

**Grizzly Flats Community Services District  
Minutes of the Special Meeting of the Board  
March 27, 2020**

**A. CALL TO ORDER**

The special meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:30 PM by Director McKillop.

**ROLL CALL OF THE BOARD**

Present: Directors Davidson, Humphreys, McKillop and Morgan

Absent: None

Others: Cort Abney (H2Ou), Kim Gustafson, Jodi Lauther, Scott Myers (H2Ou), and Tony Ouellette (H2Ou)

**SALUTE TO THE FLAG** was led by Director McKillop.

**B. APPROVAL OF THE AGENDA – Director McKillop recommended moving item E before item D, so that the staff from H2O Urban Solutions would not need to participate in the whole meeting. Director Davidson made a motion to approve the agenda as amended. Director Humphreys 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Davidson – AYE, Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.**

**C. PUBLIC COMMENT** – There were no public comments.

**E. TYLER TANK PUMP STATION – Consider purchase of replacement pump(s)**

1. **Discuss options to resolve the pump issues and lack of redundancy at the Tyler pump station, and consider authorizing the purchase of replacement equipment as recommended / Lauther, Scott Myers (H2Ou) and Cort Abney (H2Ou)** – Jodi Lauther said that there was a failure in the Tyler pump system during the last power outage, resulting in really low water pressure to some nearby residences. Scott Myers noted that the phones at Tyler Tank and the Water Treatment Plant also stopped working. When the generator came on at Tyler Tank, the circuit overloaded so the 30 HP and 10 HP pumps did not start. Unfortunately, due to the downed phone lines, the auto dialer's alarm call was unable to go out to the Operators to alert them of the issue. Jodi Lauther said it was time for the District to purchase new equipment to allow redundancy. The recommendation from H2O Urban Solutions included the purchase and installation of a service pump, fire pump and starter, air compressor and timer, and other miscellaneous parts for Tyler Tank for a total of \$30,309.50. Jodi Lauther said there is sufficient funding within the District's Asset Management account to cover the recommended purchase. Director Davidson added that the District's Asset Management account was created to cover purchases such as this one. Scott Myers mentioned that a transducer may be installed at the Water Treatment Plant so that e-mail alarms can be sent out in case of telephone failures. There will be a 3 to 4 week lead time to get parts, but H2Ou will try to get them sooner. There was a brief discussion about including the Winding Way pump replacement within the 2020/2021 fiscal year budget.

**Director Davidson made a motion to purchase the replacement equipment as recommended using funds from the Asset Management Reserve account. Director Humphreys 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Davidson – AYE, Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.**

**D. Consider the adoption of two resolutions to assist customers who have been financially impacted by the COVID-19 Pandemic**

1. **Resolution 2020-02, which would temporarily suspend late charges and water service disconnections for non-payment due to the COVID-19 Pandemic** - Director Humphreys said that he would prefer that the Board adopt the resolutions at this meeting, and then discuss and decide the repayment terms at the regular meeting scheduled for April 9, 2020. Jodi Lauther noted that that the effective date is listed as June 15<sup>th</sup> for

both resolutions, and that the Board can consider whether or not it needs to be extended during their June 11, 2020 regular meeting. Director Humphreys confirmed that his intention is to have the terms of the resolutions take effect immediately.

2. **Resolution 2020-03, which would temporarily suspend monthly water payments for District customers who have been financially affected by the COVID-19 pandemic.**

**Director Humphreys made a motion to adopt Resolution 2020-02 and Resolution 2020-03 as presented. Director Morgan 2<sup>nd</sup> the motion. There was no further discussion. A roll call vote was taken: Director Davidson – AYE, Director Humphreys – AYE, Director McKillop - AYE and Director Morgan - AYE. The motion passed.**

- D. **ADJORNMENT- Director Davidson made a motion to adjourn. Director Humphreys 2<sup>nd</sup> the motion. The motion passed without objection. The meeting was adjourned at 7:18 PM.** The next regular meeting will be held via teleconference starting at 6:30 PM on Thursday, April 9, 2020.

Minutes submitted by:

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*Kim Gustafson, Board Secretary*

Approved by:

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*Sherry McKillop, Board Chair*

Date:

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