

**Grizzly Flats Community Services District
Minutes of the Special Meeting of the Board
July 3, 2019**

A. CALL TO ORDER

The special meeting of the Grizzly Flats CSD Board of Directors was called to order at 6:30 PM by Director Updike.

B. ROLL CALL OF THE BOARD

Present: Directors Humphreys, McKillop, Sutton and Updike

Absent: Director Morgan

Others: Kim Gustafson and Jodi Lauther

C. APPROVAL OF THE AGENDA - Director McKillop made a motion to approve the agenda as presented. Director Humphreys 2nd the motion. There was no further discussion. Director Updike called for a vote. The motion passed with all directors present voting aye.

D. PUBLIC COMMENT – There were no public comments.

E. 2019/2020 BUDGET SESSION

1. **The Board will meet to review and discuss the proposed budget for the 2019/2020 fiscal year. The final budget is expected to be approved by the Board during their regular meeting scheduled for July 11, 2019** – Director McKillop referred to page 1 of the budget packet and asked what has changed at GFCSO since 2016. Jodi Lauther responded to let her know that the District moved from in-house to contract operations with H2O Urban Solutions, Inc., and that numerous new meters have been installed.

Director McKillop referred to page 7, and requested that on the first line, that “actual sending” be changed to “actual spending”. Director McKillop then referred to page 10 and asked why category “51100 Field Staff” was over budget by (8,269). Jodi Lauther responded to say that the overage is a result of Andy Vicars’ (Maintenance Technician) conversion from a part-time employee to full-time employee, and the resulting change in benefits.

On page 15 under Debt Service, Director McKillop asked why the District makes two payments per year. Jodi Lauther responded to say that two payments are made each year because that is how the loan was set up. Director McKillop requested that staff look into making more payments on principle, such as quarterly. Staff will talk to United States Department of Agriculture (USDA) to find out if there would be any pre-payment penalties if additional payments are made.

Jodi Lauther noted that Scott Myers (H2O Urban Solutions) is working on a five-year plan and pulling together recommendations that will be brought to the Operations Committee for discussion, and then to the Board for approval.

Jodi then referred the Board to page 13 for the “Eagle Ditch Gage Repairs” item. She said that there are continuing issues with the District’s three stream gages that measure the raw water diversions in the Eagle Ditch pipeline. The gage equipment consists of sensors which sit inside pipe to measure flow, and loggers that are located outside pipe to record data. In 2016, the District replaced the sensor at North Canyon diversion. Last month, the data logger at Big Canyon diversion was repaired. Now, another logger and sensor have failed. Bill Slightam (Western Hydrologics) was able to move the operational equipment around so that we are able to capture the stream flow data between at North Canyon diversion and the reservoir, but the equipment at Big Canyon is not currently working. Additionally, the District’s stream gages are now considered obsolete by the manufacturer. This type of gage is the only one available to record water flow in pipes that don’t maintain a full pipe. In result, the District’s options are to either have the equipment repaired by Hach Company for an estimated cost of \$5,000, or purchase new gages for approximately \$15,000. The Board

agreed that repairing the equipment made more sense than purchasing new gages at this time. Jodi noted that Page 13 of the 2019/2020 fiscal year budget packet estimated the repair costs at \$3,000, so she will update that amount to \$5,000.

F. ADJORNMENT- Director Sutton made a motion to adjourn. Director McKillop 2nd the motion. Director Updike called for a vote. The motion passed with all directors present voting aye. The meeting was adjourned at 7:06 PM. The next regular meeting will be at 6:30 PM on Thursday, July 11, 2019 at The Grizzly Flats CSD office.

Minutes submitted by:

Kim Gustafson, Board Secretary

Approved by:

Doug Updike, Board Chair

Date:
