

**Grizzly Flats Community Services District
Minutes of the Regular Meeting of the Board
December 8, 2022**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:00 P.M. by Director Hannblom.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Hannblom, and Malonson

Called-in: Scott Myers

Absent: Director Davidson

Others: Anthony Benavidez, Lorena Benavidez, Steven Benavidez, and Kim Gustafson

SALUTE TO THE FLAG was led by Director Hannblom.

B. APPROVAL OF THE AGENDA –Director Chigazola made a motion to approve the agenda as presented. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

C. PUBLIC COMMENT – There were no public comments.

D. CONSENT CALENDAR- These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the October 27, 2022, special meeting, and the November 10, 2022 regular meeting.**
2. **Review monthly System Report for November (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts)** – Director Hannblom asked if staff would be filing liens for past-due accounts, and Kim Gustafson said that lien notice letters were being distributed within a few days.
3. **Approval of the financial reports and spending for November 2022.**

Director Malonson made a motion to approve the consent calendar as presented. Director Chigazola 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

E. PRESENTATION – EAGLE SCOUT PROJECT AT GRIZZLY POND – Anthony Benavidez introduced himself to the Board. He is a member of the Boy Scouts of America’s Troop #19 in Elk Grove and is currently planning his Eagle Scout project. He indicated that he had been in touch with Robin Kelley and that she took him to the District’s Grizzly Pond property to brainstorm potential projects. Anthony said that he would receive service hours for being a Project Manager for improvements made at the pond property. Possible improvements he mentioned included a new fence with red cedar posts, solar lights, deer fencing with metal artwork cut-outs, and planting Carolina ivy to grow on the fence. Additionally, he was thinking of making a new sign, placing fake wood over the existing gate posts, taking one of the picnic benches to make four new benches, restoring the fire pit, adding stationary barbecue’s for residents to use, and installing a gazebo or 13’ x 16’ covering over some of the picnic benches for cover. He said that he had \$3,000 to start the project, and that he was planning to request donations from a nursery and hardware supplier for some of the materials. Also, he indicated that he had some volunteers who were available and willing to assist with the project. Kim Gustafson said she would check with the District’s insurance company to see if the work and barbecues would pose a liability issue, and that she would verify the project doesn’t create any conflicts with what FEMA has planned for mitigation at the site. If given authorization to proceed, he is ready to begin as soon as possible.

F. CALDOR FIRE RECOVERY

1. **Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch** – Kim Gustafson said that the deadline to submit the tree project to FEMA was 12/12/22. Staff reached out to twelve arborists to request proposals for marking the hazard trees on private parcels. One quote was received in response and estimated completion date was listed as 12/31/22. She also noted that right of entry forms have been received

from all but two property owners; one of which was planning to log his property before the project begins, and the other would like to speak with the arborist to ensure that healthy trees are not removed.

Director Hannblom requested that the Board continue to receive monthly Caldor Fire Status Updates.

2. **Report on status of customer billing** – Kim Gustafson referred the Board to page 7 of the packet and said that 556 bills were distributed in November 2022, for a total of \$39,685.78, and 551 customer payments were received for a total of \$40,177.77.

G. OFFICE & FINANCE / Kim Gustafson, Interim General Manager

Office Operations:

1. **Review and authorize posting of the Board vacancy notice** – Kim Gustafson referred the Board to page 22 of the packet and requested that the Board approve the vacancy notice for posting at the Diamond Springs Post Office, Somerset Post Office, and the Grizzly Flats Community Church library site.

Director Chigazola made a motion to authorize posting of the vacancy notice as requested. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

Financial Operations:

2. **Discuss the terms of the Community Disaster Loan Application to FEMA in the amount of \$146,301** – Kim Gustafson referred the Board to a separate handout and noted that Sonya Ricks of FEMA was not able to verify what the interest rate for the loan would be as it is determined at the time of application. Sonya mentioned that the current interest rate is 3.6%. Kim noted that interest will not be applied to the loan until money has been drawn, and that the loan can be cancelled by the District at any time. She indicated that she will begin preparing the loan documents for submittal.

H. ANNOUNCEMENTS / DIRECTORS COMMENTS – Kim Gustafson said that the annual organizational meeting where Board and committee memberships are adjusted will take place on January 12, 2023.

I. ADJOURNMENT- Director Chigazola made a motion to adjourn. Director Malonson 2nd the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 7:02 P.M. The next regular meeting will be held in Grizzly Flats and via teleconference starting at 6:00 PM on Thursday, January 12, 2023.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Lynn Hannblom, Board Chair

Date:
