

Grizzly Flats Community Services District Notice of Regular Business Meeting of the Board

Date: Thursday, February 13, 2020

Time: 6:30 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – *Time limit is 5 minutes per person. The Board will hear from the public regarding items not on the agenda. No discussion or action can be taken at this time. Any discussion or action requiring Board intervention must first be on the agenda. The public will be asked to comment on agenda items as they are considered by the Board.*

D. CONSENT CALENDAR / Board Chair / *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*

1. Approval of the minutes of the regular meeting on January 9, 2020.
2. Approval of the financial reports and spending for January 2020.
3. Review the GFCSD System Report for January 2020.
4. Receive and file the Action List for January 2020.
5. Receive and file annual legal fee increase notification from Churchwell White LLP.
6. Receive and file the Local Agency Investment Fund's (LAIF's) investment report for the quarter ending 12/31/2019.
7. Receive and file "CSDA Board of Directors Call for Nominations, Seat C".

Recommended Action: *The Board should approve the Consent Calendar as presented.*

E. PRESENTATION

1. Dane Wadlé, Senior Public Affairs Field Coordinator and Georgetown Divide Public Utility District (GDPUD) Board member, would like to provide a CSDA update and introduce himself as the new El Dorado County Water Agency representative from GDPUD / (discussion)

F. BOARD VACANCY

1. Discuss approving an unbudgeted expense of \$375 for the purchase of postcards, address labels and postage to advertise the vacant board position / Lauther (discussion/action)

Recommended Action: *The Board should approve spending up to \$375 for this task.*

G. OFFICE & FINANCE / Jodi Lauther, General Manager

Monthly review of Office Operations

1. Approve the proposed changes to the District's Employee Handbook that were presented to the Board at last month's meeting / Lauther (discussion/action)

Recommended Action: *The Board should approve the revisions to the Employee Handbook.*

2. Review proposed changes to the Accounting Policies and Procedures Manual. Changes will be proposed in writing and approval will be voted on at the March 12, 2020 regular meeting / Lauther (discussion)
3. Discuss livestream video options to broadcast Board meetings in an effort to increase public participation / Humphreys (discussion)
4. Report from CSDA Gold Country Chapter Parliamentary Procedures Workshop held on January 22, 2020, and discuss ideas on improving meeting management / Lauther and McKillop (discussion)

GENERAL BUSINESS ITEMS

H. WATER SUPPLY, DROUGHT AND CONSERVATION

1. Distribute the District's "Water Supply and Demand Update" from June 2017 for a future discussion on the District's water supply and ability to serve parcels within District boundaries / Lauther (discussion)
2. Distribute and discuss the District's Leak Detection Survey Final Report from Hydroevolution, Inc. / Lauther (discussion)

I. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. Report from the February 12, 2020 regular Board meeting / Lauther (discussion)
2. Discuss El Dorado Irrigation District's (EID's) efforts to expand the EDCWA Board to include permanent representation by EID / Lauther (discussion)

J. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Annual Statement of Economic Interests (Form 700) due by April 1, 2020 / Gustafson (discussion)
2. Reminder about Special District Risk Management Authority's (SDRMA's) Spring Education Day, which is scheduled to take place in Sacramento on March 24, 2020 / Gustafson (discussion)

K. ADJOURN

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- *Agenda packets will be available Tuesday, February 11, 2020 at the GFCSD office by the end of the business day.*
 - *Agendas are now available by email. A written request must be on file with the GFCSD office.*
 - *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held on Thursday, March 12, 2020 at 6:30 PM at the District office.***

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