREAS: the Caldor Fire is exhibiting extreme fire behavior and has caused mandatory evacuations orders in numerous areas, including areas of Grizzly Flats, Somerset and Pollock Pines, and the fire poses a high risk to multiple populated communities; and

WHEREAS: On August 17, 2021, Governor Gavin Newsom proclaimed a state of emergency for El Dorado County due to the Caldor Fire. The El Dorado County Board of Supervisors declared a state of emergency at their special Board Meeting on August 19, 2021; and

WHEREAS: the Caldor Fire poses a clear and imminent danger to District facilities and personnel, demanding immediate action to prevent or mitigate loss of, or damage to life, property, and the essential District public services; and

WHEREAS: The District has taken, and continues to take, numerous actions in response to the Caldor Fire, in an effort to ensure safe and continuous services to the public; and

WHEREAS: Public Resources Code section 21080(b)(4) and CEQA Guidelines section 15269(c) exempt from CEQA any action that are necessary to prevent or mitigate an emergency; and

WHEREAS: CEQA Guidelines section 15359 defines "emergency" as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or danger to life, health, property, or essential public services;" and

WHEREAS: Public Contract Code section 20567 authorizes the district to let contracts without notice for bids in case of an emergency; and

WHEREAS: Public Contract Code section 22050(a)(2) requires that before action is taken to procure equipment, services, and supplies without giving notice for bids, the governing body must first make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency; and

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August 27, 2021

WHEREAS: Public Contract Code section 1102 defines "emergency" as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services," and

WHEREAS: The Districts "Emergency Response Plan," approved by the Board on September 12, 2014 and updated on January 9, 2020 allows the Board of Director's to act under declaration of an emergency authorizing the General Manager to take necessary and appropriate action in response to the emergency. The General Manager will provide periodic updates to the Board on the District's response to the Caldor Fires, specifically damages and repair plans; and

WHEREAS: The District performs a critical health and safety function for our customers—the supply of safe drinking water for domestic use and fire suppression. It is imperative that the District continue to provide those critical functions during this emergency. In order to ensure that the District is able to meet both the anticipated and unanticipated challenges that it is likely to face, the General Manager must have maximum flexibility in her ability to respond. District Board Policy 1.1.2 authorizes the District's General Manager to act in emergency situations where no Board Policies or Administrative Regulations exist; and

WHEREAS: Board Policy 3.4.2.2, delegates to the General Manager authority to approve any and all contracts necessary to abate an emergency after the Board declares an emergency by a four-fifths vote. (Public Contracts Code § 22050.) All action thereafter taken will be reported to the Board until the emergency action is terminated (at the earliest possible date that conditions warrant).

NOW, THEREFORE IT BE RESOLVED by the Grizzly Flats Community Services District Board of Directors as follows:

1. The Board finds and declares that the existing Caldor Fire constitutes an emergency within the meaning of Public Resources Code Section 21080(b)(4), CEQA Guidelines section 15359, Public Contracts Code section 1102, District Board Policy 1.1.2, District Board Policy 3.4.2.2, subdivision (6), and District Emergency Response Plan.
2. The Board finds and declares that the adoption of this Resolution, satisfies the requirements and criteria of Public Resources Code section 21080(b)(4), CEQA Guidelines section 15269(c), and Public Contract Code section 22050(a)(2) and 20567.
3. The foregoing findings and declaration are based upon all written, oral, and visual evidence, including both facts and professional opinions, presented to the Board at the adoption of this Resolution.
4. The Board hereby delegates, authorizes, and directs the District General Manager and her designees to take all action reasonably deemed necessary to respond to the emergency conditions declared herein, including but not limited to the following specific actions:
 - a. Enter into professional services and contract as reasonably deemed necessary to respond to the Caldor Fire.
 - b. Report to and seek ratification of the Board for any action taken in excess of authority expressly granted by this Resolution, at the first regular Board meeting held after each such action.

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August 27, 2021

5. This Resolution shall take effect immediately upon adoption. Subject to the ratification required by Public Contract Code section 22050(b)(3), (c)(1), and (c)(2), this Resolution shall remain in full force and effect until rescinded by a subsequent Resolution of the Board.

The Board hereby adopts this resolution ratifying the General Manager's declaration of an emergency for the Caldor Fire.

PASSED AND ADOPTED this 27TH day of AUGUST, 2021 by the following votes:

AYES: DIRECTORS CHIGAZOLA, DAVIDSON, HANNSBLUM, MALONSON AND MCKILLOP

NOES: NONE

ABSENT/ABSTAIN: NONE

A handwritten signature in cursive script that reads "Sherry McKillop".

Sherry McKillop
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the 27TH day of AUGUST 2021.

IN WITNESS WHEREOF, I have executed my name as Secretary on the 27TH day of AUGUST, 2021.

A handwritten signature in cursive script that reads "Kim Gustafson".

Kim Gustafson
GFCSO Board Secretary

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August 11, 2022

RESOLUTION 2022-08

RESOLUTION OF THE BOARD OF DIRECTORS OF GRIZZLY FLATS COMMUNITY SERVICES DISTRICT, RESCINDING THE EMERGENCY DECLARATION FOR THE CALDOR FIRE

WHEREAS: Grizzly Flats Community Service District (District) provides critical water services and wastewater services to the residents of El Dorado County; and

WHEREAS: On August 14, 2021, the Caldor Fire started burning in the Middle Fork Cosumnes River Canyon in El Dorado County; and

WHEREAS: the Caldor Fire is now fully extinguished and evacuation orders have been lifted in numerous areas, including areas of Pollock Pines and the communities of Grizzly Flats and Somerset, and the fire no longer poses a high risk to multiple populated communities; and

WHEREAS: the Caldor Fire no longer poses a clear and imminent danger to District facilities and personnel, and no longer demands immediate action to prevent or mitigate loss of, or damage to life, property, and the essential District public services; and

WHEREAS: Public Resources Code section 21080(b)(4) and CEQA Guidelines section 15269(c) exempted from CEQA any action that are necessary to prevent or mitigate an emergency; and

WHEREAS: CEQA Guidelines section 15359 defines "emergency" as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or danger to life, health, property, or essential public services;" and

WHEREAS: Public Contract Code section 20567 authorized the district to let contracts without notice for bids in case of an emergency; and

WHEREAS: Public Contract Code section 22050(c)(3) requires that the Board shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts; and

WHEREAS: Board Policy 3.4.2.2, delegates to the General Manager authority to approve any and all contracts necessary to abate an emergency after the Board declares an emergency by a four-fifths vote. (Public Contracts Code § 22050.) All action thereafter taken will be reported to the Board until the emergency action is terminated (at the earliest possible date that conditions warrant).

NOW, THEREFORE IT BE RESOLVED by the Grizzly Flats Community Services District Board of Directors as follows:

1. The Board finds and declares that the Caldor Fire no longer constitutes an emergency within the meaning of Public Resources Code Section 21080(b)(4), CEQA Guidelines section 15359, Public Contracts Code

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August 11, 2022

section 1102, District Board Policy 1.1.2, District Board Policy 3.4.2.2, subdivision (6), and District Emergency Response Plan.

2. The Board finds and declares that the adoption of this Resolution, satisfy the requirements and criteria of Public Contract Code section 22050(c)(3).
3. The foregoing findings and declaration are based upon all written, oral, and visual evidence, including both facts and professional opinions, presented to the Board at the adoption of this Resolution.
4. This Resolution shall take effect immediately upon adoption.

The Board hereby adopts this resolution rescinding the General Manager’s declaration of an emergency for the Caldor Fire.

PASSED AND ADOPTED this ____ day of _____, 2022 by the following votes:

AYES:

NOES:

ABSENT/ABSTAIN:

Lynn Hannblom
Board Chair
Grizzly Flats CSD Board of Directors

CERTIFICATE OF SECRETARY

The undersigned hereby certifies that she is the duly elected and qualified Secretary of the Grizzly Flats Community Services District, a California public entity and that the foregoing is a true and correct record of a resolution duly adopted by the Grizzly Flats Community Services District Board of Directors, on the ____ day of _____, 2022.

IN WITNESS WHEREOF, I have executed my name as Secretary on the ____ day of _____, 2022.

Kim Gustafson
GFCSO Board Secretary

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