

Grizzly Flats Community Services District Notice of Regular Business Meeting of the Board

Date: Thursday, April 9, 2020

Time: 6:30 PM

Location: **THIS MEETING WILL BE HELD VIA TELECONFERENCE**

To participate, call 1-(978)-990-5230 and enter access code 840700#



As a result of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order (EO) N-29-20 on March 17, 2020 (<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.17.20-N-29-20-EO.pdf>), which waives certain requirements of the Ralph M. Brown Act (Brown Act). Specifically, EO N-29-20 waives the requirements that local public agencies (1) make each teleconference location accessible to the public, and (2) allow the public to address the agency from each teleconference location. EO N-29-20 requires local public agencies to allow members of the public to observe and address the meeting telephonically or otherwise electronically.

In order to protect the health and safety of the public, board members and GFCSD employees, all District facilities, including our office located at 4765 Sciaroni Road, Grizzly Flats, CA 95636 will be closed to the public until further notice. In accordance with EO N-29-20, the public may participate in the GFCSD board meetings by teleconference via the instructions provided at the top of this page. Members of the public will be given the opportunity to address the Board, and their comments will be included in the audio recording of the meeting. Meeting materials are available no less than 48 hours prior to the meeting on the District's web site at www.grizzlyflatscsd.com or can be requested by email from gfwater@sbcglobal.net during normal business hours (9:00 AM – 2:00 PM).

AGENDA

A. CALL TO ORDER, ROLL CALL OF THE BOARD MEMBERS and SALUTE TO THE FLAG

B. APPROVAL OF THE AGENDA

C. PUBLIC COMMENT – Please review the "Public Comment Procedures" attached to this agenda. Any member of the public who wishes to address the Board may do so after they are recognized by the Board Chair. Time limit is 5 minutes per person. During this time, the Board will hear from the public on any topic within the jurisdiction of the District that is not on this agenda. However, the Board cannot discuss or take action at this time. The public will be asked to comment on agenda items as they are considered by the Board.

D. CONSENT CALENDAR / Board Chair / These items are expected to be routine business, not normally requiring discussion. Action by the Board will be taken at one time with one motion.

1. Approval of the minutes of the regular meeting on March 12, 2020.
2. Approval of the financial reports and spending for March 2020.
3. Review the GFCSD System Report for March 2020.
4. Receive and file the Action List for March 2020.
5. Receive and file Special District Risk Management Authority's (SDRMA's) letter confirming the estimated annual contribution amounts for the Worker's Compensation program for 2020-21.
6. Approval of the WSIP loan payment to USDA-Rural Development on April 1, 2020.

Recommended Action: The Board should approve the Consent Calendar as presented.

E. OFFICE & FINANCE / Jodi Lauther, General Manager

Monthly review of Office Operations

1. Discuss COVID-19 pandemic impacts on the District's operations including office closure, staffing levels, payment plans for customers, water treatment and safety of the public water supply / Lauther (discussion)
2. Review and approve the "Temporary Remote Work Agreement" as presented, which allows District staff designated by the General Manager to work from home during the COVID-19 pandemic if it becomes necessary / Lauther (discussion/action)

Recommended Action: *The Board should approve the "Temporary Remote Work Agreement" as presented.*

3. Present results from the recent Customer Survey, emailed to customers on March 2, 2020 / Gustafson (discussion)
4. Customer request for a "Will Serve Letter" for water service for an undeveloped area within the District's boundaries / Lauther (discussion/action)

Recommended Action: *The Board should decide whether or not to issue a "Will Serve Letter" as requested.*

5. Review and appoint members to the committees for the 2020 calendar year. Consider disbanding the "Drought Measures Infrastructure Project" (Prop 84) Ad Hoc Committee. Operations Committee and Budget & Finance Committee will need to meet within the next month / Gustafson (discussion/action)

Recommended Action: *Board members may request to serve on specific committees. Appointments shall be made by the Board Chair (board vote not required). Changes to committees shall be made by board motion and vote.*

6. Update on Board vacancy from El Dorado County's Election Department / Gustafson (discussion)

Monthly review of Financial Operations

7. Review and discuss Special District Risk Management Authority's (SDRMA's) letter proposing a 39% increase for property liability rates for 2020-21. Discuss if the District can lower its liability limits as noted in the letter / Lauther (discussion/action)

Recommended Action: *The Board should decide whether or not to lower the District's liability limits.*

8. Approve annual membership renewal for California Rural Water Association (CRWA) / Lauther (discussion/action)

Recommended Action: *The Board should approve membership renewal for California Rural Water Association (CRWA) as presented.*

GENERAL BUSINESS ITEMS

F. EL DORADO COUNTY WATER AGENCY (EDCWA)

1. The April 8, 2020 El Dorado County Water Agency meeting was cancelled / Lauther (discussion)

G. ANNOUNCEMENTS / DIRECTORS COMMENTS

H. ADJOURN

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- *In compliance with the Americans with Disabilities Act, contact Kim Gustafson at gfwater@sbcglobal.net or (530) 622-9626 if you need special assistance to participate in this meeting. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11).*
 - ***Our next regular Board meeting will be held on Thursday, May 14, 2020 at 6:30 PM at the District office.***

This institution is an equal opportunity provider and employer.

Grizzly Flats Community Services District

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Public Comment Procedures

Welcome to the Grizzly Flats Community Services District Board Meeting

The following information will assist you in participating in the meeting, if you wish to address the Board of Directors during a meeting.

Public Comment (Agenda Item C): Items not on the agenda

This is an opportunity to express your views on any topic within the jurisdiction of the District in order to inform the Board. Once recognized by the Chair, you will have 5 minutes to speak. No discussion or action can be taken at this time. The Board may refer the matter to staff or determine whether the matter should be included on a future agenda.

Public Comment: Items on the agenda

This is an opportunity to express your views on an agenda item, in order to inform the Board. Once the Chair introduces the agenda item, the public will be invited to comment. Once recognized by the Chair, you may direct your comments to the Board as a whole. The Board will not engage in debate or dialog. Once the public has been heard on an agenda item, the Board will begin their discussion.