

Grizzly Flats CSD Newsletter May 2018



APRIL BILLING & USAGE CHARGES

Due to inclement weather, our staff and volunteers could not access water meters in March, 2018. Rather than estimating individual customer usage, our office staff decided to bill only the basic monthly charge of \$61.58 for all active service locations. In result, your usage charge on the water statement dated April 30, 2018 may be higher than normal, as it will bill for two months' worth of usage.

METER REPLACEMENT PROJECT

Now that the temperatures are warming up, we have started our Meter Replacement Project using Proposition 84 grant funding from the Department of Water Resources. Over the next several months, staff will replace 300 meters within our distribution system. Meters that are being replaced don't have leak indicators, are 20+ years old, or have high reads.

GFCSD staff will hang a door tag or attempt to contact an adult at the location prior to the meter replacement. Note that during the actual new meter installation, water service will be temporarily interrupted for approximately one hour.

VOLUNTEER OPPORTUNITY!

The District is always looking for volunteers to help with meter reading and fire hydrant painting. If you are interested in volunteering for the District, give our office a call at (530) 622-9626 or email us at gfwater@sbcglobal.net.

NOTICE OF VACANCY IN THE OFFICE OF DIRECTOR FOR THE GRIZZLY FLATS CSD

(See the full vacancy notice posted on our website or at the Grizzly Flats Post Office.)

We have a vacancy on our Board due to the recent resignation of one of our Directors. We are looking for individuals who may be interested in filling this position. **This is a volunteer position that will require a commitment to attend monthly meetings as well as any special meetings as needed.**

All interested parties who would like to be considered for appointment to fill this vacancy are invited to send a letter of interest and/or resume expressing their interest in serving on the Board and any past experience that may be relevant to:

GFCSD Board of Directors
P.O. Box 250
Grizzly Flats, CA 95636-0250
-or-
gfwater@sbcglobal.net

In order to be considered, submissions must reach our office by May 31, 2018. The Board welcomes interested persons to attend the May 11, 2018 regular meeting for informal introductions and to address any potential questions. The appointment to fill the vacancy will be made during the regular meeting of the Board which is scheduled for June 8, 2018.

Candidates must live within the GFCSD District boundaries and be a registered voter of this District.

DISTRICT TREASURER NEEDED

Our District Treasurer recently resigned, and we are looking for a replacement. **The District Treasurer position is not compensated, and is appointed by the Board of Directors.**

The District Treasurer works closely with the General Manager to manage the finances of the District. Specific duties and responsibilities include:

- Chairing the Budget & Finance Committee;
- Following the procedure for drawing and signing checks for payroll and claims against the District; and
- Determining if claims and demands against the District conform to the District's approved budget.

If you are interested, please send in a letter of interest outlining your experience which qualifies you for this position to GFCSD Board of Directors, P.O. Box 250, Grizzly Flats, CA 95636. Resumes are also acceptable. Please include 3-4 references.

DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE RENEWAL

Once again, we've successfully completed the District Transparency Certificate of Excellence program renewal through the Special District Leadership Foundation (SDLF)! This award is a testament to our District's commitment to open government in being fully transparent, as well as open and accessible to the public and other stakeholders.

To receive the award, our District had to demonstrate the completion of eight essential governance transparency requirements, including conducting ethics training for all Board members, properly conducting open and public meetings, and filing financial transactions and compensation reports to the State Controller in a timely manner. We also had to fulfill fifteen website requirements, including providing readily available information to the public such as Board agendas, past minutes, current District budget, and the most recent financial audit. Finally, we had to demonstrate outreach that engages the public in our governance through regular newsletters and an annual informational public budget hearing.

2018/2019 BUDGETING PROCESS

The District's annual budgeting process will begin soon. Our Finance & Budget Committee, along with District staff, will put together a budget for this coming fiscal year, which will then be presented to the Board of Directors for their review and approval. Watch for future Board meeting agendas if you are interested in this process. Agendas are posted at the Post Office and on our website!

POST-DATED CHECKS

As a reminder, **we are no longer able to accept post-dated checks from customers.** Be sure to note the late fee schedule below so you can avoid any issues with your account.

LATE FEE SCHEDULE

Please remember payments are due on the 15th of each month. If your account is current (you only owe for the current month), you have a five day grace period; payments must reach our office by the 21st of the month. If you have a past due amount (you made a partial payment or no payment the month before), there is no grace period. Those payments must reach our office by the 15th of the month, or a penalty is assessed.

OFFICE SERVICES

The GFCSD Office does offer the following office services if you need them:

- **Copies** - 15¢ per page
- **Fax** (incoming & outgoing) - \$1.00 for the first page and 15¢ all pages thereafter.
- **Notary Services** - \$15 per signature. Our General Manager is a Notary, but due to her job duties, she is not always in the office. If you are in need of a Notary, please call our office at (530) 622-9626 first to make sure she is in!

Just as a reminder, our standard office hours are Monday through Friday, from 9:00 AM to 2:00 PM.

