

Grizzly Flats Community Services District **Notice of Regular Business Meeting of the Board**

Date: Thursday, June 11, 2020

Time: 6:30 PM

Location: THIS MEETING WILL BE HELD VIA TELECONFERENCE

To participate, call 1-(978)-990-5230 and enter access code 840700#



As a result of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order (EO) N-29-20 on March 17, 2020 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which waives certain requirements of the Ralph M. Brown Act (Brown Act). Specifically, EO N-29-20 waives the requirements that local public agencies (1) make each teleconference location accessible to the public, and (2) allow the public to address the agency from each teleconference location. EO N-29-20 requires local public agencies to allow members of the public to observe and address the meeting telephonically or otherwise electronically.

In order to protect the health and safety of the public, board members and GFCSD employees, all District facilities, including our office located at 4765 Sciaroni Road, Grizzly Flats, CA 95636 will be closed to the public until further notice. In accordance with EO N-29-20, the public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's web site at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (9:00 AM – 2:00 PM).

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – *Please review the "Public Comment Procedures" attached to this agenda.*

D. CONSENT CALENDAR / Board Chair / *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*

1. Approval of the minutes of the regular meeting on May 14, 2020.
2. Approval of the financial reports and spending for May 2020.
3. Review the GFCSD System Report for May 2020.
4. Receive and file the Action List for May 2020.

Recommended Action: *The Board should approve the Consent Calendar as presented.*

E. BOARD VACANCY – APPOINTMENT BY THE BOARD

1. The Board will consider making an appointment for one vacant position on the GFCSD Board of Directors. (**Note: The Board will conduct informal interviews if deemed necessary, or else selection may be based on information submitted by the interested candidates*) / McKillop (discussion/action)

Recommended Action: *The Board should appoint one person to fill the vacancy on the Board of Directors. The individual appointed shall formally join the Board at the July meeting, after they take the "Oath of Office".*

F. OFFICE & FINANCE / Jodi Lauther, General Manager

Office Operations:

1. Discuss the formation of a committee to investigate converting Grizzly Pond into a park / Davidson (discussion/action)

Recommended Action: *The Board should decide whether or not to form a committee to investigate this matter.*

2. 2020 Notice of Elective Offices / Gustafson (discussion/action)
 - a. Review the Board positions up for election this year and deadlines to file for those positions.
 - b. Review and approve "Notice of Elective Offices to be Filled".
 - c. Review and approve Resolution 2020-05 "Declaring an Election Be Held in its Jurisdiction, Consolidation with other Districts, Requesting Election Services."

Recommended Action: *The Board should take action to approve the "Notice of Elective Offices to be Filled" and Resolution 2020-05 "Declaring an Election Be Held in its Jurisdiction, Consolidation with other Districts, Requesting Election Services."*

Financial Operations:

3. Discuss an extension of Resolution 2020-02 and Resolution 2020-03, actions taken by the District in March 2020 to assist customers experiencing financial hardships caused by the COVID-19 pandemic / Lauther (discussion/action)

Recommended Action: *The Board should decide whether or not to extend the directives of Resolution 2020-02 and Resolution 2020-03.*

G. 2020/2021 BUDGET SESSION

1. Review and discuss the proposed budget for the 2020/2021 fiscal year for the Operation and Maintenance (O&M), Asset Management Program and Capital Improvement Projects (CIP)
2. Discuss the Budget & Finance Committee Recommendations including:
 - a. Changing the allocation for GM's salary (100% admin vs. split).
 - b. Policy change to Cost of Living Adjustment (COLA) policy (Employee Handbook, 2.15), to reflect a 10 year average calculation to help stabilize the COLA swings that occur from year to year.
 - c. Add a "Grizzly Pond" expense account to identify expenses directly related to the pond property.

The proposed budget has been reviewed by the Budget & Finance Committee who met on June 2, 2020. The Board will be asked to consider adopting it at our next regular meeting scheduled for July 9, 2020 / Budget and Finance Committee (Davidson, Jobe, Lauther, McKillop) (discussion)

GENERAL BUSINESS ITEMS

H. COMMITTEE REPORTS

1. **Operations Committee (Lauther, Davidson, McKillop, & H2O Urban Solutions)**
 - a. Report from Operations Committee meeting held on May 28, 2020 (discussion)

I. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. Report from the June 10, 2020 El Dorado County Water Agency meeting / Lauther (discussion)

J. ANNOUNCEMENTS / DIRECTORS COMMENTS

K. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held via teleconference on Thursday, July 9, 2020 at 6:30 PM.***

This institution is an equal opportunity provider and employer.

Grizzly Flats Community Services District

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www.grizzlyflatscsd.com



Public Comment Procedures

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting, if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 5 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.