

Monthly payments are due on the 15th of each month. A late fee is charged to your account if your payment is not received by our office by the 21st of each month. We can accept cash, checks, e-checks, most credit cards, and money orders. We have a drop box installed near the bottom of our driveway for those customers who cannot get to our office between 9:00 AM and 2:00 PM, Monday through Friday.

Many customers also use their bank’s bill payment option. Many banks allow their customers to pay a bill online. Keep in mind your bank must process your request and then mail us a paper check. If you use this option, please remember to give plenty of time for processing!

If you have received a disconnection notice or are subject to disconnection and have recently made a payment on-line, please contact our office immediately (or the next business day if making payment after 5:00 p.m.) to report your payment confirmation number. The District's phone number is 530-622-9626.

LATE FEES AND LOCK OUT SCHEDULE

**Please note:
We accept cash, checks, most credit cards, debit cards, e-checks, & money orders.**

Category	Timing	Action	Fee
Regular Billing	1 st of the current month	Monthly statements are mailed. Monthly payments are due on the 15 th of each month.	
1 st Tier Late Charge	21 st of the current month	Late notice is mailed and 1 st tier late charge is applied for balances over \$5.00.	11% of balance due
2 nd Tier Late Charge & 10 Day Notice	15 th of the following month	3 rd notice is mailed along with a 10 day notice of impending service disconnection. The 2 nd tier late charge is applied.	11% of balance due
48 Hour Notice	48 hrs. prior to service termination, if District staff has been unable to make personal contact with the customer	A 48 Hour Disconnection is provided to the customer either by phone, in person, or by a tag hung at the property.	\$20.00
Disconnection	30 th day of each month, or the next business day thereafter	If bill is not paid in full, water service is disconnected.	\$65.00
Reconnection of Service		Must be paid in full, prior to the service reconnection.	\$60.00
Lien Filing	15-30 days after shut off	A lien is filed with the county for all amounts owed.	\$230.00, plus 1.5% interest