

**Grizzly Flats Community Services District**  
**Notice of Regular Business Meeting of the Board**

**Date: Thursday, January 14, 2021**

**Time: 6:30 PM**

**Due to social distancing requirements, this meeting is available via teleconference.**

**To participate, call 1-(978)-990-5230 and enter access code 840700#**



As a result of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order (EO) N-29-20 on March 17, 2020 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which waives certain requirements of the Ralph M. Brown Act (Brown Act). Specifically, EO N-29-20 waives the requirements that local public agencies (1) make each teleconference location accessible to the public, and (2) allow the public to address the agency from each teleconference location. EO N-29-20 requires local public agencies to allow members of the public to observe and address the meeting telephonically or otherwise electronically.

In accordance with EO N-29-20, the public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's website at [www.grizzlyflatscsd.com](http://www.grizzlyflatscsd.com) or can be requested by email from [gfwater@sbcglobal.net](mailto:gfwater@sbcglobal.net) during normal business hours (Monday through Friday, from 9:00 AM – 2:00 PM.)

## **AGENDA**

- A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG**
- B. APPROVAL OF THE AGENDA**
- C. PUBLIC COMMENT** – *Please review the “Public Comment Procedures” attached to this agenda.*
- D. CONSENT CALENDAR / Board Chair /** *These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.*
  - 1. Receive and file the annual report regarding GFCSD's compliance with the Federal Trade Commission's Red Flag Rules in accordance with GFCSD policy.
  - 2. Approval of the minutes of the regular meeting on December 10, 2020.
  - 3. Approval of the financial reports, spending, and purchase order for December 2020.
  - 4. Review the GFCSD System Report for December 2020.
  - 5. Receive and file the Action List for January 2021.

***Recommended Action:*** *The Board should approve the Consent Calendar as presented.*
- E. ANNUAL ORGANIZATIONAL MEETING**
  - 1. Nominate and elect Board positions for the 2021 calendar year / Gustafson (discussion/action)

***Recommended Action:*** *The Board shall nominate and elect the Board Chair and Vice Chair by board motion and vote.*

2. Appoint members to the standing committees for the 2021 calendar year / Gustafson (discussion)  
**Recommended Action:** Board members may request to serve on specific committees. Appointments shall be made by the Board Chair (board vote not required).
3. Confirm the service of Kim Gustafson as Board Secretary, and Patti Jobe as District Treasurer for the 2021 calendar year / Gustafson (discussion) \*No action is required, just a confirmation.
4. Select agency representatives for the 2021 calendar year (El Dorado Water Agency, Mountain Counties Water Resources Association) / Gustafson (discussion/action)  
**Recommended Action:** Board members may request to represent affiliated agencies. Appointments shall be made by the Board Chair (board vote not required).

## **F. OFFICE & FINANCE / Jodi Lauther, General Manager**

### **Office Operations:**

1. Review Local Agency Formation Commission's (LAFCO's) "Election of Special District Representatives to El Dorado LAFCO, Nominations for Special District Commissioner" notice / Lauther (discussion/action)  
**Recommended Action:** The Board may nominate a Director to serve as Special District Commissioner for El Dorado LAFCO if there is interest.
2. Review and approve the District's Covid-19 Prevention Plan as required by OSHA / Lauther (discussion/action)  
**Recommended Action:** The Board should approve the District's Covid-19 Prevention Plan as presented.
3. Discuss starting work on a Cost of Services Study for the District, including working with the Budget and Finance Committee to develop a "Request for Proposals," and what our timing would be moving forward taking possible grant funding into account / Lauther (discussion)

## **GENERAL BUSINESS ITEMS**

## **G. EL DORADO WATER AGENCY (EDWA)**

1. Report from the January 13, 2021 El Dorado Water Agency meeting / Lauther (discussion)  
*\*This meeting was canceled by the Water Agency.*

## **H. ANNOUNCEMENTS / DIRECTORS COMMENTS**

## **I. ADJOURN**

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- In compliance with the Americans with Disabilities Act, contact Kim Gustafson at [gfwater@sbcglobal.net](mailto:gfwater@sbcglobal.net) or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).
  - **Our next regular Board meeting will be held via teleconference on Thursday, February 11, 2021 at 6:30 PM.**  
*This institution is an equal opportunity provider and employer.*

## **Grizzly Flats Community Services District**

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

[www.grizzlyflatscsd.com](http://www.grizzlyflatscsd.com)



### **Public Comment Procedures**

#### **Welcome to the Grizzly Flats Community Services District Board Meeting**

The following information will assist you in participating in the meeting if you wish to address the Board of Directors during a meeting.

#### **Public Comment (Agenda Item C): Items not on the agenda**

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 5 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

#### **Public Comment: Items on the agenda**

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.