

**Grizzly Flats Community Services District  
Minutes of the Regular Meeting of the Board  
September 8, 2022**

**A. CALL TO ORDER**

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 9:00 AM by Director Hannblom.

**ROLL CALL OF THE BOARD**

Present: Directors Chigazola, Davidson, Hannblom, Malonson and McKillop

Called-in: Scott Myers (H2Ou)

Absent: None

Others: Carolyn and Rick Hall, Kim Gustafson, Mel Kelley, Jessi Phillips, and Sonia Nims

**SALUTE TO THE FLAG** was led by Director Hannblom.

**B. APPROVAL OF THE AGENDA – Director Malonson made a motion to approve the agenda as presented. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

**C. PUBLIC COMMENT –** Rick Hall thanked the Board for returning to in-person meetings. He also indicated that the District restored water service to his location because he said he did not have it, but he still does not feel that it is accessible due to the lack of piping on his property.

**D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the August 11, 2022 regular meeting.**
2. **Review Monthly System Report for August (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).**
3. **Approval of the financial reports and spending for July 2022.**

Director McKillop made a motion to approve the agenda as presented. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.

**E. PRESENTATION – Scott Myers, H2O Urban Solutions**

1. **Review and discuss a task order proposal from H2O Urban Solutions (H2Ou) for professional services for the design and construction management of the GFCSO Reservoir Liner Caldor Fire Repair Project. H2Ou is currently contracted with GFCSO as the District Engineer under the Professional Services Agreement for Engineering Services dated April 21, 2017. The existing contract includes planning, design, construction management, construction inspection services in the scope of work as part of the master services agreement. H2Ou has provided a scope of work and cost contained in Task Order #2 in the amount of \$45,470 to perform the design, construction management and inspection services for this project. The funding source for the design and construction of this project is from the District's Insurance Provider as part of the claim process from the losses incurred during the Caldor Fire. The insurance adjuster has reviewed the proposed task order and indicated this will be incorporated into the insurance claim – Scott Myers indicated that progress has been made with the District's insurance agency (SDRMA) and FEMA. He said that he and Cort Abney are ready to complete the reservoir liner repair design work, the contract, and the Request for Proposals document for distribution to get bids. Scott went on to say that \$45,470 was included in the insurance claim for work relative to this task order #2 under H2O Urban Solutions Engineering Contract. There was a brief discussion about the estimated timeline for the project.**

Director Chigazola made a motion to approve Task Order #2 in accordance with H2O Urban Solutions existing Professional Services Agreement for Engineering Services, for the design and construction management of the GFCSO Reservoir Liner Caldor Fire Repair Project in the amount of \$45,470 as presented. Director Davidson 2<sup>nd</sup>

**the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### **F. CALDOR FIRE RECOVERY**

- 1. Review the most recent Caldor Fire Status Report** – Kim Gustafson told the Board that the District recently received a check from Cal OES in the amount of \$115,083.23 for the emergency temporary work through December 31, 2021. Additionally, a \$1,407.33 payment was received from ECC Constructors and a \$3,043.59 payment was received from PG&E for water draws. Director Malonson asked if the tank inspection was x-ray or visual only. Scott Myers responded to say that there are several levels of inspection. Level 1 is a visual inspection. Level 2 includes taking an impression to look at grains. Level 3 includes taking metal to test. Scott indicated that the tanks may still need some repairs, and that the repair costs may exceed full replacement of the tanks. Director Malonson asked if the insurance company would replace the tanks. Scott confirmed that they would. He went on to say that Winding Way is a bolted tank which is hard to recoat. The gaskets on the bolted tank would need to be replaced and the tank would need to be disassembled, recoated and reassembled in place. Scott indicated that staff took paint samples at Winding Way and Tyler tanks to determine the presence of lead. Director Davidson said that during the fire event off Capps Crossing Road on September 6<sup>th</sup>, CalFIRE drew water from a nearby fire hydrant. Kim Gustafson also noted that they took water from the reservoir via helicopter. Scott Myers then noted that he is working with Rebecca Guo of Stantec to clean-up the fire hydrant damage report. Also he indicated that there are damaged water meters which were previously believed to have survived the fire. The issue is that some of the meters in the burn scar are not properly registering usage, so staff will be pulling and testing them in the next few weeks. The District owns a meter test kit which will be sent out to verify proper calibration prior to testing meters.
- 2. Update on USDA-RD grant application for funding to remove hazard trees along Eagle Ditch** – Scott Myers said that he and Kim Gustafson recently participated in a meeting at the El Dorado Water Agency with Ken Payne, Kyle Erickson and Rebecca Guo of Stantec. During the meeting, Scott asked Ken Payne for funding assistance when the District goes through the Proposition 218 process. He also mentioned that a Water Operations Committee meeting will be scheduled to discuss several items including the American Rescue Plan Act (ARPA) project and possible grants to upgrade service lines. Art recommended that the District create a five year plan for county funding assistance. Director McKillop said that she spoke with the San Lorenzo Valley Water District about a wildfire recovery surcharge they implemented for the first five years following their wildfire. She will send additional information to Kim Gustafson so that it can be disseminated to the Board.
- 3. Report on status of customer billing** – Kim Gustafson referred the Board to page 7 of the packet and said that 545 water statements were distributed in August 2022 totaling \$39,578.18. She said that several customers submitted advanced payments and the amount received from customers was \$39,827.01.

#### **G. OFFICE & FINANCE / Jodi Lauther, General Manager**

##### ***Office Operations:***

- 1. Discuss changing the time of the District's Regular Meetings** – Director McKillop indicated that this item was added to the agenda in order to accommodate the schedules and allow for more participation from the District's constituents. Rick Hall mentioned that the evenings are the best time to hold meetings. Director McKillop noted that lunch or evenings work best for her schedule. Following a brief discussion, it was decided that the regular monthly Board meetings would be rescheduled to take place starting at 6:00 PM on the second Thursday of each month.

**Director McKillop made a motion to change the schedule for the regular monthly meetings to take place on the second Thursday of each month starting at 6:00 PM. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye.**

#### **H. CLOSED SESSION - The Board entered into closed session at 10:37 AM to discuss:**

**THREAT TO PUBLIC SERVICES OR FACILITIES Pursuant to Section 54957(a)  
Consultation with: Scott Myers, Chief Operator, H2O Urban Solutions, Inc.**

- I. **REPORT FROM CLOSED SESSION** – The Board returned to open session at 10:57 AM and said that they agree to let Ken Payne (El Dorado Water Agency) or his designated alternate act as the District’s liaison with PG&E and El Dorado County as long as he presents them with a timeline and plan of action for how he will protect the public safety of Grizzly Flats CSD’s water system.
- J. **ANNOUNCEMENTS / DIRECTORS COMMENTS** – There were no announcements or director comments.
- K. **ADJORNMENT- Director McKillop made a motion to adjourn. Director Davidson 2<sup>nd</sup> the motion. There was no further discussion. Director Hannblom called for a vote. The motion passed with all directors present voting aye and the meeting was adjourned at 11:07 AM.** The next regular meeting will be held in Grizzly Flats and via teleconference starting at 6:00 PM on Thursday, October 13, 2022.

Minutes submitted by:

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*Kim Gustafson, Board Secretary*

Approved by:

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*Lynn Hannblom, Board Chair*

Date:

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