

**Grizzly Flats Community Services District  
Minutes of the Regular Meeting of the Board  
August 12, 2021**

**A. CALL TO ORDER**

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:30 PM by Director Davidson.

**ROLL CALL OF THE BOARD**

Present: Directors Chigazola, Davidson, Hannblom, and Malonson

Called-in: Director McKillop

Absent: None

Others: Kim Gustafson and Jodi Lauther

**SALUTE TO THE FLAG** was led by Director Davidson.

**B. APPROVAL OF THE AGENDA – Director Chigazola made a motion to approve the agenda as presented. Director Hannblom 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.**

**C. PUBLIC COMMENT –** There was no public comment.

**D. CONSENT CALENDAR-** These items are expected to be routine business not normally requiring discussion. Action by the Board was taken at one time with one motion.

1. **Approval of the minutes of the regular meeting on July 8, 2021.**
2. **Approval of the minutes of the special meeting on July 21, 2021.**
3. **Approval of the financial reports and spending for July 2021.**
4. **Review the GFCSD System Report for July 2021.**
5. **Receive and file the Action List for August 2021.**
6. **Receive and file the 2021/22 Direct Charge confirmation from El Dorado County.**
7. **Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).**

**Director McKillop made a motion to approve the Consent Calendar as presented. Director Malonson 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.**

**E. 2021/2022 BUDGET SESSION –**

1. **Review and consider adoption of the proposed budget for the 2021/2022 fiscal year for Operation and Maintenance (O&M), Asset Management and Capital Improvement Projects (CIP) –** Jodi Lauther referred the Board to the final version of the 2021/2022 fiscal year budget which was presented in a separate handout. She said that she implemented the changes discussed during the July 21, 2021 special meeting. There was no further discussion.

**Director Chigazola made a motion to approve the Consent Calendar as presented. Director Hannblom 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.**

**F. OPERATIONS & FINANCE / Jodi Lauther, General Manager**

***Office Operations:***

1. **Discuss renewal of the District’s Municipal Services Review and Sphere of Influence Study with El Dorado Local Agency Formation Commission –** Kim Gustafson said that on July 21, 2021, staff received an e-mail from Erica Sanchez at the El Dorado County Local Agency Formation Commission, stating that they hired a consultant to update the District’s Municipal Service Review (MSR) and Sphere of Influence (SOI) study. The MSR study analyzes information about the governance structures and efficiencies of the District, and the SOI is a planning tool adopted and used by LAFCO to designate the future boundary and service area. These studies are scheduled

to be revised every five years. Staff provided the consultant all requested information and is waiting to receive a draft of the MSR and SOI report which may be presented to the Board for approval in October or November 2021.

2. **Update on Grizzly Pond valve replacement** - Jodi Lauther said that she did not have any updates for this item. Director Davidson indicated that he has been waiting for the mud to dry out a little prior to beginning work. Director Chigazola offered to assist with this project. Director Davidson will begin work as soon as he can find a break in his schedule.
3. **Announce Mountain Counties Water Resources Association's "Drought, Fire and a Changing Climate: Where Do We Go From Here" event scheduled to take place in Loomis, CA on October 27, 2021** – Jodi Lauther said referred the Board to page 26 of the packet for a flyer about MCWRA's "Drought, Fire and a Changing Climate: Where Do We Go from Here?" event which will be held in Loomis, CA. She said that pre-registration is required and asked that any interested Directors message her so that she can sign them up.

#### ***Financial Operations:***

4. **Review and approve the one proposal received for Audit Services from Larry Bain, CPA, An Accounting Corporation** - Jodi Lauther said that although staff contacted and requested proposals from twelve firms for audit services, only one proposal was received in response. The proposal received was from the District's current auditor Larry Bain, CPA. Since California law requires that Districts' change auditors every six years, Susan Tang, CPA from Larry's office will be the engagement partner that is responsible for supervising and signing off on the audit.

**Director Chigazola made a motion to accept the proposal for Auditor Services from Larry Bain, CPA, An Accounting Corporation and authorize Jodi Lauther to execute an agreement for services for the fiscal years ending June 30, 2021, 2022 and 2023, with the option to renew for the fiscal years ending in 2024 and 2025. Director Malonson 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.**

### **GENERAL BUSINESS ITEMS**

- G. **WATER SUPPLY AND CONSERVATION** – Jodi Lauther said that the District's water supply is in good shape with both diversions flowing and the reservoir spilling. She went on to say that the State Water Resources Control Board is getting close to issuing a diversion curtailment order to the District. On August 3, 2021, the SWRCB approved emergency curtailment measures for the San Joaquin Delta watershed. The emergency regulation must be approved by the Office of Administrative Law and filed with the Secretary of State before it becomes effective and curtailment orders can be issued. There was a brief discussion, and the Board agreed to wait and see if the emergency regulations are approved prior to discussing next steps.
- H. **EL DORADO WATER AGENCY (EDWA)**
  1. **El Dorado Water Agency's July 14, 2021, meeting was cancelled. Report from the August 11, 2021 meeting** – Jodi Lauther participated in the August 11, 2021 teleconference and said that El Dorado County asked for the El Dorado Water Agency's assistance distributing funds that were received as part of the American Rescue Plan. She said that she spoke with Ken Payne about funding requirements and learned that the priority will be given to projects that yield measurable water savings. A few potential projects include installing a pressure control valve at the top of Old Mine Road, replacing the pressure reducing valve and/or replacing water lines on Old Mine Road, replacing the Programmable Logic Controller (PLC) which operates the treatment plants, and purchasing a ground penetrating radar as recommended by Scott Myers of H2O Urban Solutions.
- I. **CLOSED SESSION** - The Board entered a closed session at 7:12 PM to discuss:
  1. Anticipated Litigation (§ 54956.9), case number 21-0434 (California Highway Patrol)
- J. **REPORT FROM CLOSED SESSION** – The Board returned to open session at 7:27 PM.
  1. Director Davidson said that no decisions were made and there was nothing to report.

- K. ANNOUNCEMENTS / DIRECTORS COMMENTS** – Jodi Lauther said that the State Water Resources Control Board will be collecting surveys from Districts that suffered revenue loss due to the COVID-19 pandemic in preparation of distributing California Water and Wastewater Arrearage Payment Program funding. Staff will participate in a webinar on August 19, 2021 to learn more about this program and required information for their survey which is due on September 10, 2021.

Director Davidson recommended that the Action List be reviewed once a year for project updates. Additionally, he recommended that staff find a better way to track rainfall.

- L. ADJORNMENT- Director Malonson made a motion to adjourn. Director Chigazola 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 7:33 PM.** The next regular meeting will be held via teleconference starting at 6:30 PM on Thursday, September 9, 2021.

Minutes submitted by:

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*Kim Gustafson, Board Secretary*

Approved by:

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*Art Davidson, Vice Chair*

Date:

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