

Grizzly Flats Community Services District
Notice of Regular Business Meeting of the Board

Date: Thursday, May 13, 2021

Time: 6:30 PM

Due to social distancing requirements, this meeting is available via teleconference.

To participate, call 1-(978)-990-5230 and enter access code 840700#



As a result of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order (EO) N-29-20 on March 17, 2020 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which waives certain requirements of the Ralph M. Brown Act (Brown Act). Specifically, EO N-29-20 waives the requirements that local public agencies (1) make each teleconference location accessible to the public, and (2) allow the public to address the agency from each teleconference location. EO N-29-20 requires local public agencies to allow members of the public to observe and address the meeting telephonically or otherwise electronically.

In accordance with EO N-29-20, the public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's website at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – *Please review the "Public Comment Procedures" attached to this agenda.*

D. CONSENT CALENDAR / Board Chair / *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*

1. Approval of the minutes of the regular meeting on March 11, 2021.
2. Approval of the financial reports and spending for March and April 2021.
3. Review the GFCSD System Report for March and April 2021.
4. Receive and file the Action List for May 2021.
5. Approval of the WSIP loan payment to USDA-Rural Development on April 1, 2021.
6. Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).
7. Review and file Local Agency Formation Commission's (LAFCO's) Proposed Budget for FY 2021-22.

Recommended Action: *The Board should approve the Consent Calendar as presented.*

E. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. Instant Runoff Election of Regular and Alternate Special District Representative to El Dorado LAFCO / Gustafson (discussion/action)

Recommended Action: *The Board should rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.*

Financial Operations:

2. Review insurance quotes, and authorize staff to secure Property/Liability and Workers' Compensation insurance from one or more of the responders / Lauther (discussion/action)

Recommended Action: *Decide whether the Property/Liability and Workers' Compensation programs should be insured separately or together and authorize staff to procure insurance for the 2021/22 fiscal year with the selected vendor(s).*

3. Approve annual membership renewal of California Rural Water Association (CRWA) for \$643 / Lauther (discussion/action)

Recommended Action: *The Board should approve membership renewal as presented.*

4. Discuss temporarily amending the procedure for collection of past due accounts due to the State's Executive Orders that do not allow service disconnection for non-payment due to the Covid-19 pandemic / Lauther (discussion/action)

Recommended Action: *The Board should consider the following:*

- a. *Authorize the General Manager to file a lien with El Dorado County against any parcel that would be eligible for shutoff for non-payment per District policy.*
- b. *The cost to file the lien will or will not be applied to the customer's past due balance.*

5. Discuss approving Jodi's attendance at CSDA's General Manager Summit in Olympic Valley, CA from June 27 – 29, 2021 / Lauther (discussion/action)

Recommended Action: *The Board should consider approving the lodging and travel expenses for the CSDA General Manager Summit. Jodi was awarded a scholarship that covers the registration costs of approximately \$700.*

6. Discuss O&M Services Contract with H2O Urban Solutions, Inc., which is set to expire on June 30, 2021 and hear report/recommendation from Water Operations Committee who held a meeting on April 23, 2021 to discuss this item / Lauther (discussion/action)

Recommended Action: *The Board needs to select one of the following actions:*

- a. *Authorize the General Manager to extend the current H2Ou contract for O&M Service for one addition year as provided in our current contract. H2Ou's "not to exceed" contract amount for the addition year (2021-2022) will be \$183,576 (no change in rates from this year's contract).*

- OR -

- b. *Authorize the General Manager to proceed with the bid process by issuing a Request for Proposals (RFP) as presented. Bid results will be brought back to the board at the regular meeting in June so a proposal can be selected.*

GENERAL BUSINESS ITEMS

F. EL DORADO WATER AGENCY (EDWA)

1. The El Dorado Water Agency meeting scheduled for April 14, 2021 was canceled. Report from the May 12, 2021 meeting / Director Chigazola (discussion)

G. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Discuss El Dorado County's "Temporary Recreational Vehicle Ordinance Code 5136" which allows RVs to be placed on vacant lots and how this impacts the GFCSD / Lauther (discussion)
2. Discuss annual budget process and estimated timeline / Lauther (discussion)

H. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held via teleconference on Thursday, June 10, 2021 at 6:30 PM.***

This institution is an equal opportunity provider and employer.

Grizzly Flats Community Services District

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Public Comment Procedures

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 5 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.