

Grizzly Flats Community Services District Notice of Regular Business Meeting of the Board

Date: Friday, January 13, 2017

Time: 9:00 AM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – *Time limit is 5 minutes per person. The Board will hear from the public regarding items not on the agenda. No discussion or action can be taken at this time. Any discussion or action requiring Board intervention must first be on the agenda. The public will be asked to comment on agenda items as they are considered by the Board.*

D. CONSENT CALENDAR / Board Chair / *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*

1. Receive and file the Annual report regarding GFCSD's compliance with the Federal Trade Commission's Red Flag Rules in accordance with GFCSD policy.
2. Receive and file the notice from El Dorado County Health and Human Services Public Health Division relative to water testing fee increases.
3. Receive and file annual legal fee increase notifications from Churchwell White LLP and Bartkiewicz, Kronick & Shanahan.
4. Approval of the minutes of the regular meeting on December 9, 2016.

Recommended Action: *The Board should approve the Consent Calendar as presented.*

E. ANNUAL ORGANIZATIONAL MEETING

1. Nominate and elect Board positions for the 2017 calendar year / Gustafson (discussion/action)

Recommended Action: *Board members shall nominate and elect the Board Chair and Vice Chair by board motion and vote.*

2. Review Standing Committees and Ad-hoc Committees to determine if any changes are needed and appoint members to the committees for the 2017 calendar year/ Gustafson (discussion/action)

Recommended Action: *The Board shall review the Standing and Ad-hoc committees and their purpose to determine if they will be needed in 2017. Changes shall be made by board motion and vote. Board members shall be appointed to committees by Board motion and vote. Board members may request to serve on specific committees or may be nominated.*

3. Adopt the "Schedule of Regular Board Meetings" for the 2017 calendar year / Gustafson (discussion/action)

Recommended Action: *Board members should adopt the schedule of regular board meetings.*

4. Confirm the service of the District Treasurer and Kim Gustafson as Board Secretary for the 2017 calendar year / Gustafson (discussion) *No action is required, just a confirmation.

F. OFFICE & FINANCE / Jodi Lauther, General Manager

Monthly review of Office Operations

1. Event Announcements / Gustafson (discussion)
 - a. January 24, 2017 at 9:00 AM - CPR & First Aid Training scheduled to take place at the District office.
 - b. February 3, 2017 - California Special District Association's (CSDA's) upcoming "Board Member Best Practices" workshop scheduled to take place in Sacramento.
 - c. March 28, 2017 - Special District Risk Management Authority's (SDRMA's) Safety/Claims Education Day scheduled to take place in Sacramento.

Monthly review of Financial Operations

2. Review and approve quote from California Cooling for new heater installation in the treatment plant / Lauther (discussion/action)
Recommended Action: *The Board should approve the quote from California Cooling as presented.*
3. Present the financial reports and spending for December 2016 / Lauther (discussion/action)
Recommended Action: *The Board should approve the financial reports and spending for December 2016 as presented.*
4. Discuss review process of the District's Health Reimbursement Account (HRA) / Lauther & Ball (discussion)

G. OPERATIONS / Jodi Lauther, General Manager

Monthly review of plant and field operations

1. Present the GFCSD System Report for December 2016 / Lauther & Gustafson (discussion)
2. Discuss recent request for 1" meter to meet sprinkler system requirements for new construction / Lauther (discussion)

GENERAL BUSINESS ITEMS

H. DROUGHT MEASURES INFRASTRUCTURE PROJECT

I. WATER SUPPLY, DROUGHT AND CONSERVATION

1. Discuss comments submitted to the State Water Resources Control Board's relative to their proposed permanent conservation regulatory framework / Ball (discussion)

J. ACTION LIST

1. Review the Action List / Legrand (discussion)

K. COMMITTEE REPORTS

1. Operations Committee

- a. Report from the January 12, 2017 meeting where they discussed possible Prop 1 grant funding, possible projects and engineering needs / Lauther, Legrand & Sutton (discussion)
- b. Adopt Resolution 2017-01 "Pledged Revenue and Funds (PRF) Resolution for Publicly Owned Entities" / Lauther (discussion/action)

Recommended Action: *The Board should adopt Resolution 2017-01 as presented.*

L. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. Update from the El Dorado County Water Agency meeting which took place on December 14, 2016 / Updike (discussion)

M. ANNOUNCEMENTS / DIRECTORS COMMENTS

N. CLOSED SESSION – Personnel Session as allowed by the Brown Act, Section 54957. Review the performance evaluation of the following positions: Office Facilitator and Maintenance Technician

O. REPORT FROM CLOSED SESSION

P. ADJOURN

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- *Agenda packets will be available Tuesday, January 10, 2017 at the GFCSD office by the end of the business day.*
 - *Agendas are now available by email. A written request must be on file with the GFCSD office.*
 - *In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held on Friday, February 10, 2017 at 9:00 AM at the District office.***

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