

Grizzly Flats Community Services District
Notice of a Regular Meeting of the Board

Date: Thursday, December 14, 2023

Time: 6:00 PM

Location: The Grizzly Flats CSD Office (4765 Sciaroni Rd., Grizzly Flats, CA)

For remote access, call 1-(978)-990-5230 and enter access code 840700#



AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT: Items not on the agenda - *This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 3 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.*

D. CONSENT CALENDAR / Board Chair

These items are expected to be routine business, not normally requiring much discussion.

1. Approval of the November 9, 2023 regular meeting minutes.
2. Review monthly System Report for November (production data, rainfall information, operations unrelated to the Caldor Fire Recovery efforts).
3. Approval of the financial reports and spending for November 2023.

Recommended Motion/Action: Approve the consent calendar as presented.

E. BOARD APPOINTMENT

1. Consider an appointment for the one vacant position on the GFCSD Board of Directors. If an appointment is made, the newly elected member will be sworn in at the next regular Board meeting scheduled for January 11, 2024 / Gustafson (discussion/action)

Recommended Action: The Board may appoint one person to fill the vacancy on the Board of Directors.

F. OFFICE & FINANCE / Gustafson, General Manager

Office Operations:

1. Report from the Title 25 meeting held on November 13, 2023 / Davidson & Gustafson (discussion)
2. Update on the Cost of Services Study and Proposition 218 process / Gustafson (discussion)
3. Discuss scheduling a Strategic Planning meeting / Gustafson (discussion/action)

Recommended Motion/Action: Decide if a Strategic Planning meeting should be scheduled now or deferred to the future.

4. Review and approve Task Order #6 from H2O Urban Solutions to assist with equipment selection and bid process for the Water Treatment Plant damage repairs being funded by FEMA / Gustafson (discussion/action)

Recommended Motion/Action: Approve Task Order #6 from H2O Urban Solutions as presented.

5. Adopt the “Schedule of Regular Board Meetings” for the 2024 calendar year / Gustafson (discussion/action)

Recommended Action: *Adopt the schedule of regular board meetings as presented.*

Financial Operations:

6. Review and select a quote to repair or replace the District’s heating and air conditioning systems / Gustafson (discussion/action)

Recommended Motion/Action: *Select a quote and authorize the General Manager to proceed with work as proposed.*

G. AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS

1. Review ARPA Project Manager Statements of Qualifications and authorize staff to contract with the most qualified submittal / Gustafson (discussion/action)

Recommended Motion/Action: *Authorize the General Manager to execute a contract with the most qualified candidate for managing the District’s ARPA projects.*

H. CALDOR FIRE RECOVERY

1. Review the most recent Caldor Fire Status Report / Gustafson (discussion)
2. Report on status of customer billing / Gustafson (discussion)

I. ANNOUNCEMENTS / DIRECTORS COMMENTS

1. Upcoming agenda item: January’s meeting is the “Annual Organizational Meeting” – we will be selecting board positions for the year (Chair, Vice Chair), reviewing/changing committee memberships, confirming Board representatives for outside organizations (EDCWA, MCWRA), and confirming service of Treasurer and Board Secretary.

J. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held in person and by teleconference on Thursday, January 11, 2024, at 6:00 PM.***

This institution is an equal opportunity provider and employer.