

**Grizzly Flats Community Services District
Minutes of the Special Meeting of the Board
July 21, 2021**

A. CALL TO ORDER

The regular meeting of the Grizzly Flats CSD Board of Directors was called to order at 5:44 PM by Director McKillop.

ROLL CALL OF THE BOARD

Present: Directors Chigazola, Davidson, Hannblom, Malonson, and McKillop

Absent: None

Others: Kim Gustafson, Patti Jobe, and Jodi Lauther

SALUTE TO THE FLAG was led by Director McKillop.

B. APPROVAL OF THE AGENDA – Director Chigazola made a motion to approve the agenda as presented. Director Davidson 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed.

C. PUBLIC COMMENT – There was no public comment.

D. 2021/2022 BUDGET SESSION

- 1. Review and discuss the proposed budget for the 2021/2022 fiscal year. The final budget is expected to be approved by the Board during their regular meeting scheduled for August 12, 2021** - Jodi Lauther said that the budget represents staff's best guess at income and expenses for the next fiscal year. She said the O & M income is funded by water rates, based on 614 active accounts. She recommended that item 40110 "Water Charges – Volumetric Rate" be changed from \$48,400 to \$50,000. She then went on to say that funding from Local Agency Investment Fund (LAIF) interest fees are down to an estimated \$2,000, and that she believes that staff will install two new water meters during the 2021/2022 fiscal year. There was a brief discussion about personnel, utility, water treatment and maintenance expenses. Jodi said that the Budget & Finance Committee felt it was important for the Asset Management reserve account funding of \$21,600 to be listed on the budget summary, even though it pushes the budget (\$19,592) into the red.
- 2. Review Reserve Accounts per GFCSD policy - The Board will review all reserve accounts and make a determination regarding the continuing need for and purpose of the reserve funds, the appropriate levels of accumulation, and conditions in which those reserve funds are utilized** – Jodi Lauther then referred the Board to page 2 of the meeting packet for the Reserve Account Summary. She said that the O & M Reserve target is set at \$80,000, and that the estimated year end balance is \$68,000. The O & M Emergency Reserve target is currently set at \$150,000, but Jodi felt that it should be increased to \$200,000. There was a brief discussion about the other reserve account targets and balances. For the Hydrant Repair and Replacement Reserve, the Board felt that the cap should be set at \$60,000.

E. ANNOUNCEMENTS / DIRECTORS COMMENTS – Director Davidson said that the District should purchase a snowblower with tracks due to the steep driveway. Additionally, he said that the area on the driveway that is alligating should be repaired prior to sealcoating.

Director McKillop thanked the Budget & Finance Committee for all their hard work. Director Malonson said that staff does a good job at running the District.

F. ADJORNMENT- Director Malonson made a motion to adjourn. Director Hannblom 2nd the motion. There was no further discussion. A roll call vote was taken: Director Chigazola – AYE, Director Davidson – AYE, Director Hannblom – AYE, Director Malonson – AYE, and Director McKillop - AYE. The motion passed and the meeting was adjourned at 7:01 PM. The next regular meeting will be held via teleconference starting at 6:30 PM on Thursday, August 12, 2021.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Sherry McKillop, Board Chair

Date:
