

**Grizzly Flat Community Services District
Notice of a Meeting of the Personnel & Policy Review Committee**

Date: Wednesday, December 1, 2021

Time: 12:00 PM

Due to the Caldor Fire Emergency, this meeting is available via teleconference.

To participate, call 1-(978)-990-5230 and enter access code 840700#



Due to the Caldor Fire Emergency declaration by California Governor Gavin Newsom on September 1, 2021, and consistent with the terms of CA GOVT § 54953, Subdivision (e), Paragraph (1), Subparagraph (b) and GFCSD Resolution 2021-05, remote teleconference meetings were authorized by the Grizzly Flats Community Services District Board of Directors for the period of November 19, 2021, to December 19, 2021. This action waived certain requirements of the Ralph M. Brown Act (Brown Act) such as (1) making each teleconference location accessible to the public, and (2) allowing the public to address the agency from each teleconference location. Instead, members of the public are able to observe and address the meeting telephonically or otherwise electronically.

The public may participate in the GFCSD board meetings by teleconference via the instructions provided at the back of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's website at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

A. CALL TO ORDER

B. ROLL CALL OF THE COMMITTEE MEMBERS

Members: Director Hannblom, Jodi Lauther (General Manager), and Director McKillop

C. APPROVAL OF THE AGENDA

D. DISCUSS PROPOSED JOB DESCRIPTION FOR MAINTENANCE TECH/DISTRIBUTION OPERATOR

E. DISCUSS RESEARCH ON PAY SCALES FOR NEW POSITION AND OFFICE FACILITATOR

F. ADJOURN

****This is a committee meeting. No decisions are made by committees. They form recommendations on specific topics which are presented to the full Board of Directors at regularly scheduled meetings.***

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- *Due to the nature of this meeting, packets will not be created or distributed prior to this meeting. However, any documents distributed during this meeting can be requested through a "Public Records Request". Please ask our administrative staff for more information.*
 - *Agendas are now available by email. A written request must be on file with the GFCSD office.*
 - *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held via teleconference on Thursday, December 9, 2021 at 6:30 PM.***

PUBLIC COMMENT PROCEDURES

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.