

**Grizzly Flats Community Services District
Minutes of the Special Meeting of the Board
May 5, 2020**

A. CALL TO ORDER

The special meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:30 PM by Director McKillop.

ROLL CALL OF THE BOARD

Present: Directors Davidson, Humphreys, McKillop and Morgan

Absent: None

Others: Kim Gustafson and Jodi Lauther

SALUTE TO THE FLAG was led by Director McKillop.

B. APPROVAL OF THE AGENDA – Director Davidson made a motion to approve the agenda as presented. Director Humphreys 2nd the motion. There was no further discussion. A roll call vote was taken: Director Davidson – AYE, Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.

C. PUBLIC COMMENT – There were no public comments.

D. ROAD REMEDIATION PROJECT - The District plans to backfill and pave seven locations in the Tyler/Winding Way area of Grizzly Flats. These locations require road remediation due to new meter installations and water line repairs. Work must be done prior to May 31, 2020.

1. **Review and approve the estimated costs for trench plate rentals and the PG&E Popcorn Slurry backfill (El Dorado County, DOT requirement) –** Jodi Lauther said that staff is planning to start prepping the patch locations this week, and will need to rent trench plates. Unfortunately, the El Dorado County Department of Transportation will not be able to loan the District any trench plates during the project, so the District will need to request more from Trench Plate Rentals. In result, the trench plate rental estimate on page four will increase by about 4 plates, to approximately \$3,300. Jodi then moved on to discuss the three slurry quotes from Precision Concrete Materials, Syar Concrete and Knife River. Director Davidson noted that the quotes for slurry from Syar Concrete and Knife River were the lowest, and were very close in price. He said there are many variables with concrete deliveries, so it is difficult to estimate a total cost. Additionally, he noted that there will be stand-by fees for the delivery, regardless of the company that is chosen.

Director Davidson made a motion to allow Jodi Lauther to use Syar Concrete or Knife River for the slurry delivery, and to approve the cost for trench plate rentals. Director Humphreys 2nd the motion. There was no further discussion. A roll call vote was taken: Director Davidson – AYE, Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.

2. Review paving quotes and select a contractor to apply the seven permanent patches - Jodi Lauther referred the Board to page 9 of the packet for the final paving summary and quotes. Director Davidson mentioned that he works with one of the paving contractors and would need to recuse himself from the discussion and vote.

***Director Davidson left the teleconference at 6:53 PM.**

There was a brief discussion about the paving bids and contractor licensing. All contractor licenses were active except for Leonard Rivard's (the Sandman's). Jodi noted that the Sandman had mailed off his license renewal on May 1, 2020. During the teleconference, one of the Directors looked up Leonard Rivard's license, and noted that it was still listed as expired.

Director Morgan made a motion to proceed with the lowest responsible bidder, which was Macauley Construction. Director Humphreys 2nd the motion. There was no further discussion. A roll call vote was taken: Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.

E. ADJORNMENT- Director Morgan made a motion to adjourn. Director Humphreys 2nd the motion. The motion passed without objection. The meeting was adjourned at 7:03 PM. The next regular meeting will be held via teleconference starting at 6:30 PM on Thursday, May 14, 2020.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Sherry McKillop, Board Chair

Date:
