

Grizzly Flats Community Services District Notice of Special Meeting of the Board

(The regular meeting on 12/12/2019 was canceled due to lack of a quorum. This meeting replaces that meeting.)

Date: Thursday, December 19, 2019

Time: 6:30 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – *Time limit is 5 minutes per person. The Board will hear from the public regarding items not on the agenda. No discussion or action can be taken at this time. Any discussion or action requiring Board intervention must first be on the agenda. The public will be asked to comment on agenda items as they are considered by the Board.*

D. CONSENT CALENDAR / Board Chair / *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*

1. Approval of the minutes of the regular meeting on October 10, 2019.
2. Approval of the financial reports and spending for October and November 2019.
3. Review the GFCSD System Reports for October and November 2019.
4. Receive and file the Action List for November 2019.
5. Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).

Recommended Action: *The Board should approve the Consent Calendar as presented.*

E. OPERATIONS & FINANCE / Jodi Lauther, General Manager

Monthly review of Operational Items

1. Nominate and elect a Board Chair and Vice Chair for the remaining calendar year / Lauther (discussion/action)

Recommended Action: *The Board shall nominate and elect the Board Chair and Vice Chair by board motion and vote.*

2. Review proposed changes to the District's Bylaws, Ordinance 88-1, Ordinance 88-2, District Emergency Procedures, Emergency Notification Plan, Emergency Response Plan and Board of Directors Handbook. Changes will be proposed in writing and approval will be voted on at the next regular Board meeting in December / Lauther and Humphreys (discussion)

Next month, the Board will review proposed changes to the Accounting Policies and Procedures, Employee Handbook, Health Reimbursement Account Plan, Record Retention Policy and Self-Vulnerability Assessment.

3. Discuss concerns about installing Pressure Reducing Valves (PRV's) at customer locations and discuss possible change to District procedures in regard to PRV's / Lauther and Humphreys (discussion)

4. Report from meeting with Brian Mullens, Deputy Director, EDC Department of Transportation, held on October 14, 2019 / Lauther (discussion)
5. Report from meeting with Sierra Business Council held on October 17, 2019, discussing the District's Draft Energy Action Plan. This report documents the results of the Grizzly Flats Community Services District's (GFCSD) District-operations greenhouse gas (GHG) emissions inventories / Lauther (discussion)
6. Report from CSDA Gold Country Chapter Workshop and Board Meeting held in El Dorado Hills on October 23, 2019 / Lauther (discussion)
7. Report on CDAA Tree Mortality Project completion and reimbursements / Gustafson (discussion)

Monthly Review of Financial Items

8. Discuss California Special Districts Association's (CSDA's) annual renewal / Lauther (discussion/action)

Recommended Action: *The Board should approve the annual CSDA membership renewal fee for 2019.*

9. Review and approve transfer from Local Agency Investment Fund (LAIF) in the amount of \$30,000 / Lauther (discussion/action)

Recommended Action: *The Board should approve the LAIF transfer as presented. Per policy, all transfers are approved by the Board of Directors at the next scheduled Board meeting.*

GENERAL BUSINESS ITEMS

F. WATER SUPPLY, DROUGHT AND CONSERVATION

G. MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION (MCWRA)

1. Report from Mountain Counties Water Resources Association's (MCWRA's) Water Symposium, which was held in Auburn, CA on November 8, 2019 / Lauther (discussion)

H. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. El Dorado County Water Agency's November 13, 2019 and December 11, 2019 meetings were both cancelled / Lauther (discussion)

I. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Upcoming agenda item: January's meeting is the "Annual Organizational Meeting" – we will be selecting board positions for the year (Chair, Vice Chair), reviewing/changing committee memberships, confirming Board representatives for outside organizations (EDCWA, MCWRA), adopting a board meeting schedule for the year and confirming service of Treasurer and Board Secretary.

J. ADJOURN

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- *Agenda packets will be available Tuesday, December 17, 2019 at the GFCSD office by the end of the business day.*
 - *Agendas are now available by email. A written request must be on file with the GFCSD office.*
 - *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held on Thursday, January 9, 2020 at 6:30 PM at the District office.***

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