

Grizzly Flats Community Services District Notice of Regular Business Meeting of the Board

Date: Friday, September 8, 2017

Time: 9:00 AM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

- A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG**
- B. APPROVAL OF THE AGENDA**
- C. PUBLIC COMMENT** – *Time limit is 5 minutes per person. The Board will hear from the public regarding items not on the agenda. No discussion or action can be taken at this time. Any discussion or action requiring Board intervention must first be on the agenda. The public will be asked to comment on agenda items as they are considered by the Board.*
- D. CONSENT CALENDAR / Board Chair /** *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*
1. Approval of the minutes of the regular meeting on August 11, 2017.
 2. Review the financial reports and spending for August 2017.
 3. Review the GFCSD System Report for August 2017.
 4. Receive and file the Quarterly Interest Report from the Local Agency Investment Fund (LAIF).
- Recommended Action:** *The Board should approve the Consent Calendar as presented.*
- E. PRESENTATION – ANNUAL AUDIT, FOR THE YEAR ENDING JUNE 30, 2017.** Larry Bain from Larry Bain, CPA, An Accounting Corporation will present the District's annual audit to the Board.
- F. OFFICE & FINANCE / Jodi Lauther, General Manager**
- Monthly review of Office Operations**
1. Discuss approval of "Request for Proposals" draft for the removal of dead/dying trees under the California Disaster and Assistance Act (CDAA) Tree Mortality project / Gustafson (discussion/action)
- Recommended Action:** *The Board should consider approving and authorizing advertisement of the RFP.*
2. Review the updated Qualified Small Employer Health Reimbursement Arrangement (QSEHRA) policy and adopt Resolution 2017-03 "Section 105 Health Reimbursement Arrangement" / Lauther (discussion/action)
- Recommended Action:** *The Board should consider adopting Resolution 2017-03 as presented.*
- Monthly review of Financial Operations**
3. Discuss and authorize repair of the air conditioning unit / Lauther (discussion/action)
- Recommended Action:** *The Board should approve the cost of repair, with funds coming from the O&M account.*

4. Discuss and authorize the purchase of a "SIMTAP Drilling Machine" in the amount of \$2,100 (plus tax) / Lauther (discussion/action)

Recommended Action: *The Board should approve the purchase as presented, with the funds coming from the Asset Management account.*

5. Discuss and authorize Jodi's attendance at the CSDA's Annual Conference in Monterey on September 25 – 28, 2017 pending the award of the 2017 Education Allowance Fund scholarship from Special District Leadership Foundation (SDLF) / Lauther (discussion/action)

Recommended Action: *The Board should approve the lodging and travel expense for this conference pending the award of the SDLF scholarship.*

6. Discuss and approve membership with CSDA Gold Country Regional Chapter for 2017/18 year at a cost of \$25 / Lauther (discussion/action)

Recommended Action: *The Board should approve the annual membership for the 2017/18 year.*

G. OPERATIONS / Jodi Lauther, General Manager

Monthly review of plant and field operations

1. Update on the Eagle Ditch clean-up activities with the Shingle Springs Band of Miwok Indians / Gustafson (discussion)
2. Update on repair options for the carport roof supports / Lauther (discussion)
3. H2O Urban Solutions – review budget vs. actual and update on developing SOPs / Lauther (discussion)

GENERAL BUSINESS ITEMS

H. DROUGHT MEASURES INFRASTRUCTURE PROJECT (Prop 84 grant)

1. Update on 300 meter replacements / Lauther (discussion)

I. WATER SUPPLY, DROUGHT AND CONSERVATION

1. Update on Task Order #1 – Planning Services for Prop 1 grant / Lauther (discussion)

J. ACTION LIST / Director Legrand

K. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. Next El Dorado County Water Agency meeting is scheduled for September 13, 2017 / Updike (discussion)

L. ANNOUNCEMENTS / DIRECTORS COMMENTS

M. ADJOURN

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- *Agenda packets will be available Wednesday, September 6, 2017 at the GFCSD office by the end of the business day.*
 - *Agendas are now available by email. A written request must be on file with the GFCSD office.*
 - *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held on Friday, October 13, 2017 at 9:00 AM at the District office.***
This institution is an equal opportunity provider and employer.